

## SECTION V

### *PLANNING/OUTCOMES DOCUMENTS*

The Planning/Outcomes Documents are a critical component of the overall planning process at Southwestern Community College. This document serves a three-fold purpose- it allows each area to develop departmental mission and vision statements, it enables departments to develop outcomes/goals each year, along with the criteria for assessing each outcome/goal, and it enables departments to assess its success in achieving those outcomes/goals along with an analysis of how the criteria results were used to make improvements to the department. Copies of this year's report for administrative and academic departments are included in this section. Administrative departments and Continuing Education programs are grouped together in alphabetical order, and Curriculum programs (also listed in alphabetical order) are categorized by division. It should be noted that curriculum programs do their plans in two phases- an end of the year report in May, with the initial plan for each academic year being developed in August at the start of fall semester. This is a result of the fact that curriculum programs at Southwestern operate on a nine-month calendar.

<b>Administrative Departments &amp; Continuing Education</b>	
Administrative Services	Institutional Research & Planning
Admissions	Macon Campus
Business Services	Office for Grant Activities
Career Counseling	President's Office
Community & Resource Development	Public Information
Continuing Education- Cashiers Center	Registrar
Continuing Education- Cherokee Center	Student Enrollment Services
Continuing Education- Literacy	Student Leadership Assoc. (SLA)
Continuing Education- Public Safety	Student Support Services
Continuing Education- Swain Center	Testing
Financial Aid	Upward Bound
Information Technology & Telecommunications	

## Curriculum Programs

Arts and Sciences	Career Technologies
Humanities	Accounting
Math	Advertising & Graphic Design
Science	Automotive Systems Technology
Social Sciences	Business Administration
	Business Administration- Electronic Commerce Concentration
	Computer Engineering Technology
	Cosmetology
	Cosmetology- Manicuring/Nail Tech. Concen.
	Criminal Justice
	Criminal Justice- Latent Evidence Concentration
	Culinary Technology
	Cyber Crime Technology
	Early Childhood
	Early Childhood- Teacher Associate Concen.
	Electronics Engineering Technology
	Hotel & Restaurant Management
	Information Systems
	Information Systems- Network Administration & Support Concentration
	Internet Technologies
	Occupational Education Associate
	Office Systems Technology
	Office Systems Tech.- Virtual Office Assistance
	Paralegal Technology
	Real Estate
	Surveying Technology

	Trades
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## **Curriculum Programs**

<b>Health Sciences</b>	<b>Other Instructional Services Departments</b>
EMS	Concurrent Enrollment
Health Information Technology	Distance Learning
Human Services Technology/Substance Abuse	Instructional Services
Medical Laboratory Technology	Learning Assistance Center
Medical Sonography	Library
Nursing	
Outdoor Leadership	
Phlebotomy	
Physical Therapist Assistant	
Practical Nursing	
Radiography	
Respiratory Therapy	
Therapeutic Massage	