

PLANNING/OUTCOMES DOCUMENT: 2006-2007

Name of person(s) completing form:		Owen Gibby	Curriculum/Department:	English/Humanities	
Purpose/Mission Statement:			Vision Statement: (3-5 years)		
The purpose of the Humanities/Social Sciences Department is to provide a broad-based education that will equip students with competencies in oral and written communication, an historical and contemporary awareness of the world, an increased sensitivity of cultural differences, and means to comprehend and evaluate information in a variety of disciplines.			Students who successfully complete humanities/social sciences courses will more effectively meet the challenges of a multi-cultural, global workforce. These students will obtain the skills necessary to communicate with clarity and purpose through collaborative learning, an emphasis on literary analysis, intensive practice in applied and written communications, and the use of technology such as computers. Classroom instruction will be enhanced by the use of multi-media resources and research, all directed toward a better appreciation of diverse schools of thought and behavior. Students will then successfully pursue degrees at four-year colleges and universities.		
Program Strengths:			Program Weaknesses:		
All full-time faculty members in the department have a minimum of ten years' teaching experience and several have taught for over twenty years. Most instructors in the department are also proficient in the use of technology in the classroom. Much transfer data over the past ten years indicates that students who complete English/humanities courses at SCC are successful at senior institutions.			The lack of a full-time communications instructor is one weakness. Classes in oral communications are currently taught by adjunct faculty because according to SACS guidelines, current full-time English faculty lack the credentials.		
Program Opportunities:			Program Threats:		
Increasing numbers of students are choosing to attend community colleges to fulfill general education requirements, and the department seeks to meet this demand. The department is also serving the community by supporting artistic endeavors such as <u>Milestone</u> .			The lack of a full-time communications instructor limits the number of ENG 113 and COM 110 sections offered, a situation that could result in students seeking these courses at other institutions.		
Goal	Values for Teaching	College Goals	2006-2007 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)
1.	1 2 3 4 6 7 8 9	1 7	Continuation of 2005-06 goal: Ensure that students meet the standards for competency in written communication on the university level by promoting ENG 113—rather than ENG 114—as the better transfer course.	One hundred percent of students who transfer will satisfy the composition requirement. The department will regularly schedule a minimum of six sections of ENG 113, with an average enrollment of fifteen students per class.	Increase awareness for ENG 113 by providing advisors with criteria emphasizing the transferability of the course. Promote the course before and during registration periods. Lobby for the hiring of a full-time oral communications instructor, whose classes will enable students to meet the transfer competency in speech, a requirement not covered in ENG 113. Meet regularly to assess this plan.
2.	1 2 3 4 5 6 7 8 9	1 7	As a component of the QEP, Writing Across the Curriculum, and a continuation of 2005-06 goal: Identify a uniform set of course competencies and requirements that should be emphasized by faculty teaching English/humanities courses, and ensure that these standards are being achieved according to the course descriptions.	One hundred percent of students who successfully complete English and humanities courses will meet requirements of the course descriptions based upon the faculty's uniform plan for measuring and achieving competency.	Establish a set of competencies for English/humanities courses, based upon the course descriptions; meet with adjuncts to compare course syllabi; and ensure that these competencies are being achieved. Establish a system for full-time departmental faculty to mentor part-time faculty.
3.	1 2	3 5	Continuation of 2005-06 goal: Identify and foster artistic growth in both the institution and the service	The 2006-07 edition of <u>Milestone</u> will be published,	Coordinate the publication of <u>Milestone</u> , the annual

	3 4 6 7 9	7	community by sponsoring and maintaining publications that showcase local talent.	with a minimum of 500 copies distributed.	SCC periodical for art and literature, for the 2006-07 Academic year. The department will also assist the <u>Milestone</u> advisors and editor with solicitation of submissions, selection of submissions, and awarding of prizes.
4.	1 2 5 6 7 9	1	Develop and publish a style guide/composition manual to provide uniform standards for writing across the curricula.	Upon publication, the guide will be available to faculty and staff and will be a required text for all students.	Departmental faculty will begin to compile the guide in Fall Semester, 2006 and will seek input from adjunct faculty, the Dean of Arts and Sciences, and other interested faculty and staff. The department will also meet regularly to compile and edit drafts. The 2007-08 Guide will be published from divisional funds secured for the WAC initiative.

Budget Item Description: (Budget items requested from college funds)	Current Year Budget:	Ongoing Operational Budget:	Expansion Budget:
Supplies-	\$1,000	\$1,000	
Equipment-	\$3,000		\$3,000
Travel-	\$3,000		\$3,000
Program Accreditation-			
Other-			
TOTALS	\$7,000	\$1,000	\$6,000

Criteria Results Be sure to utilize most current data available	End of Year Analysis (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program

Mid-point Review

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