

MINUTES

COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE

November 9, 2012

Copy to:

Andrea Kennedy, Chairperson
Scott Baker
Thom Brooks, ex-officio
Matt Cass
Betsy Clayton, recorder
Cheryl Contino-Conner
Cheryl Davids
Christy Deaver
Mitch Fischer
Melody Lawrence
Delos Monteith
Diane Page
Fairley Pollock
Ron Poor
Barbara Putman
Kirk Stephens
Terry Tolle
Phil Weast

cc:

Webmaster
Claudia Buchanan
Amanda Pressley
Margaret Sutton
Kathy Thomas

SOUTHWESTERN COMMUNITY COLLEGE

Committee: COLLEGE CURRICULUM AND INSTRUCTION

Date: Friday, November 9, 2012

Time: 10:30 AM

Place: Bradford Conference Room

Members Attending: Scott Baker, **Thom Brooks**, **Matt Cass**, Cheryl Contino-Conner, Christy Deaver, Mitch Fischer, Melody Lawrence, Delos Monteith, Diane Page, Fairley Pollock, Barbara Putman, Kirk Stephens, Terry Tolle, and Phil Weast

I. **Call to Order** – Andrea Kennedy called the C & I meeting to order at 10:30 AM on November, 2012

II. **Approval of Minutes** – Andrea sent the minutes for March 16, 2012 via email prior to meeting. Melody Lawrence asked to amend the minutes under 'New Business' to say that "many students will no longer have Pell funds for summer." There were no other amendments. Cheryl Contino Conner moved to accept the change and the minutes. Diane Page seconded. The motion passed.

III. **Open Issues**

A. Arts & Sciences – Barb Putman

1. Requested ACA 120, Career Assessment be added to the Associate in General Education program and diploma. This course would target students who have returned to college, have enough credits to graduate or transfer but never completed a degree or diploma. This course also supports the current graduation project. Effective 2013SU
2. Requested MAT 140A, Survey of Mathematics Lab and MAT 191, Selected Topics in Mathematics be added to AA, AFA, AGE, and AS. The CIP will pilot a new course and need the option of using MAT 140A or Selected Topics if needed. Effective 2013FA
3. Provided clarification on MAT local prerequisites. MAT 110 – DMA 040 and DMA 050. MAT 140 – DMA 050. MAT 141 – DMA 060. Effective 2013SP.

*There was discussion on how discouraging the prerequisite list looks to students. Matt Cass asked if PHY courses should be changed. B Putman said no they would equate.

Kirk Stephens motioned to accept the Arts & Sciences proposals. Terry Tolle seconded. Motion was approved.

B. Career Technologies – Scott Baker

1. Accounting - Diania McRae proposed to remove ACC 221, Intermediate Accounting and add BUS 270, Professional Development, from spring 2. BUS 270 will have a local prerequisite of ACC 220, Intermediate Accounting. Effective 2013SP.
2. Paralegal Technology – Scott Baker proposed to delete OST 236, Advanced Word from spring 2. Effective 2013SP.
3. Web Technologies – Scott Cline proposed to delete WEB 230, Implementing Web Servers from Spring 2. WEB 289 has recently dropped WEB 230 as a prerequisite and we do not want to offer this course. Effective 2013SP.
4. Networking Technology – Baker proposed to make this program inactive due to inactivity. The CISCO certificate will remain on its own and we will offer a Networking Track under Computer Information Technology. Effective 2013FA.
5. Computer Information Technology – Baker & Cline proposed to add a Networking track under this AAS where students *could* pick the following set of courses: NET 125, NET 126, NET 225, NET 226, & NOS 231 *instead of* regular CIT courses: CSC 139, CSC 151, CSC 284, CTS 250, & CTS 287. Effective 2013SP.
6. Civil Engineering Technology – Jeanette White proposed multiple NC Super CIP related changes, course realignment, prerequisites, and a revised math sequence option. Very little of this program remained the same. Effective 2013FA.
 - a) EGR 115 becomes CEG 115, Intro to Tech & Sustainability
 - b) CIV 110 becomes two separate courses: EGR 251, Statics and EGR 252, Strength of Materials
 - c) CIV 230 and CIV 240 combines to be CEG 235, Project Management & Estimating
 - d) CIV 111 increased hours from 3 to 4
 - e) CIV 210 becomes CEG 210, Construction Materials & Methods
 - f) CIV 211 becomes CEG 211, Hydrology & Erosion Control
 - g) CIV 212 becomes CEG 212, Introduction to Environmental Tech
 - h) SRV 230 becomes CEG 230, Subdivision Planning & Design
 - i) Choose MAT 171 / MAT 171A and MAT 172 / MAT 172A OR MAT 175 / MAT 175A
 - j) Program totals will range from 71 – 74 depending on MAT option picked.
7. Automotive Systems Technology – David Myers proposed multiple NC Super CIP related changes and course realignment. Very little of this program remained the same. Effective 2013FA.
 - a) Move MAT 115 to SP2, AUT 181 to SU, AUT 183 to FA2, AUT 212 to SP2, ENG 114 to SP2, AUT 141 to SP1, AUT 141A to SP1, HUM elective to SP1**.
 - b) Add TRN 140, Transportation Climate Control
 - c) Add TRN 140A, Transportation Climate Control lab
 - d) Add LDD 112, Intro to Light Duty Diesel
 - e) Add TRN 110, Intro to Automotive
 - f) Add TRN 120, Basic Transp. Electricity
 - g) Add TRN 120A, Basic Transp. Electricity lab
 - h) Add TRN 130, Intro to Sust. Transp.
 - i) Add TRN 145, Advanced Transp. Electricity
 - j) Delete AUT 110, AUT 161, AUT 113, AUT 171, AUT 163A, AUT 181A, AUT 231A, AUT 281, AUT 283
 - k) The degree will have 67 semester hours.

** Barb Putman suggested that David switch the Humanities and Social Behavior Sciences due to workload of those course offerings. David was fine with that and will reflect that change in the catalog.

8. Automotive Systems Technology Diploma – David Myers proposed the following to align with the AAS program, effective 2013FA:
 - a) Move MAT 115 to SP2, AUT 181 to SU, AUT 141 to SP1, and AUT 141A to SP1
 - b) Add TRN 140, Transportation Climate Control
 - c) Add TRN 140A, Transportation Climate Control lab
 - d) Add LDD 112, Intro to Light Duty Diesel
 - e) Add TRN 110, Intro to Automotive
 - f) Add TRN 120, Basic Transp. Electricity
 - g) Add TRN 120A, Basic Transp. Electricity lab
 - h) Delete AUT 110, AUT 161, AUT 113, AUT 171, AUT 163A, AUT 181A, AUT 231A, AUT 281, AUT 283
 - i) Add ACA 111 to the Diploma – feels this course is beneficial
9. Automotive Systems Technology Certificate – David Myers proposed the following 17-18 hour certificate, effective 2013FA:
 - a) Add TRN 110, Intro to Automotive
 - b) Add TRN 120, Basic Transp. Electricity
 - c) Choose one of the following: TRN 140, Transportation Climate Control or TRN 145, Advanced Transp. Electricity
10. Automotive Systems Technology Career & College Promise Certificate – David Myers proposed the following 18 hour certificate, effective 2013FA:
 - a) Add TRN 120, Basic Transp. Electricity
 - b) Add TRN 120A, Basic Transp. Electricity lab
 - c) Delete AUT 110, AUT 161

Terry Tolle motioned to accept the all the Career Technologies proposals. Delos Monteith seconded. Motion was approved.

C. Health Sciences – Mitch Fischer

1. Emergency Medical Science – Fischer proposed the following, effective 2013FA:
 - a) Move ENG 111 to Spring 1
 - b) Add ACA 111 to curriculum as a local corequisite to EMS 110 instead of prerequisite
 - c) Delete EMS 243 from curriculum
2. Health Information Technology – effective 2013SU:
 - a) Move HIT 216, Quality Management to Summer.
 - b) Move HIT 220, Health Informatics and HER's to Fall 2.

