

## **SOUTHWESTERN COMMUNITY COLLEGE**

Committee: Academic Advising  
Date: Monday, January 31, 2012  
Time: 9:00 a.m.  
Place: Holt Library Conference Room

### Members Attending:

Carolyn Porter - <i>Chair</i>	Christy Deaver	Barb Putman
Melissa Allison	Jim Hippensteel	Jason Sain
Scott Baker	Patty Kirkley	Phil Weast
William Brothers	Eddie Lunsford	

- eAdvising Update – Dr. Weast reported that the eAdvising initiative is waiting for other parts of the project to take shape. Dean Putman reported on the progress of ACA 111 – Connect to College, which will allow students to complete their academic planning in their first semester.
- Colleague 4.3 – Dr. Weast reported that SCC is likely to update to Colleague 4.3 for the fall semester. We will lose some of our custom data queries, but plan to install Informer for Datatel queries. *Note – Since our meeting, Dr. Weast reports that the upgrade will come prior to registration this semester.*
- Conduct Management Tracking – Dr. Weast reported that the conduct management colleague module Maxient will be introduced this fall. He also reported that Robin Whitley will offer additional Retention Alert training this spring for the Macon campus.
- Fall Training Follow-up – Ms. Porter thanked the facilitators and presenters of the fall 2011 advisor training sessions.
- Spring Training – The committee will coordinate the following training events for Spring 2012:
  - WCU Transfers – Dean Putman reported that David Goss, WCU Director of Undergraduate Advising, will visit SCC near the end of February. Dean Putman is coordinating this visit.
  - Developmental Math Advising – Dean Putman, Mary Bradley, and Darlene Anderson will coordinate training for the new developmental math modules. They will ask Wayne Sutton to video the training and offer it twice towards the end of March.
  - Retention Alert – Ms. Whitley will coordinate training for the Macon campus.

- Financial Aid Update – Although there were financial aid updates in the fall, the committee thought that a spring sessions in February would be helpful. Ms. Porter will coordinate with Melody Lawrence.
- Colleague 4.3 – This was not discussed at our meeting as we did not realize that we would be installing this update this semester. We will need to coordinate training for advisors.
- NACADA webinar or panel – Ms. Porter presented several training events as options. We will not offer a NACADA training this semester In light of the need for training on Colleague 4.3 in addition to those sessions already planned.
- Final Registration Follow-up – Committee members reported no significant issues during final registration for Spring 2012.
- Priority Registration – Priority Registration will be April 9-13, 2012. Ms. Porter will circulate the advising checklist. Mr. Sain will circulate a new chart to assist advisors in interpreting test scores for developmental placement.

The meeting adjourned at 9:45 a.m.