

DIRECTORY - JACKSON CAMPUS

828.586.4091 • 800.447.4091

Student Services - Balsam Center, 1st Floor

Philip Weast, Dean of Student Services	Ext. 431
Dominique Benson, Admissions Officer	Ext. 217
Jody Woodring, Administrative Assistant: Admissions	Ext. 253
Kathy Owens, Administrative Assistant: Enrollment Services	Ext. 352
Patty Kirkley, Career Planning & Placement Coordinator	Ext. 212
Christy Deaver, Registrar.....	Ext. 406
Karen Reed, Administrative Assistant: Student Records.....	Ext. 219
Paula Rigoli, Student Records Assistant	Ext. 279
Jan Smith, Testing Coordinator/Enrollment Counselor	Ext. 332
Melody Lawrence, Financial Aid Director	Ext. 224
Suzy Gregory, Financial Aid Officer.....	Ext. 315
Cathy Setser, Administrative Assistant: Financial Aid	Ext. 338
Amy Stoner, Financial Aid Assistant	Ext. 438

Business Services - Balsam Center, 1st Floor

Toni Holland, Cashier.....	Ext. 290
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Arts & Sciences - Oaks Hall, 1st Floor

Barbara Putman, Dean of Arts & Sciences	Ext. 300
Darlene Peebles, Administrative Assistant: Arts & Sciences	

Career Technologies - Founders Hall, 2nd Floor, Room 211

Thom Brooks, Dean of Career Technologies	Ext. 204
Claudia Buchanan, Administrative Assistant: Career Technologies	

Health Sciences - Balsam Center, 2nd Floor.....

Deb, Kalvohn, Dean of Health Sciences	Ext. 305
Lisa Crawford, Administrative Assistant: Health Sciences	

Instructional Services - Bradford Hall, 3rd Floor, Room 301,

Gene C. Couch, Jr., Vice President for Instruction & Student Services	Ext 377
Betsy Clayton, Administrative Assistant: Instruction & Student Services	

Learning Assistance Center - Oaks Hall, 2nd Floor.....

Toni Knott, LAC Director	Ext. 325
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Student Support Services - Oaks Hall, 1st Floor

Cheryl Contino-Conner, Director.....	Ext. 245
Peter Buck, Counselor5.....	Ext. 243
Laurie Butler, Counselor	Ext. 420
Lisa Fisher, Administrative Assistant: Student Support Services	Ext. 231

FACULTY

- Linda G. Aiken**, Early Childhood Education
(ext. 220) linda@southwesterncc.edu
- Melissa Allison**, Medical Assisting
(ext. 391) M_Allison@southwesterncc.edu
- Cynthia Amster**, Respiratory Therapy
(ext. 459)
- Edward D. Anderson**, Paralegal Technology
(ext. 209) edward@southwesterncc.edu
- Kimberly Argo**, Radiography
(ext. 359) kargo@southwesterncc.edu
- Scott Baker**, Computer Information Tech.
(ext. 249) sbaker@southwesterncc.edu
- Rudranath Beharrysingh**, Mathematics
(ext. 282) rudranath@southwesterncc.edu
- M. Tony Belcher**, Emergency Medical Science
(ext. 309) mbelcher@southwesterncc.edu
- Kurt Berger**, Computer Information Tech.
(ext. 503) kberger@southwesterncc.edu
- Mary Bradley**, Developmental Mathematics
(ext. 335) mbradley@southwesterncc.edu
- Michael E. Burnette**, Criminal Justice
(ext. 276) mikeb@southwesterncc.edu
- Matthew Cass**, Physics/Physical Science
(ext. 384) mcass@southwesterncc.edu
- Tracy Chapple**, Psychology
(ext. 310) tchapple@southwesterncc.edu
- Larry Scott Cline**, Web Technologies
(ext. 494) scline@southwesterncc.edu
- Barbara Connell**, Nursing
(ext. 307) bconnell@southwesterncc.edu
- Chris Cox**, English
(ext. 345) chrisc@southwesterncc.edu
- L. Bucky Dann**, Sociology
(ext. 475) bucky@southwesterncc.edu
- Ceretta Davis**, Culinary Technology
(ext. 256) ceretta@southwesterncc.edu
- Michael Deaver**, Computer and Electronic
Engineering Technology
(ext. 337) mdeaver@southwesterncc.edu
- Dianne English**, Nursing
(ext. 335) denglish@southwesterncc.edu
- Mitchell Fischer**, Respiratory
(ext. 472) mfischer@southwesterncc.edu
- Jennifer Forrester**, Medical Sonography
(ext. 323) j_forrester@southwesterncc.edu
- Delia Frederick**, Nursing
(ext. 258) dfrederick@southwesterncc.edu
- Owen D. Gibby**, English
(ext. 314) oweng@southwesterncc.edu
- Allan Grant**, English
(ext. 322) agrant@southwesterncc.edu
- Debbie Green**, Medical Sonography
(ext. 323) debbieg@southwest.cc.nc.us
- Connie M. Gregory**, Cosmetology
(ext. 238) connieg@southwesterncc.edu
- E. Dale Hall**, Medical Laboratory Technology
(ext. 285) daleh@southwesterncc.edu
- Robert L. Harrison**, English/Humanities
(ext. 229) bobh@southwesterncc.edu
- Elizabeth Haynes**, Office Systems Technology
(ext. 240) ehaynes@southwesterncc.edu
- Ellen Heim**, Nursing
(ext. 505) eheim@southwesterncc.edu
- Eric R. Hester**, Emergency Medical Science
(ext. 277) chester@southwesterncc.edu
- James Hippensteel**, History
(ext. 297) j_hippensteel@southwesterncc.edu
- Bob Holt**, Real Estate
(ext. 274) b_holt@southwesterncc.edu
- Bob Keeling**, Adv. & Graphic Design
(ext. 513) bkeeling@southwesterncc.edu
- Andrea Kennedy**, Medical Laboratory
Technology/Phlebotomy
(ext. 312) andrea@southwesterncc.edu
- B. Eddie Lunsford**, Biology
(ext. 351) elunsford@southwesterncc.edu
- John Matchulat**, Criminal Justice
(ext. 360) jmatchulat@southwesterncc.edu
- Randy McCall**, Cosmetology
(ext. 238) rmccall@southwesterncc.edu
- Diana McRae**, Accounting
(ext. 275) d_mcrae@southwesterncc.edu
- Wanda B. Morris**, Office Systems Technology
(ext. 342) wandam@southwesterncc.edu
- K. Eugene Norton**, English
(ext. 215) genen@southwesterncc.edu
- Deanne R. Oppermann**, Science
(ext. 298) deanne@southwesterncc.edu
- Diane Page**, Physical Therapist Assistant
(ext. 306) dpage@southwesterncc.edu
- Meg Rollins Petty**, Radiography
(ext. 320) mrogers@southwesterncc.edu
- Ronald W. Poor**, Electronics and Computer
Engineering Technology
(ext. 214) ronp@southwesterncc.edu
- Carolyn M. Porter**, Electronic Commerce
(ext. 232) cporter@southwesterncc.edu
- Timothy R. Quiring**, Human Services Tech.
(ext. 319) timq@southwesterncc.edu
- Debra Ray**, Cosmetology
(ext. 401) dcray@southwesterncc.edu
- Joseph G. Roman**, Networking Technology
(ext. 396) jroman@southwesterncc.edu
- Trevor Rundle**, Biology
(ext. 383) trundle@southwesterncc.edu
- Eric Sarratt**, Human Services
(ext. 394) esarratt@southwesterncc.edu
- Robert B. Satterwhite**, Dev. Education
(ext. 460) bobs@southwesterncc.edu
- Hilary H. Seagle**, Mathematics
(ext. 363) hseagle@southwesterncc.edu
- Kirk E. Stephens**, Information Systems
(ext. 376) kirks@southwesterncc.edu
- Terry L. Tolle**, Mathematics
(ext. 311) terryt@southwesterncc.edu
- Sheri Turk**, Early Childhood Education
(ext. 210) sturk@southwesterncc.edu
- Wilda Walker**, Business Administration
(ext. 366) wwalker@southwesterncc.edu
- Penny M. Wells**, Health Info. Technology
(ext. 362) pwells@southwesterncc.edu
- Kenneth Wheeler**, Therapeutic Massage
(ext. 216) kwheeler@southwesterncc.edu
- Jeanette White**, Civil Engineering
(ext. 427) j_white@southwesterncc.edu
- Paul J. Wolf**, Outdoor Leadership
(488-6413) pwolf@southwesterncc.edu
- Peter Wolosin**, Automotive Systems Tech.
(ext. 237) pwolosin@southwesterncc.edu

EARLY COLLEGE HIGH SCHOOLS

EARLY COLLEGE HIGH SCHOOLS JACKSON AND MACON CAMPUSES

Early College High Schools are small, autonomous high schools, usually located on a college campus. Early College High Schools provide high school students, who enroll as early as the 9th grade, the opportunity to earn both a high school diploma and an associate's degree concurrently. Early College High Schools provide a safe, caring environment where each child is well-known and intellectually challenged. They are unique high schools accepting students of diverse ability levels through an application process.

Early College High Schools make higher education more accessible, affordable and attractive by bridging the divide between high school and college. Enrolling in Early College eliminates time wasted during high school and facilitates the transition of motivated students to higher education while providing guidance and support through the first two years of college. When ready, Early College students take regularly-scheduled college classes alongside adult learners. Adult students will interact with Early College students while enrolled in common classes, but should recognize that these unique students are of high school age.

In 2006, Southwestern Community College partnered with Macon County Schools to open Macon Early College on the SCC Macon Campus. In 2008, SCC partnered with Jackson County Schools to open two Early College High Schools to serve Jackson County students. These Early College High Schools operate on the campuses of Blue Ridge School in Cashiers, and SCC in Sylva.

For more information, contact Linda Dyke, SCC Director of College Access Programs, or the Principal of the Early College High School in your area.

Macon Early College
Location: SCC Macon Campus, Franklin
Principal: Gary Brown
(828) 369-7331, ext. 7007

Macon County College Liason:
Fairley Pollock
(828) 369-7331, ext. 7017

Jackson County Early College
Location: SCC Sylva Campus, Sylva
Principal: Raylene Bryson
(828) 586-4091, ext. 235

Jackson County College Liason:
Andrea Woolum
(828) 586-4091, ext. 433

Blue Ridge Early College
Location: Blue Ridge School, Cashiers
Principal: Dr. Beverly Van Hook
(828) 743-2646, ext. 224

SCC College Access Program
Location: SCC Jackson Campus
Director: Linda Dyke
(828) 586-4091, ext. 394

EARLY COLLEGE HIGH SCHOOLS

JACKSON EARLY COLLEGE

The Jackson Campus is home to the Jackson Early College high school program. This high school is designed to be housed on the community college campus for students who seek a different public school experience that allows them to earn college and high school credit simultaneously. Students have the potential to graduate in four or five years with both a high school diploma and Associate's Degree.

Staff: Raylene Bryson, Principal (Oaks 117A)
828-586-4091, ext. 235, rbryson@jcpsmail.org
Twila Campbell, Administrative Support
828-586-4091, ext. 499 (Oaks Lobby), tcampbell@jcpsmail.org
Cindy Ellis, Math Instructor (Oaks 117)
828-586-4091, ext. 476, cellis@jcpsmail.org
Gloria Painter, Science Instructor (Oaks 118 B)
828-586-4091, ext. 476, gpainter@jcpsmail.org
Carol Riser, English Instructor (Oaks 118)
828-586-4091, ext. 468, criser@jcpsmail.org
Margaret Massie, School Counselor (Oaks 118 C)
828-586-4091, ext. 468, mmassie@jcpsmail.org
Daniel Mitchell, Seminar Instructor
828-586-4091, ext. 499, dmitchell@jcpsmail.org

MACON EARLY COLLEGE

The Macon Campus is home to the Macon Early College high school program. This high school is designed to be housed on the community college campus for students who seek a different public school experience that allows them to earn college and high school credit simultaneously. Students have the potential to graduate in four or five years with both a high school diploma and Associate's Degree.

Staff: Gary Brown, Principal
828-369-7331, ext. 7007
Lee Berger, English Instructor
June Hawkins, Teachers Assistant
Diane Henson, Administrative Assistant
Kay Klinec, Teachers Assistant
Donna Patton, Learning Resource Instructor
Keith Pinnix, Science Instructor
Mary Price-Egger, Guidance Counselor
Nancy Ritter, Teachers Assistant
TBA, Mathematics Instructor
Amanda Waldroop, Social Studies Instructor

MACON CAMPUS

GENERAL INFORMATION

The Macon Campus is located at 815 Siler Road in Franklin, North Carolina in a high-tech, state of the art, facility. This is the beginning of a resource-rich campus, offering technology-enhanced learning with computer laboratories, virtual and interactive classrooms, and access to major research institutions. The Macon Campus houses administration, computer labs, a learning assistance center, and general classrooms. SCC at Macon also maintains classrooms at the Macon Campus Annex located in downtown Franklin at 23 Macon Avenue behind the Macon County Courthouse. The Macon Campus Annex houses administrative staff, GED and other literacy programming, as well as continuing education classes.

STAFF

Dr. Connie Haire, Vice President, Macon Campus and Institutional Advancement
Debbie Ledford, Evening Administrative Assistant
Fairley Pollock, Student Services Coordinator
Margaret Sutton, Administrative Assistant
Julie Voorhees, Coordinator of Business Services, Macon Campus

PROGRAM OFFERINGS

Current curriculum based programs offered at the Macon Campus include:

College Transfer- AA Degree

Pre-major in Arts (may include some online coursework)

Business Administration, Accounting, Economics, Finance & Marketing

Criminal Justice

Elementary Education

English Education

History

Middle Grades Education

Nursing (please note this is not the RN AAS degree)

Physical Education

Political Science

Psychology

Social Science Secondary Education

Sociology

Special Education

Criminal Justice- AAS Degree

General Education Diploma

Emergency Medical Science- EMS 110 Course

Health Information Technology- First Year

Human Services Technology- Some Substance Abuse Certificate classes available

Pre-Health Science Track

Real Estate- Certificate

Developmental Education Course work in Math, Reading, and English

MACON CAMPUS

In Addition to the curriculum offerings there will be a variety of continuing education classes available:

- Business and Industry Training
- Basic Skills and Literacy classes
- Occupational/Certification/Licensure courses
- Nursing Assistant

STUDENT RESOURCES

Academic Advising

Each student will be assigned an academic advisor as part of the application process. Advisors are faculty members who help students plan and complete academic goals, assist them with course selection and ensure that students take courses in the proper sequence to meet the completion requirements for the program they have chosen. Most advisors will be selected from faculty housed on the Jackson Campus.

During early and peak registration times advisors for Business Administration, College Transfer (AA), Computer Information Technology, School-Aged Curriculum, and Networking and Web Technology will have office hours on the Macon Campus either in person or via ITV. These hours will be posted or students may arrange meetings in Macon County by emailing or contact their advisor by phone to arrange an appointment. Students may also contact their advisor by phone to determine the course plan for the semester and then meet with the Student Services Coordinator on the Macon Campus to register for courses. See the Student Resources Section of the Handbook for further information.

Accident and Medical Emergencies

The Macon Campus has no facilities for medical treatment other than for minor first aid. First-aid kits are available at the receptionist's desk at the main entrance and in the science lab, room 118, on the ground floor.

If an accident occurs while you are attending SCC, report the accident to the instructor in the class where the accident occurred and to the Business Office, room 205. Business Office personnel will notify the next of kin based on information provided by the injured student or listed in the student's record. Accident report forms are also available through the Business Office. These forms must be completed within five days and submitted to the Vice President for the Macon Campus and Institutional Advancement.