3. Phlebotomy – Andrea Kennedy proposed to add PSY 150, General Psychology as mandated by the state in the required subject area, effective 2013SP.
4. Therapeutic Massage – Fischer proposed the following, effective 2013FA:
 - a) Add BUS 230, Small Business Management to Spring
 - b) Add PSY 150, General Psychology to Spring
 - c) Delete BIO 271, Pathophysiology from Spring
 - d) Delete NUT 110, Nutrition from Spring
 - e) Delete PSY 118, Interpersonal Psychology from Summer
5. Human Services Technology Substance Abuse Certificate – Fischer proposed the following changes to the current SAB certificate, effective 2013SP:
 - a) Add SAB 137, Codpendency in Fall 2
 - b) Delete SAB 220, Group Techniques/Therapy from Fall 2
 - c) Certificate description was also changed
6. Human Services Technology Substance Abuse Certificate – Fischer proposed to add a secondary SAB certificate which would serve people who already have a Bachelor's or Master's degree and want a certificate in SAB. This certificate would include the following courses, effective 2013SP: SAB 110, SAB 125, SAB 210, SAB 240 for a total of 12 hours.
7. Human Services Technology Substance Abuse AAS – Fischer proposed the following changes, effective 2013SP:
 - a) Move SAB 120, Intake & Assessment to Spring 2
 - b) Move HSE 210, Human Services Issues to Spring 1
 - c) Add HUM 115, Critical Thinking as the Humanities Elective in Summer 1
 - d) Add SOC 213, Sociology of the Family as the Social Science Elective in Spring 2
 - e) Add SAB 137, Codependency in Fall 2
 - f) Delete Choice of SOC 213 and SOC 220 in Spring 1
 - g) Delete SAB 220, Group Techniques/Therapy from Fall 2
 - h) Delete HSE 255, Health Problems & Prevention from Spring 2
 - i) Add a 4th sentence course description to SAB 210 'Students will survey and practice various group techniques/therapy utilized in current substance abuse treatment programs.'
8. Human Services Technology – Fischer proposed the following changes, effective 2013SP:
 - a) Move HSE 112, Group Process I to Fall 2
 - b) Move HSE 210, Human Services Issues to Spring 1
 - c) Add HUM 115, Critical Thinking as the Humanities Elective in Summer 1
 - d) Add BIO 163, Basic Anatomy & Physiology to Summer 1
 - e) Add SOC 213, Sociology of the Family as the Social Science Elective in Spring 2
 - f) Add SAB 137, Codependency in Fall 2
 - g) Add SWK 110, Intro to Social Work in Spring 2
 - h) Add SAB 210, Substance Abuse Counseling in Spring 2
 - i) Delete HSE 212, Group Process II from Spring 1
 - j) Delete HSE 227, Children & Adolescents in Crisis from Spring 1
 - k) Delete Choice of SOC 213 Spring 1
 - l) Delete Choice of PSY 281 in Spring 1
 - m) Delete HSE 155, Community Resources Management from Fall 2
 - n) Delete COE 121, Co Op Work Experience from Fall 2
 - o) Delete COE 125, Co Op Seminar from Fall 2
 - p) Delete DDT 110, Developmental Disabilities from Spring 2
 - q) Delete GRO 120, Gerontology from Spring 2

- r) Delete HSE 250, Financial Services from Spring 2
 - s) Delete HSE 255, Health Problems & Prevention from Spring 2
9. Outdoor Leadership – Fischer proposed the following changes, effective 2013FA:
- a) Move COE 121 to Summer
 - b) Move Humanities Elective to Spring 2
 - c) Add ODL elective to Spring 1
 - d) Delete BUS 137 from Summer – pending System Office approval. This course was submitted to be removed from the curriculum standard and was not. Correspondence is underway.
 - e) Delete WEB 110 from Spring 1
 - f) Field Experience 1 from Summer
 - g) Field Experience 2 from Spring 2
 - h) CCL Revision for EMS 243 to ODL 255 Wilderness EMT Upgrade

Cheryl Contino Conner moved to accept the proposed changes from Health Sciences. Diane Page seconded. Motion was approved.

IV. New Business

- 1. There was no new business.

V. Adjournment

- 1. Andrea Kennedy adjourned the meeting at 11:50 AM.

Recorded by: Betsy Clayton
Betsy Clayton

Date: 11/30/12

Chairperson: Andrea Kennedy
Andrea Kennedy

Date: 11-27-12