

# PLANNING/OUTCOMES DOCUMENT

<b>Name of person(s) completing this form:</b>	Curtis Dowdle	<b>Curriculum/Department:</b>	Extension Education/ Public Safety Training
<b>Purpose/Mission Statement</b>		<b>Vision Statement, 3-5 years</b>	
The purpose of the Extension Education Public Safety Training area is to provide training, basic and advanced to public safety volunteers and professions. To provide safety and vocational/occupational training opportunities to the general public and to LBJCCC vocational programs.		To expand training opportunities for professional, volunteer, and general public; to be recognized as a leader in public safety training; create a nationally recognized training complex.	
<b>Departmental Strengths</b>		<b>Departmental Weaknesses</b>	
Committed faculty and staff, good equipment. Great pool of part-time instructors.		Not enough full-time/ part-time faculty to support programs. Need more training space, as well as, equipment to better serve both students and staff. Need online coordinator to develop courses and train instructor and students in use of blackboard.	
<b>Departmental Opportunities</b>		<b>Departmental Threats</b>	
Increase the amount of in-service training to local departments to include detention officers and telecommunicators in both tradition and online classroom settings.		Work load increasing on faculty and staff while salaries not increasing. Salaries for local public safety departments not compensatory to job requirements and/or duties.	
<b>College Goals</b>	<b>2005-2006 Department Outcomes/Goals</b>	<b>Success Criteria</b> (Method for measuring extent to which outcome is achieved)	<b>Plan of Action</b> (including resources needed)
	Offer mandated in-service training online with online registration	Hold online training with successful completion. Ability of students to register online.	Blackboard training for instructors, laptops computers for instructors to utilize for online training
	Continue to offer motorcycle safety classes, both basic and experienced to public.	Ensure classes are full and public is aware of training.	Advertise classes (funds needed)
	90% pass rate for state certification classes	Results from completion of certification examinations.	Instructors cover materials thoroughly, testing of students prior to student taking certification exam to ensure comprehension of materials.

<b>Criteria Results for 2005-06 Outcomes</b> Be sure to utilize most current data available	<b>End of Year Analysis</b> (Goals achieved, impact of equipment purchased, improvements to program or service, contingencies, etc.). <b>Describe how you used the results to improve your program/department.</b>
Due to lack of technical support by staff and inability to accomplish online registration, online training was cancelled.	On-line classes increase the accessibility of training both in our service area and outside the area.
Conducted 10 basic motorcycle classes and 1 experienced rider class	Student class evaluations document that the motorcycle training is a valuable safety program for new and experienced riders. The high standards that are maintained in the program is respected and appreciated by the participants.
100% pass rate was achieved	BLET

<b>College Goals</b>	<b>2006-2007 Department Outcomes/Goals</b>	<b>Success Criteria</b> <small>(e.g. outcomes, enrollment increases)</small>	<b>Plan of Action</b> <small>(including resources needed)</small>
	Offer a summer Seasonal Law Enforcement Training program.	Offer SLET program during summer and advertise to those students looking for college credits hours.	Agreements with colleges for transfer credit for SLET program. Full time coordinator/instructor for SLET program.
	Offer bi-monthly in-service training online and traditional to area detention officers and Telecommunicator as required by NC Sheriffs Standards in 2007.	In-service training to area detention officers and telecommunicators with online training with online registration would make it possible for all departments in NC to enroll.	Train instructors certified to instruct in detention and telecommunications in blackboard and online classes and assist them with coordination of classes. Need Con-Ed staff member to help develop and monitor online training.
	Develop and offer 2 driver education class for both driver education instructors and students seeking to acquire drivers license within NC.	Apply and become approved by state of NC to offer both instructor and student driver education.	Utilized driving range to offer a more professional driver education program. Need would include instructors, training vehicle, materials for classes.
	Increase online training in other areas of public safety to include but not limited to BLET (end of block test), NPS, US Forest Service, EMS, Fire, Rescue, In-service LE Officers. Etc...	Allow trained professional to increase training at his/her convenience which would include both state and federal officers.	Train instructors certified to instruct in detention and telecommunications in blackboard and online classes and assist them with coordination of classes. Need Con-Ed staff member to help develop and monitor online training.
	90% Pass rate for all state certification classes.	Deliver course materials effectively to ensure success of students. Set standards to ensure students who take state exam will be successful.	Professional development of staff and instructors to ensure students receive highest level of instruction.

<b>Budget Item Description (Budget items requested from college funds)</b>	<b>Current Year Budget:</b>	<b>Ongoing Operational Budget:</b>	<b>Expansion Budget:</b>
Supplies- General operating materials for public safety classes.			
Equipment- training vehicles, Firearms Training Simulator, exercise equipment i.e. treadmill, skid truck, new computers for classrooms, laptop computer for faculty both full and part-time, new computer for staff. Increase number of computers in lab. Driver training simulator.			
Travel- Attend local, regional, state and national training conferences to update training materials, as well as, network and gain new ideas.			
Program Accreditation- Remain accredited with NC Training and Standards, and Federal Law Enforcement Training.	While no fee is required for accreditation, certain materials and facilities are, as well as, supporting staff. These requirements would need to come from college and local funds.		
Other- Online coordinator to develop and assist instructors with online training, train instructors and students with use of blackboard.			
<b>TOTALS</b>			

**Mid-point Review**

**Progress Notes:**