

MINUTES OF THE BOARD OF TRUSTEES BI-MONTHLY MEETING
Southwestern Community College

March 28, 2023 – SCC Jackson Campus

Attending:

Trustees

Sue Bartlett Beth Lofquist
Jeff Cloer Cory McCall
Vance Davidson Gerald McKinney
Ken Henke Brett Rogers
Luke D. Hyde Gary Shields
Mark Jones

College Staff

Don Tomas
Thom Brooks
Nan Coulter
Lisa Kim Fisher
Tyler Goode

Guests: Kim Poteet, Caitlyn Putnam, Carrie Putnam

Absent

Heber Najera

The Board of Trustees of Southwestern Community College (SCC) met for their bi-monthly meeting on March 28, 2023 in the Charles Siler Slagle Board Room of the Conrad G. Burrell Building on the Jackson campus.

CALL TO ORDER

Chairman Vance Davidson called the meeting to order at 5:12 p.m. and read the Conflict of Interest Statement. A quorum was present for the meeting.

OATH OF OFFICE

Dr. Tomas introduced Mr. Gerald (Jerry) McKinney, the Swain County School Board's appointment to the SCC Board of Trustees. Kim Poteet, Clerk of Superior Court, administered the oath of office to Mr. McKinney.

PREVIOUS MEETING'S MINUTES

Mr. Davidson asked for a motion to approve the minutes of the Board of Trustees Meeting of January 24, 2023. Mr. Cloer made a motion to approve the minutes as presented, and Mr. Hyde seconded the motion, which passed unanimously.

PRESIDENT'S REPORT

Dr. Tomas asked the Board to keep in mind the legislative agenda put forth last year by the NC Community College System, the NC Association of Community College Presidents, and the NC Association of Community College Trustees for the 22-23 biennium to value our students and value our employees, and to support this when they speak to their elected officials.

Dr. Tomas reported that Mr. Davidson, Mr. McKinney, and he will be attending the NCACCP/NCACCT Law/Legislative Seminar in Raleigh March 29-31. They have appointments scheduled to meet with all representatives and senators on March 29.

CURRICULUM AND STUDENT SERVICES

Curriculum and Student Services Committee Chair Beth Lofquist asked Dr. Thom Brooks, Executive Vice President for Instruction and Student Services, to report to the Board.

Dr. Brooks introduced Caitlyn and Carrie Putnam, sisters who are enrolled in SCC's nursing program. Both students briefly described their experiences at SCC and at their clinical assignments.

Dr. Brooks reported on the Spring 2023 Curriculum enrollment.

Under Action Items, Dr. Brooks presented a revision to Policy 6.01.01 – Admissions to meet state guidelines. He also presented a proposal to add a certificate program in Early Childcare Workforce. Following review and discussion, Ms. Bartlett made a motion to approve the revision to Policy 6.01.01 and the addition of the Early Childcare Workforce Certificate program, which was seconded by Mr. Hyde and passed unanimously.

Dr. Brooks then presented the proposed addition of a Licensed Practical Nurse diploma program, beginning in January 2024. Following review and discussion, Dr. Lofquist made a motion to approve the proposed LPN diploma program, which was seconded by Mr. Cloer and passed unanimously.

FINANCE AND CAMPUS IMPROVEMENT

Finance and Campus Improvement Committee Chairman Cory McCall asked Vice President for Financial and Administrative Services Lisa Kim Fisher to give a report on Local Revenue Analysis and State Budget Expenditures.

Under Action Items, Ms. Fisher presented the Budget Allocations and Transfers for review and discussion. Following review and discussion, Mr. Jones made a motion to approve the Budget Allocations and Transfers as presented, which was seconded by Mr. Hyde and passed unanimously.

Under Facilities and Operations, Dr. Tomas gave an update on the Firing Range, the Fire Rescue Training Facility, and the Groves Center Expansion plans.

EXECUTIVE COMMITTEE

Chairman Davidson reminded the Board that their individual annual Statements of Economic Interest are due by April 18. He also reminded the Board to submit their annual performance evaluation of the president by April 14.

Under Action Items, Chairman Davidson presented the full-time employee list and part-time employee list for review and approval. Mr. Cloer made a motion to approve the employee lists as presented, which was seconded by Mr. Hyde and passed unanimously.

CLOSED SESSION

Chairman Davidson asked for a motion to enter into Closed Session under N.C.G.S. 143-318.11(a)(6) – Personnel. Mr. Hyde made the motion to enter Closed Session, which was seconded by Mr. McCall and passed unanimously. The Board entered into Closed Session at 5:54 p.m.

The Board returned from Closed Session at 6:44 p.m., having taken no action in Closed Session.

With no other business before the Board, Mr. Cloer made a motion to adjourn the meeting, which was seconded by Dr. Lofquist and passed unanimously. The meeting adjourned at 6:44 p.m.

Vance Davidson, Chairman
Board of Trustees

Don Tomas, Secretary
Board of Trustees