

MINUTES OF THE BOARD OF TRUSTEES MEETING
Southwestern Community College

October 27, 2009 - SCC Campus

Attending:

Trustees

Conrad Burrell	Brian McMahan
Paul Holt	Quayle Neslen
Earl Hooper	Pete Penland
Daniel Keener	Jerry Sutton
Charles Leatherman	Lambert Wilson

College Staff

Cecil Groves	Connie Haire
Sharon Grasty	Susan McCaskill
Janet Burnette	Chuck Reece
Gene Couch	

The Board of Trustees of Southwestern Community College met for its regular quarterly meeting on October 27, 2009.

Chairman Conrad Burrell called the meeting to order at 5:05 p.m.

Mr. Holt made a motion to approve the minutes of the quarterly meeting of April 28, 2009 as mailed. Mr. Hooper seconded the motion which carried unanimously.

Dr. Groves introduced the new student representative to the Board, Daniel Keener, and Sharon Grasty administered the oath of office to Mr. Keener.

Dr. Groves provided an update on college facilities and property acquisitions. The plans for the Burrell Building have been submitted to the State Construction Office and it is expected to go to bid in January with construction beginning around April 2010. Design of the Jackson Campus Early College building is underway and construction is expected to start within the next several months. Appreciation was expressed to Mr. Holt for the assistance he provided to the college regarding clarification of the process of transferring property and deeds.

Dr. Groves gave a brief update on the status of the proposed East Carolina University dental school clinic. He attended a press conference last Monday to announce the construction of the clinics. A clinic will be located in Jackson County but a specific site has not been selected. The college has cooperated with East Carolina in their search; and, representatives for East Carolina will meet at the college on November 3 to continue discussions on the details. Dr. Groves noted the NCCC System Office has been supportive of SCC as one of the potential sites. If the clinic is built on the Jackson Campus, the college would consider developing a dental hygiene program.

Dr. Groves detailed a proposal to expand the Public Safety complex to a new level. Law enforcement and EMS programs would be relocated from the Jackson Campus to the Public Safety complex. This would physically concentrate all public safety training at one site and create the possibility for a regional Southwestern training center. There would be several advantages to this consolidation, including sharing common resources and facilities. Dr. Groves met with the Macon County manager to discuss the proposal and it was favorably received.

Chairman Burrell and Dr. Groves reported on the October ACCT Annual meeting and gave a brief synopsis of the sessions they attended. This year's meeting emphasized the importance of community colleges as a key component of the economic recovery effort and stressed the need for more defined measurements of what the colleges are doing.

Mr. Leatherman joined the meeting at 5:30 p.m.

CURRICULUM AND STUDENT SERVICES COMMITTEE

Vice President McCaskill provided an update on continuing education programs and initiatives.

Projects include:

- SCC is offering seven programs as part of the JobsNOW initiative
- the Alive at 25 safe driving course for young drivers is going well - the self-supporting course can be offered in the high schools

- the Adult High School Program is working with the Jackson County public schools on a new drop out prevention initiative - students will complete their credit hours in the Adult High School Program and then transfer back to their high school to graduate
- industry training contracts have increased as local companies rebuild their workforce.

Ms. McCaskill presented and reviewed the Continuing Education Enrollment Totals (IV A 1-a). She reported enrollment continues to grow in continuing education courses, especially on-line courses.

Vice President Couch reviewed the curriculum Enrollment Data (IV B 1-a). The final figures are not in yet, but it appears enrollment is up approximately 9.5 percent in headcount and FTE. One of the largest growth areas is in arts and sciences, particularly college transfer courses. As predicted, there was a decline in Huskins and dual enrollments due to the recent legislative changes.

Dr. Couch reported on the North Carolina Board of Community Colleges decision to admit undocumented immigrants to community colleges. The new policy was approved on September 18 and will take approximately 12 to 16 months to go into effect. Undocumented students will pay out of state tuition and will not be eligible for financial aid. They will also not be allowed to displace legal United States residents in courses.

Dr. Couch reported the college has been awarded a Title III grant for \$1.4 million over a five year period. The purpose of the funds is to strengthen the institution. As part of the grant, the college is looking at three major projects: 1) improving student persistence and success; 2) strengthening business processes and data management; and 3) creating an endowment for funds raised to meet the \$350,000 grant match.

