

Faculty Senate Minutes

3:00 p.m., September 7, 1999

Members in Attendance: Sarah Altman, Anita Burgin, Mike Burnette, Mary Hartman, Wanda Morris, Tim Quirring, Hilary Seagle, Roger Stephens

Workload

Senate sent 8 workload proposals to the division chairs and Dr. Couch. They have been looking at these, and ranges for contact hours are expected to be issued soon.

NCCCFA-Hilary reported that she had requested Tier A funding for 1-2 members of faculty senate to attend North Carolina Community College Faculty Association's first annual state conference in October.

Updates from Instructional Administrators Meetings- Anita reported the following:

- Enrollment is down 2.95%. Because of the funding cycle, mini-mester courses will be offered to attempt to bring enrollment above the -2% mark.
- Expect a survey from the public information office. New brochures are being prepared for each program.
- Please return the surveys you received from Dr. Couch regarding faculty development days in October. Anita suggested that faculty be given this opportunity to help make those days more meaningful.
- New grant-funded positions will soon be posted or filled. (Title III, GEAR-UP, Upward Bound) All positions will be staff positions.
- New food service should begin around the end of September.
- Curriculum and Instruction Committee is being re-formed. Talk to your division chair if you are interested in being part of this committee.

Mentor/Mentees

Last Spring the senate recommended that new full and part time instructors be assigned a mentor who would do a mid-term evaluation with the new instructors. Questions regarding the implementation of this were discussed. (What would be the turn-around time on survey results if the same instrument is used as is used at the end of the term? Would a formative, comments-only-type survey be more appropriate? etc.)

Anita will discuss this with Dr. Couch and division chairs at their next meeting.

Withdrawal Policy

Various sources have questioned student's ability to receive "W"s after the withdrawal date. Anita reported that Dr. Couch has requested a record of the number of occurrences of this from the registrar's office. If this is indeed an extensive problem, the senate will form a committee to look into it.

The meeting adjourned at 4:00

The next meeting will be Monday, September 20 at 4:00 in Vocational Bldg. Rm. 117.