

Copy to:

Kirk Stephens, Chairperson
Linda Aiken
Dominique Benson
Thom Brooks, ex-officio
Wendy Buchanan
Lori Clancy
Betsy Clayton, recorder
Cheryl Contino-Conner
Cheryl Davids
Johnathan Dean
Bethany Emory
Mitch Fischer
Clyanne Hyde
Melody Lawrence
Danell Moses
David Myers
Meg Petty
Carolyn Porter
Barbara Putman
Hilary Seagle
Paul Wolf

cc:

Ben Haines
Polly Russell
Sandra Seibert
Jill Wolfe

Committee: Curriculum & Instruction

Date: February 3, 2020

Time: 2:00 PM

Place: Burrell 102A

Members Attending: Linda Aiken, Dominique Benson, Thom Brooks, Lori Clancy, Betsy Clayton, Cheryl Contino-Conner, Cheryl Davids, Johnathan Dean, Bethany Emory, Mitch Fischer, Melody Lawrence, Danell Moses, Meg Petty, Carolyn Porter, and Kirk Stephens-Chair

I. Call to Order – Kirk Stephens called the meeting to order promptly at 2 pm.

A. Approval of Minutes

Kirk asked if there were any amendments to the December minutes. There were none.

There was no discussion. Linda Aiken motioned to accept the minutes. Meg Petty seconded the motion. The motion passed unanimously.

II. Open Issues

A. Arts and Sciences – Barb Putman

1. Associate in Science, Fall 2020

- a) Add CHM 132, CHM 131, CHM 131A to electives picklist

Bethany Emory motioned to accept the proposed changes from Arts & Sciences. Danell Moses seconded. The motion passed unanimously.

B. Career Technologies – Danell Moses

1. Accounting – AAS, Fall 2020

- b) Move: BUS 260 to SP2
- c) Move: ACC 180 or ACC 240 (picklist) to FA2
- d) Add: COM 120 to SP1
- e) Delete: ENG 114

2. Business Administration – AAS, Fall 2020

- f) Add: COM 120 to SP1
- g) Delete: ENG 114

3. Business Administration, Entrepreneurship – AAS, Fall 2020

- h) Add: COM 120 to SP1

- i) Delete: ENG 114
- 4. Medical Office Administration – AAS, Fall 2020**
 - j) Add: COM 120 to SP1
 - k) Delete: ENG 114
- 5. Office Administration – AAS, Fall 2020**
 - l) Add: COM 120 to SP1
 - m) Delete: ENG 114
- 6. Culinary Arts – AAS, Certificate + CCP, Fall 2020**
 - n) Delete: CUL 110A

Cheryl Contino Conner motioned to accept the proposed changes from Career Technologies. Cheryl Davids seconded. The motion passed unanimously.

C. Health Sciences – Mitch Fischer, No items


III. Other Business

- A. This was the last meeting unless something urgent rises, then we will do an e-vote.**

IV. Adjournment –

- A. Dominique Benson motioned to adjourn. Danell Moses seconded. Stephens adjourned the meeting at 2:12 pm.

Recorded by:

	Betsy Clayton	Date: 2/3/20
Chairperson:		
	Kirk Stephens	Date: