

SOUTHWESTERN COMMUNITY COLLEGE

Committee: Academic Advising
Date: Monday, February 19, 2014
Time: 2:00 p.m.
Place: Burrell 203

Members Attending:

- Brothers, William
- Davids, Cheryl
- Deaver, Christy
- Eavenson, Debbie
- Porter, Carolyn
- Putman, Barb
- Sain, Jay
- Seagle, Hilary
- Weast, Phil

- UTAC – Dr. Putman and Ms. Seagle reported on the implementation of the University Transfer Advising Center. UTAC is currently only advising new students. Current students will be instructed to see their assigned advisor for summer/fall registration. All college transfer students will use the UTAC over the summer.
- ACA 122 – Dr. Putman also discussed the new ACA 122 for transfer students. Health Science and Career Technologies students will still take ACA 111. This change will go into effect this fall.
- Diagnostic Testing – Mr. Sain discussed the upcoming changes to the placement tests for math and English. He will share this information with faculty at a planned advisor training.
- Summer Advising – College transfer students will be served by UTAC. Career Technologies and Health Science students will also have designated summer advisors.
- Commencement Applications – The committee discussed revisions to the commencement application. Dr. Weast is working on a report to alert advisors about advisees who are nearing graduation.
- Spring Training – The committee proposes two training sessions for advisors.
 - A review of developmental placement. Ms. Porter will coordinate with Darlene Anderson and Mr. Sain. (This program may be repeated in the fall.)
 - A forum to present new policies and procedures and a review of advising matters that often lead to questions.
- Final Registration Follow-up – Committee members reported no significant issues during final registration for Spring 2014.
- Registration for Summer/Fall 2014 – Registration for Summer/Fall 2014 will open April 7, 2014. Classes should be visible online by March 18. The new catalog will not be available by this date. Ms. Porter will circulate the advising checklist prior to registration.

The meeting adjourned at 2:45.