

## 2004 – 2005 PLANNING/OUTCOMES DOCUMENT

Name of person(s) completing form:		Connie Gregory		Curriculum/Department:		Cosmetology	
<b>Purpose/Mission Statement</b>				<b>Vision Statement, 3-5 years</b>			
The Cosmetology Program prepares the student for ready employment as a cosmetologist. The student will have a basic knowledge of all aspects of the beauty industry that is sufficient to sit for state examination and began a career as a cosmetologist.				Our department will be an up to date facility. We will be servicing our clients with state of the art equipment. While in the cosmetology department you will see professional looking students working in an environment that portrays a real salon setting.			
Goal #	Values for Teaching	College Goals	2004 – 2005 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)		
1.	1,2,5,6,7,8,9	2,3,5,9	Graduates from the Cosmetology Program will successfully pass the State Board Licensing Exam.	80%of the graduates will successfully pass the Licensing Exam.	Monitor test results from the state licensing board. We will make sure the students are fully prepared for the exam by providing an environment conducive for learning: this environment will include equipment that is in excellent condition, appropriate supplies and materials, a curriculum with current cosmetology techniques, and qualified instructors.		
2.	1,4,6	2,5	Graduates will be able to find employment in the cosmetology profession.	80% of the graduates will be able to find employment in the cosmetology field.	Monitor results of a survey of the graduates as conducted as part of the annual program review		
3.	1,4,9	8,4,1,6	Employers will find that the students will have basic skills necessary for employment.	80% of all employers will find that the students will have basic skills from the cosmetology program.	Monitor results of a survey of the employers as conducted as part of the annual program review		
4.	1,4,6,7,8	1,2,7,10	Students will have a practical introduction to the cosmetology field as they prepare to integrate into this profession upon graduation.	Students will have at least three opportunities to visit salons, attend conferences, and/or interact with representatives from the cosmetology industry.	Students will have the opportunity to visit working salons, attend professional conferences and/or trade shows, and interact with representatives of the cosmetology profession.		

<b>Goal</b>	<b>Criteria Results</b> Be sure to utilize most current data available	<b>End of Year Analysis</b> (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
1.	21 students applied and took the State Board Exam. Results from state exam results. 95% passing rate.	Our goal to have an 80% passing rate was exceeded with a 95% pass rate. We will continue to work with the students to ensure excellent results. Indicates that curriculum is effectively meeting the needs of the students. Will continue to monitor program of study and adjust as needed.
2.	72.7 students found ready employment in field. 11 students responded to the survey.	Eleven of the twenty one graduates responded to the survey. Eight of the eleven are employed in the field. Two are not employed because they are building a salon together then will begin working in field. Only one is not employed in field at the present time.
3.	The employers were 88.9% satisfied with our graduates' level of skill. Results were from employer's survey conducted by the college.	The employers were satisfied with the basic entry-level skills of our graduates. Our goal will be to continue to educate our students with these basic skills so they will continue to be a valuable employee. The one employer that was not satisfied with the skills of a student was because of her not coming to work on time.
4.	The students have attended numerous shows, salons and have interacted with representatives from our profession.	The students have attended trade show events and product knowledge classes. They have visited salons in our service area to observe the many different atmospheres and working environments available to them upon graduation. We have had in house seminars on different products and procedures from our suppliers.