Bookstore and Cashier's Office

The Macon Campus bookstore will reside in the Business office in room 205 on the main entrance floor. Students will be able to order and pay for books and supplies in this location. Students will additionally be able to pay for tuition and fees, and acquire a parking decal and student ID in the Business office. For further information on bookstore policies, please refer to the Student Resources section of the handbook.

Career Counseling

Some initial career counseling is available in the Student Services office, room 206, including preliminary career testing and assistance with interviewing skills, resume building, and cover letter composition. For more available career counseling services, go to the Student Resources Section of the handbook.

MACON CAMPUS

Computer Labs

Computer labs are available on the first floor of the Macon Campus in rooms 106, 107, and 108, and on the second floor in room 228 and the Learning Assistance Center. These rooms may be used if there is not a class in session; class times will be posted and open lab times will also be posted. There will additionally be two computers located in the student center on the 1st floor adjacent from the vending area. These computers are for student and community usage during regular operating hours, M-Th from 8-9 and Friday from 8-5.

Learning Assistance Center

The Learning Assistance Center (LAC), room 230, is a professionally staffed facility offering tutoring and exam proctoring. Students are encouraged to take advantage of the resources available through individualized instruction from specialized instructors. The LAC also provides a modern facility for the nationally certified peer tutoring program provided by Student Support Services.

The LAC is open from 8-5 M-F for student usage of resource materials and computers. Specialized instructor hours will be posted each semester. Summer hours will vary according to staffing. For additional information on the LAC services offered at the Sylva Campus, please refer to the Student Resources section of the handbook.

Library

The SCC Library provides a full range of services and support for all students who have the option of using learning resources regardless of classroom location or mode of course delivery. Academic resources are provided to Macon Campus students through the college library via the college courier service with overnight delivery of resource materials.

Specialized resources for classes will be provided by instructors, or will be available in the Learning Assistance Center (LAC). Macon students may use the Library at the Jackson Campus and will need a student ID card to check out library materials. For more information about the Jackson Campus Library services, please visit the library web site: www.southwesterncc.edu/library

Students attending classes at the Macon Campus are encouraged to get a library card and use the Macon County Public Library, located across the parking lot from the new campus. The Macon County Public Library is open M-Th 9-8, and Fri-Sat 9-5. For more information on the Macon County Public Library please visit their website: www.fontanalib.org/franklin, or call 828-524-3600.

Lost and Found

All inquires concerning lost personal items should be directed to the reception desk located at the main entrance to the Macon Campus. Likewise, all found items should be taken to the reception desk.

Orientation

All new SCC students are required to complete orientation programming either on the Jackson Campus or online. Please refer to the Student Resources section of the student handbook for more information regarding orientation at SCC.

MACON CAMPUS

Parking

All vehicles operated on campus should be registered and display a parking decal. A parking decal may be secured at the Business Office on the Macon Campus, in room 205. The decal should be displayed on the right rear bumper of your vehicle. For more information on parking related policies at SCC, please refer to the Student Resources section of the handbook.

Student Identification Card

ID cards are required for all students and cost \$1.00 per year. These cards are the property of the College and must be shown on request of a representative of the college. Students are required to be in possession of their ID cards at all times and are prohibited from loaning their ID cards to any other person for any reason. It is prohibited to use any other card except the College-issued card. ID Cards are issued in the Business Office located on the main entrance floor. Replacement cards may be obtained for a \$1.00 charge.

Student Center

Refreshment vending machines are located on the first floor in the student center. Food and beverages are only permitted in classrooms and laboratories with the instructor's approval. Food and beverages are permitted in the lounge area.

Student Services

All student services including admissions, career testing, change of major, financial aid, placement testing, and registration services are available through the Student Services Coordinator's office in room 206 at the Macon Campus. Students also have access to information such as schedules and transcripts online through My SCC.

Tobacco Use

The Macon Campus is a tobacco free environment.

Tutoring

Tutoring is available on the Macon Campus. To request a tutor, please visit the Student Services Office, room 206, or the reception desk for a tutoring application.

For more information on Student Resources, Academic Information, and Policies, please refer to the following pages in this handbook.