Dr. Couch presented the Revision to Policy 6.11 - Attendance (IV B 2-a) for approval. Mr. Sutton made a motion that the Revision to Policy 6.11 - Attendance be approved. Mr. Bell seconded the motion which carried unanimously.

Dr. Couch presented the College Calendar 2010/2011 (IV B 2-b) for approval. Dr. Neslen made a motion that the College Calendar 2010/2011 be approved. Mr. Hooper seconded the motion which carried unanimously.

Dr. Couch presented the Region A Nursing Consortium recommendation (IV B 2-c) for approval. Mr. Penland made a motion that the Region A Nursing Consortium recommendation be approved. Dr. Neslen seconded the motion which carried unanimously.

Vice President Haire provided a quarterly update on activities and highlights for the Macon Campus and Institutional Development area (IV C 1-a). She reported fall enrollment at the Macon Campus was up approximately 23 percent. There are now 137 students enrolled in the Macon Early College. Ten to twelve students from the first group enrolled will graduate Spring 2010 with an associate's degree. Dr. Haire noted the Title III matching endowment is an excellent opportunity for the college. The funds will be invested and proceeds used to support college programs.

FINANCE AND CAMPUS IMPROVEMENTS COMMITTEE

Vice President Burnette reviewed the Local Revenue Analysis (V A 1-a) and State Current Expenditures (V A 1-b) for the period ending September 30, 2009.

Ms. Burnette presented the Budget Transfers (V A 2-a) for approval. Mr. McMahan made a motion that the Budget Transfers be approved. Mr. Wilson seconded the motion which carried unanimously.

Dr. Groves reported he received a phone call from Governor Perdue's office acknowledging a letter Chairman Burrell sent to the Governor on behalf of the college. The letter asked consideration of the request that the community colleges be exempted from Executive Order Number 21, reversion of funds.

Ms. Burnette presented the 2009/2010 Budget Request (V A 2-b) for approval. Mr. Sutton made a motion that the 2009/2010 Budget Request be approved. Mr. Wilson seconded the motion which carried unanimously.

Ms. Burnette presented Revision to Policy 4.20 - Disciplinary Action, Suspension and Dismissal (V A 2-c) for approval. Mr. Sutton made a motion that Policy 4.20 - Disciplinary Action, Suspension and Dismissal be approved. Mr. Hooper seconded the motion which carried unanimously.

Ms. Burnette presented the Revision to Policy 4.15 - Workload Staff (V A 2-d) for approval. Mr. Penland made a motion that the Revision to Policy 4.15 - Workload Staff be approved. Dr. Neslen seconded the motion which carried unanimously.

Ms. Burnette presented the Vision Benefit (V A 2-e) for approval. Mr. Sutton made a motion that the Vision Benefit be approved. Mr. Wilson seconded the motion which carried unanimously.

EXECUTIVE COMMITTEE

Mr. Bell made a motion that the Additions to the Part-Time Employee List (VI A-1) and Additions to the Full-Time Employee List (VI A-2) be approved. Mr. Wilson seconded the motion which carried unanimously.

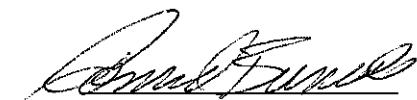
Mr. Bell, representing the Nominating Committee, reported that it was the recommendation of the Committee that the terms of officers Conrad Burrell as Chairman, Pete Penland as Vice Chairman and Cecil Groves as Secretary be extended for another year. No nominations were received from the floor.

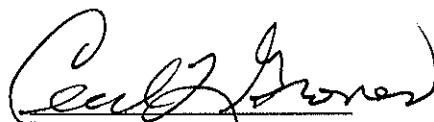
Mr. McMahan made a motion that Conrad Burrell as Chairman, Pete Penland as Vice Chairman and Cecil Groves as Secretary be approved as officers of the Board of Trustees for the 2009-2010 year. Mr. Sutton seconded the motion which carried unanimously.

Mr. Sutton made a motion to adjourn. Mr. Penland seconded the motion which carried unanimously.

The next quarterly Board of Trustees meeting is scheduled for Tuesday, January 26, 2010.

The meeting adjourned at 6:15 p.m.


Conrad Burrell, Chairman
Board of Trustees


Cecil L. Groves, Secretary
Board of Trustees

1-27-2010
Date