

Copy to:

Kirk Stephens, Chairperson
Linda Aiken
Dominique Benson
Thom Brooks, ex-officio
Wendy Buchanan
Betsy Clayton, recorder
Cheryl Contino-Conner
Cheryl Davids
Johnathan Dean
Mark Ellison
Bethany Emory
Mitch Fischer
Stephen Hesselbirg
Clyanne Hyde
Melody Lawrence
Danell Moses
Diane Page
Barbara Putman
Hilary Seagle
Cyndi Slocumb
Paul Wolf

cc:

Ben Haines
Dee Roberts
Polly Russell
Sandra Seibert
Jill Wolfe

Committee: Curriculum & Instruction

Date: February 6, 2019

Time: 2:00 PM

Place: Burrell 102A

Members Attending: Dominique Benson, Thom Brooks, Cheryl Contino Conner, Cheryl Davids, Johnathan Dean, Mark Ellison, Bethany Emory, Mitch Fischer, Stephen Hesselbirg, Clyanne Hyde, Danell Moses, Diane Page, Barb Putman, Hilary Seagle, Cyndi Slocumb, Paul Wolf and Kirk Stephens-Chair

I. Call to Order – Kirk Stephens thanked everyone for their service on the Curriculum & Instruction Committee this academic year.

A. Approval of Minutes

Kirk called the meeting to order at 2 pm. He asked for discussion on the following minutes, which were provided prior to the meeting for review:

1. December 12, 2018 meeting

There was no discussion. Cheryl Contino Conner motioned to accept the minutes. Cheryl Davids seconded the motion. The motion passed unanimously.

II. Open Issues

A. Arts and Sciences – Barb Putman

1. Associate in Arts – AA, Fall 2019

a) Add: ART 132 and ART 214 to the elective list

2. Associate in Fine Arts – Visual Arts, Fall 2019

a) Move ART 288 to the 15 hour elective list

b) Add ART 132 to other required hours

There was no discussion. Paul Wolf motioned to accept the proposed changes. Diane Page seconded the motion. The motion passed unanimously.

B. Career Technologies – Danell Moses

1. Accounting – AAS, Fall 2019

a) Add: WBL or AC 227 to Spring

2. Computer Engineering Technology – AAS, Fall 2019

b) This program will go into Inactive status. No new students. Current students will be able to finish under their assigned catalog.

c) There was discussion on how “Teach Out” works. Dr. Brooks stated that the college can keep a program on the record for up to two years with no enrollment. If the interest or

market for a program changes in that time frame, the college will be able to offer. After two years, the program will be terminated by the System Office. There are currently a handful of students who will be able to finish their program within the two year time frame under the catalog they are tied to.

3. Cosmetology – AAS, Fall 2019

- a) Revise and Add the previous Elective picklist to ACC 120, ART 111, BUS 137, CIS 110, MKT 120, MKT 123, MKT 223, MKT 232

4. Electronics Engineering Technology – AAS, Fall 2019

- a) Move: COM 231 to SP 1
- b) Move: ELN 131 and HUM elective to SU
- c) Move: ELN 132 to FA 2
- d) Move: ELN 275 to SP 2
- e) Add: ELC 138
- f) Add: ELC 139 to SP 1
- g) Add: MAT 143 or MAT 171 to FA 1
- h) Add: EGR 110 to FA 1
- i) Delete: ELC 131, MAT 121, MAT 122, CET 110
- j) Hilary Seagle recommended MAT 171 be the preferred option for EET students.

5. Electronics Engineering Technology – Certificate and CCP, Fall 2019

- a) Add: ELC 138 and ELC 139
- b) Delete: ATR 112 and ELC 131

6. Occupational Education Associate – AAS, Fall 2019

- c) This program will go into Inactive status. No new students. Current students will be able to finish under their assigned catalog.

7. Welding Technology – AAS, Diploma Fall 2019

- a) Add an Associate's Degree to the existing certificate program. The college is already approved to offer an AAS in Welding but in recent years only offered the certificate.
- b) The program of study for each is outlined in the attachment.
- c) There was discussion regarding the different sequence placement of Math in the AAS and Diploma. Seagle asked if they could be offered in same semester. Moses said she would work that out. [Moses moved the MAT to SP 1 and the ENG 111 to FA 1 as shown in in the revised attachment].

8. Welding Technology – Certificate and CCP, Fall 2019

- a) Delete: WLD 111
- b) Add: WLD 141
- c) Credits increase to 18
- d) Cheryl Contino Conner asked if the changes in the Certificates were also required in the CCP certificates. Dr. Brooks stated that the CCP has to come out of the major core courses. Current students will be able to finish out the certificate courses that they are tied to.

Cheryl Contino Conner motioned to accept all the proposed changes with the condition Moses will fix the MAT sequence with Betsy. Hilary Seagle seconded. The motion passed unanimously.

C. Health Sciences – Mitch Fischer

1. Emergency Medical Science – Certificate and CCP, Fall 2019

- a) Delete: MED 121 and MED 122 (as was done last C & I in the AAS)
- b) Add: BIO 163

c) Cheryl Contino Conner asked if students have to be 18 for this certificate. Fischer stated no.

Cyndi Slocumb motioned to accept the proposed changes from Health Sciences. Putman seconded. The motion passed unanimously.

III. Other discussion

IV. Other Business

A. Possible special meeting

The committee has no other meetings planned for this academic year. If something were to come up on an urgent status, Stephens will send out an email approval request. Catalog will go out in February.

V. Adjournment -

A. Stephens adjourned the meeting at 2:21 pm.

Recorded by:

Betsy Clayton

Date: 2/6/19, Revised
5/24/2019

Chairperson:



Kirk Stephens

Date: