

APPLICATION FOR COMMENCEMENT

CANDIDATE

(Complete this section and leave form with advisor.)

Name _____ Term of Completion: _____
Last **First** **Middle** Fall 20____ Spring 20____
(As you want it to appear on your credential) Summer 20____

County of Residence _____

Mailing Address _____ College ID#: _____
(Where diploma is to be mailed.) _____ Date of Birth: _____
_____ Phone Number: (____) ____ - _____

Major _____ (Check one) Degree Diploma Certificate

I plan to participate in commencement exercises? (Check one) Yes No

If yes, number of anticipated guests _____

NOTE:

Commencement applications are due by the 50th class day of the semester in which you wish to commence.

Candidate's Signature Date

Purchase cap, gown, and diploma cover at bookstore by the last class day of the semester in which you are commencing.

TRANSCRIPTS:

If you require a transcript to be sent to another institution, you will need to contact the Registrar's Office and complete a transcript request form. No transcripts or credentials will be released for those students who are indebted to the college.

HONORS for **commencement exercises only** are determined by the previous completed semesters cumulative GPA using this criteria:
Cumulative GPA of 3.85-3.89 will graduate Cum Laude.
Cumulative GPA of 3.90-3.94 will graduate Magna Cum Laude.
Cumulative GPA of 3.95-4.00 will graduate Summa Cum Laude.
* Certificate recipients are ineligible to receive honors.

ADVISOR

(DISTRIBUTE PER MARGINALS)

List all courses yet to be completed for commencement — include required courses currently registered for.

Use EVAL mnemonic to determine applicant's completion.

Courses currently taking at other schools (if applicable) _____

GPA \geq 2.00 Yes No
Credit hours in residence > 25% total course work required Yes No
Credit hours in major > 25% total major required courses Yes No

Date _____ Advisor Signature _____

REGISTRAR

Indebted to SCC? Yes No Credit Hours Completed _____
Requirements met? Yes No Cumulative GPA _____

If not, check deficiencies in red! Cum Magna NCS NTHS PTK Summa

Date _____ Registrar/Designee _____