

<b>Committee Name:</b>	Advising Committee		
<b>Members attending:</b>	Jennifer Ashlock, Dominique Benson, Rebecca Branden, William Clark, Cheryl Contino-Conner, April Copeland, Cheryl Davids, Mark Ellison (Chair), Tori Ellison, Bethany Emory, Mitch Fischer, Tom Jones, Pamela Judson, Mary Lockey, Norrie Meus, Barb Putman		
<b>Date of Meeting:</b>	August 28, 2019	<b>Time:</b>	4:00 p.m.
<b>Meeting Purpose:</b>		<b>Meeting Chair:</b>	Mark Ellison
		<b>Prepared By:</b>	Mark Ellison

**1. Discussion notes** *(add rows as necessary)*

- Mark Ellison welcomed the group. Several inspiring advising stories were shared and an outstanding recently produced Success Coach video was viewed.
- The mission statement for the committee was reviewed: SCC’s Advising Committee promotes proactive advising by creating policies, professional development opportunities, and educational materials designed to support advisors and increase student success.
- The 2018-19 committee projects were reviewed including promotion of Advising Day.
- The committee divided into groups of 2-3 to discuss ideas for the committee to focus on in 2019-20. After approximately 10 minutes the committee came back together to share what was discussed. Suggestions included:
  - **Student development**
    - Group meeting with students on how to understand degree evaluation
    - Time management workshop
  - **Advisor training, mentoring, social**
    - Advising training for new faculty
    - Appreciative Advising for online advisors
    - Advising as a continuum (not just registration)
    - Helping people who are not advisors learn the basics
    - Advisors gathering/social
    - Faculty/non-faculty advising
    - Mentoring for new advisors
    - Best practices for using PEAK five year plans in advising
    - How to pull and read an eval
  - **Awareness of Advising Day & registration**
    - Tray sheets/stickers for Cafe 64
    - Banner on top of Moodle
    - Continue to use humor to promote advising day e.g “the final countdown”
    - Send reminders at the end of the academic year for students to meet with their advisor.
    - Recognize first, 100th, 3,000th advisor who registers someone.
- Committee members will determine which focus area team they would like to participate on to help implement suggested strategies. Each team will determine what should be prioritized for 2019-20 and develop a plan. Select team [here](#).