

APPLICATION FOR COMMENCEMENT

CANDIDATE

(Complete this section and leave form with advisor.)

Name _____ Term of Completion: _____
Last First Middle Fall 20_____ Spring 20_____
(As you want it to appear on your credential) Summer 20_____

County of Residence _____

Mailing Address _____ College ID#: _____
(Where diploma is to be mailed.) _____ Date of Birth: _____
Phone Number: (_____) _____ - _____

Major _____ (Check one) Degree Diploma Certificate

I plan to participate in commencement exercises? (Check one) Yes No

If yes, number of anticipated guests _____

NOTE:

Commencement applications are due by the 50th class day of the semester in which you wish to commence.

Candidate's Signature _____ Date _____

Purchase cap, gown, and diploma cover at bookstore by the last class day of the semester in which you are commencing.

TRANSCRIPTS:

If you require a transcript to be sent to another institution, you will need to contact the Registrar's Office and complete a transcript request form. No transcripts or credentials will be released for those students who are indebted to the college.

HONORS for **commencement exercises only** are determined by the previous completed semesters cumulative GPA using this criteria:
Cumulative GPA of 3.85-3.89 will graduate Cum Laude.
Cumulative GPA of 3.90-3.94 will graduate Magna Cum Laude.
Cumulative GPA of 3.95-4.00 will graduate Summa Cum Laude.
* Certificate recipients are ineligible to receive honors.

ADVISOR

(DISTRIBUTE PER MARGINALS)

List all courses yet to be completed for commencement — include required courses currently registered for.
Use EVAL mnemonic to determine applicant's completion.

Courses currently taking at other schools (if applicable) _____

Credit hours in residence > 25% total course work required Yes No
Credit hours in major > 25% total major required courses Yes No

Date _____ Advisor Signature _____

REGISTRAR

Indebted to SCC? Yes No Credit Hours Completed _____
Requirements met? Yes No Cumulative GPA _____

If not, check deficiencies in red! Cum Magna NCS NTHS PTK Summa

Date _____ Registrar/Designee _____