

MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING
Southwestern Community College

November 15, 2022 – SCC Jackson Campus

Attending:

Trustees

Sue Bartlett	Mark Jones
Jeff Cloer	Beth Lofquist
Vance Davidson	Cory McCall
Ken Henke	Gary Shields
Luke D. Hyde	Heber Najera

College Staff

Don Tomas
Thom Brooks
Nan Coulter
Lisa Kim Fisher
Tyler Goode

Absent

Brett Rogers

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on November 15, 2022 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

CALL TO ORDER

Chairman Vance Davidson called the meeting to order at 5:04 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

Chairman Davidson called for a moment of silence in memory of former Board Chair and Trustee Lambert Wilson, who passed away on October 20, 2022.

NOMINATIONS AND ELECTIONS OF OFFICERS

Due to the passing of Board Chairman Lambert Wilson, Vice Chairman Vance Davidson, in accordance with the Southwestern Community College Board of Trustees' Constitution and Bylaws, Article V, Sections 5 and 6, succeed Mr. Wilson as Chairman of the Board of Trustees. As a result of this succession, the office of Vice Chairman was vacated, and Mr. Davidson nominated Mr. Luke D. Hyde, Chairman of the Finance and Campus Improvement Committee of the Board to succeed him as Vice Chairman. Mr. Davidson opened the floor to other nominations, and none were offered. Dr. Lofquist made a motion to approve the appointment of Mr. Hyde to the office of Vice Chair, which was seconded by Mr. Shields and passed unanimously.

Mr. Davidson then nominated Mr. Cory McCall to fill the office of Chairman of the Finance and Campus Improvement Committee. Mr. Davidson opened the floor to other nominations, and none were offered. Mr. Hyde made a motion to approve the nomination of Mr. McCall to the office of Finance and Campus Improvement Committee Chairman, which was seconded by Mr. Shields and passed unanimously.

PREVIOUS MEETING'S MINUTES

Mr. Davidson asked for a motion to approve the minutes of the Board of Trustees Meeting of September 27, 2022. Mr. Hyde made a motion to approve the minutes as presented, and Mr. Cloer seconded the motion, which passed unanimously.

PRESIDENT'S REPORT

Dr. Tomas reported on the wrap-up from the SCC Foundation Gala, and extended his thanks to the Foundation and Board of Trustees for their strong support. He presented Director of the SCC Foundation Brett Woods and Foundation Associate Kathy Posey with tokens of appreciation.

Dr. Tomas reported to the Board on the enrollment data for the College's service area during the past two years, data provided by myFutureNC.

CURRICULUM AND STUDENT SERVICES

Curriculum and Student Services Committee Chair Beth Lofquist asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks reported on the Fall 2022 Curriculum enrollment, and informed the Committee that the College has planned 3 large high school events aimed at enrollment and careers. These events are targeted for high school and SCC students.

Dr. Brooks highlighted items from the Instruction and Student Services program updates.

Dr. Brooks announced that the Fall 2022 graduation ceremonies will be on December 14 at 6 PM.

Under Action Items for the Board to consider, Dr. Brooks presented the proposed Academic Calendar for 2023-2024. Following review and discussion, Dr. Lofquist made a motion to approve the 2023-2024 Academic Calendar as proposed, which was seconded by Mr. Hyde and passed unanimously.

At this point in the meeting (5:34 p.m.), Mr. Jones left due to a prior commitment. A quorum was still present for the remainder of the meeting.

FINANCE AND CAMPUS IMPROVEMENT

Finance and Campus Improvement Committee Chairman Luke D. Hyde asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures.

Ms. Fisher also reviewed changes to Procedure 7.01.02.01 – Optional Fees with the Board. The Board is not responsible for approving College procedures, so this item was informational only.

Chairman Davidson asked Ms. Fisher to give the Board an overview and update on the Finish Line Grant

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers for review and discussion. Following review and discussion, Mr. Cloer made a motion to approve the Budget Allocations and Transfers as presented, which was seconded by Mr. Hyde and passed unanimously.

Under Facilities and Operations, Dr. Tomas gave an update on the Firing Range, the Fire Rescue Training Facility, and the Groves Center Expansion plans.

EXECUTIVE COMMITTEE

Dr. Tomas informed the Board that the College Holiday Party will be held on December 8 at 5 p.m., and all Trustees and their families are invited to attend.

Under Action Items, Chairman Davidson presented the full-time employee list, part-time employee list, and the 2023 Board of Trustees Meeting Schedule for review and approval. Dr. Lofquist made a motion to approve the employee lists and meeting schedule as presented, which was seconded by Mr. Cloer and passed unanimously.

CLOSED SESSION

Chairman Davidson announced the need for the Board to go into Closed Session in accordance with N.C.G.S. 143-318.11 (6). Mr. Cloer made a motion to enter into Closed Session, which was seconded by Mr. Hyde and approved unanimously. The Board entered into Closed Session at 5:49 p.m.

The Board returned to Open Session from Closed Session at 6:34 p.m. without having taken any action.

Mr. Hyde made a motion to extend Dr. Tomas' base compensation, which was seconded by Ms. Bartlett and passed unanimously. At this time, Dr. Tomas expressed his deep appreciation to the Board for this change in his base compensation.

With no other business before the Board, Mr. Cloer made a motion to adjourn the meeting. Mr. Hyde seconded the motion, which passed unanimously. The meeting adjourned at 6:38 p.m.

Vance Davidson, Chairman
Board of Trustees

Don Tomas, Secretary
Board of Trustees