

MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING
Southwestern Community College

May 24, 2022 – SCC Jackson Campus

Attending:

Trustees

Sue Bartlett Mark Jones
Vance Davidson Gary Shields
Jean Ellen Forrister Lambert Wilson
Ken Henke Heber Najera
Luke D. Hyde

College Staff

Don Tomas
Thom Brooks
Nan Coulter
Lisa Kim Fisher
Tyler Goode

Absent

Jeff Cloer, Jeremy Hyatt, Beth Lofquist, Cory McCall, Brett Rogers

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on May 24, 2022 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

CALL TO ORDER

Chairman Lambert Wilson called the meeting to order at 5:02 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

PREVIOUS MEETING'S MINUTES

Mr. Wilson asked for a motion to approve the minutes of the Board of Trustees Meeting of March 22, 2022. Mr. Hyde made a motion to approve the minutes as presented, and Ms. Forrister seconded the motion, which passed unanimously.

PRESIDENT'S REPORT

Dr. Tomas announced that NC Community College Day at the NCGA is June 8, and he will be going to Raleigh to meet with the College's legislative representatives.

Dr. Tomas reported that the College had three very successful commencements on May 14, with nearly 400 graduates.

Dr. Tomas distributed handouts on economic impact by the College, the NC Community College System, and five College programs to the Trustees, and asked them to share their support of community colleges with their state representatives.

Dr. Tomas announced that the Board committees will not meet if there are no action items on the committee agendas, per the SCC Board of Trustees Bylaws.

CURRICULUM AND STUDENT SERVICES

Curriculum and Student Services Committee Chair Jean Ellen Forrister asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks presented the Annual Compliance Review for FY 2021-2022. The auditors had no findings or recommendations, and the College received a commendation for the second year in a row. As a result, the College will not be subject to a Compliance Review for FY 2022-2023.

Dr. Brooks reported on the Workforce and Continuing Education Integrity and Accountability Plan, noting that the plan is in excellent shape. He also presented the Instruction and Student Services divisional updates.

There were no Action Items for the Board to consider for Curriculum and Student Services.

FINANCE AND CAMPUS IMPROVEMENT

Finance and Campus Improvement Committee Chair Mr. Luke D. Hyde asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures, and the results of the 2021 financial audit, in which the auditors “did not identify any deficiencies in internal control that we consider to be material weaknesses or any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards”

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers for review and discussion, as well as a revision to Policy 4.02.03 – Sick Leave, and new Policy 4.02.19 – Community Service Leave. She also proposed the removal of Policy 4.02.09 – Child Involvement Leave, since the provisions of that leave are now outlined in Policy 4.02.19. She also reviewed changes to Procedure 7.01.02.01 – Optional Fees. Following review and discussion, Mr. Hyde made a motion to approve the Budget Allocations and Transfers and policy changes as proposed, which was seconded by Ms. Bartlett and passed unanimously.

Dr. Tomas gave an update on the Firing Range, the Fire Rescue Training Facility, and the Jackson Campus Master Plan.

Under Action Items, Dr. Tomas presented 3-1 forms for both the expansions of the Groves Center and the PSTC LEOUT. Following review and discussion, Mr. Jones made a motion to approve the 3-1 forms, which was seconded by Mr. Hyde and passed unanimously.

EXECUTIVE COMMITTEE

Chairman Wilson reviewed the Annual Board Self-Evaluation and the President’s Annual Performance Evaluation with the Board.

Under Action Items, Chairman Wilson appointed Mark Jones, Beth Lofquist, and Jeff Cloer to form the 2022-2023 Board Officers Nomination Committee, and asked them to meet prior to the next bi-monthly Trustees meeting to nominate the Board officers for the upcoming year at the next Board meeting.

Chairman Wilson presented the full-time and part-time employee lists for review and approval. Mr. Hyde made a motion to approve the employee lists as presented, which was seconded by Ms. Forrister and passed unanimously.

CLOSED SESSION

Chairman Wilson asked for a motion to enter into Closed Session according to subsections (a)(1) and (a)(2) of General Statute 143-318.11, pursuant to General Statute 115D-29. Mr. Davidson

made the motion to enter into Closed Session, which was seconded by Mr. Hyde and passed unanimously. The Board entered into Closed Session at 5:28 p.m.

The Board returned from Closed Session at 5:35 p.m., having taken no action in Closed Session.

Mr. Hyde made a motion to extend Dr. Tomas' employment contract for 1 additional year, which was seconded by Mr. Davidson and passed unanimously.

Mr. Davidson made a motion to name the new Health Sciences Center in honor of President Don Tomas in recognition and appreciation of his diligence and oversight in the funding and building of the Health Sciences Center. Mr. Jones seconded the motion, which passed unanimously.

With no other business before the Board, Ms. Forrister made a motion to adjourn the meeting, which was seconded by Mr. Hyde and passed unanimously. The meeting adjourned at 5:39 p.m.

Lambert Wilson, Chairman
Board of Trustees

Don Tomas, Secretary
Board of Trustees

DRAFT