

**MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING**  
**Southwestern Community College**

**September 27, 2022 – SCC Jackson Campus**

**Attending:**

Trustees

Sue Bartlett            Beth Lofquist  
Vance Davidson        Cory McCall  
Ken Henke              Heber Najera  
Luke D. Hyde          Brett Rogers  
Mark Jones              Lambert Wilson

College Staff

Don Tomas  
Thom Brooks  
Nan Coulter  
Lisa Kim Fisher  
Tyler Goode  
Joe Waldrum

**Absent**

Jeff Cloer, Gary Shields

Guests

Eric Howell and Peter Looper of MHAworks; Scott Dodrill and Scott Donald of LS3P

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on September 27, 2022 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus. Mr. Jones attended the meeting via Google Meet.

**CALL TO ORDER**

Chairman Lambert Wilson called the meeting to order at 5:05 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

**DESIGNER CANDIDATE PRESENTATIONS**

Eric Howell and Peter Looper of MHAworks, and Scott Dodrill and Scott Donald of LS3P made presentations to the Board for the designer services bid for the Groves Center Expansion. Following the presentations, the Board discussed the candidates, and Mr. Davidson made a motion to award the bid to LS3P, which was seconded by Mr. Hyde and passed unanimously.

**PREVIOUS MEETING'S MINUTES**

Mr. Wilson asked for a motion to approve the minutes of the Board of Trustees Meeting of August 9, 2022. Mr. Hyde made a motion to approve the minutes as presented, and Mr. Rogers seconded the motion, which passed unanimously.

## **PRESIDENT'S REPORT**

Dr. Tomas introduced Joe Waldrum, Assistant Comptroller/Facilities Development, to the Board.

Dr. Tomas reported that EdNC visited the College on September 20 to learn more about the College and programs. Another contingent from EdNC, along with Blue Cross Blue Shield of NC, will be visiting PSTC and the Swain Center on October 5 and 6.

Dr. Tomas briefed the Board on Project Kitty Hawk, a UNC initiative that directly competes with NCCCS.

Dr. Tomas informed the Board that we are still awaiting Trustee appointments from the Governor for the Qualla Boundary and the Jackson County Commissioners.

## **CURRICULUM AND STUDENT SERVICES**

Curriculum and Student Services Committee Chair Beth Lofquist asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks reported on the Summer 2022 Workforce and Continuing Education enrollment.

Under Action Items for the Board to consider, Dr. Brooks presented the proposed new Dental Assisting Program for review and approval. Following review and discussion, Ms. Bartlett made a motion to approve the new Dental Assisting program, which was seconded by Dr. Lofquist and passed unanimously.

Dr. Brooks then presented the proposed Level III Service Agreement with Blue Ridge Community College for Respiratory Therapy. Following review and discussion, Mr. Davidson made a motion to approve the Service Agreement, which was seconded by Dr. Lofquist and passed unanimously.

## **FINANCE AND CAMPUS IMPROVEMENT**

Finance and Campus Improvement Committee Chair Mr. Luke D. Hyde asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures.

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers for review and discussion. Following review and discussion, Mr. Jones made a motion to approve the Budget

Allocations and Transfers as presented, which was seconded by Mr. Hyde and passed unanimously.

Ms. Fisher then presented the 2022-2023 Annual Budget for the College. Following review and discussion, Mr. Hyde made a motion to approve the annual college budget as presented, which was seconded by Mr. McCall and passed unanimously.

Under Facilities and Operations, Dr. Tomas gave an update on the Firing Range, the Fire Rescue Training Facility, and the Groves Center Expansion plans.

### **EXECUTIVE COMMITTEE**

Chairman Wilson gave a recap of the Boots Blue Jean and Bling Gala for Student Scholarships, reporting that the gala has initially netted a \$16,000 profit. Mr. Wilson informed the Board that he made a presentation to Dr. Tomas in naming the Health Sciences Center after Dr. Tomas, and that an endowed scholarship has been established honoring Allison Tomas. The Gala Committee has decided the Gala will be held annually on the 4<sup>th</sup> Saturday of September going forward.

Under Action Items, Chairman Wilson presented the full-time and part-time employee lists for review and approval. Mr. Davidson made a motion to approve the employee lists as presented, which was seconded by Ms. Bartlett and passed unanimously.

With no other business before the Board, Mr. Hyde made a motion to adjourn the meeting, which was seconded by Dr. Lofquist and passed unanimously. The meeting adjourned at 6:31 p.m.

---

Vance Davidson, Chairman  
Board of Trustees

---

Don Tomas, Secretary  
Board of Trustees