

Exit Interview Report

Name

Job Title

- Why are you leaving the College?

- What are some positive aspects of the College?

- What was your least favorite aspect?

- In what ways do you think the College could be improved?

- How would you describe SCC as a place to work?

- Would you consider re-employment with the College? Yes No If no, please explain why:

- If you are leaving for another opportunity, what factors were involved in your decision?

- What could SCC have done to prevent your leaving?

- Do you feel you were treated fairly and equitably? Please explain.

- If you were leading the college, what changes would you make?

- Do you feel that your department or area was effective in its mission?

Your comments will be held in confidence and will in no way affect your reference. The information you give us will be summarized, coded and combined with other Exit Interview Information which will be used to improve the effectiveness of our personnel program.

Employee's Signature

Date

Permanent Address:

