

PLANNING/OUTCOMES DOCUMENT

Name of person(s) completing form:		Mike Burnette John Matchulat	Curriculum/Department:	Criminal Justice Technology - Latent Evidence Concentration	
Purpose/Mission Statement:			Vision Statement: (3-5 years)		
The purpose of the Criminal Justice Technology - Latent Evidence Concentration is to provide a degree program and a certificate offering to individuals either currently working in the field or desiring to enter the field as crime scene technicians. This curriculum will provide training and instruction in the collection and analysis of forensic evidence.			We envision: <ul style="list-style-type: none"> The Criminal Justice Technology - Latent Evidence Concentration program at SCC is to become the regional gateway institution for students to gain entry into the field of forensic crime scene investigations. 		
Program Strengths:			Program Weaknesses:		
<ul style="list-style-type: none"> This program is one of only three offered in the State of North Carolina. 			<ul style="list-style-type: none"> This is the first year of operation and we have had no opportunity to market this program to our service area and beyond. We need to professionally develop our current staff in the newest approaches to forensic examination and collection techniques of latent evidence as soon as possible. 		
Program Opportunities:			Program Threats:		
<ul style="list-style-type: none"> We have the opportunity to grow substantially in student numbers and become a valued program within the institution. 			<ul style="list-style-type: none"> There appears to be an unwillingness on the part of local law enforcement agencies to utilize non-sworn personnel to perform crime scene investigation tasks. There is a need to find either a full-time faculty or several adjunct faculty members with backgrounds in the field of forensics in the near future. 		
Goal #	Values for Teaching	College Goals	2005-2006 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)
1	6, 7	1	Curriculum students will indicate a significant level of satisfaction with the	80% of the students surveyed will indicate either satisfied or highly	◆ Create a survey to be administered at the end of the semester to each of the

			quality of instruction in the Latent Evidence courses in which they were / are enrolled.	satisfied levels regarding the Latent Evidence courses in which they were / are enrolled.	the semester to each of the students taking a Latent Evidence course. ◆ Administer the survey. ◆ Record the results.
2	7	5 , 7	Marketing of the curriculum will increase substantially for Spring 2006 and Fall 2006 semesters.	Enrollment for CJC - Latent Evidence will increase by 50% in Spring 2006 and 100% in Fall 2006 from the current enrollment numbers.	◆ Create a marketing plan for informing the general public. ◆ Create a marketing plan for targeting law enforcement agencies. ◆ Work with the Public Information Office in developing and implementing these plans.
3	8, 9	4	Institute a search for qualified instructors for this curriculum.	Acquire the resumes of three (3) qualified specialists in the field of crime scene forensics.	Work with the Human Resources Office to develop a plan for obtaining resumes of interested applicants.

Budget Item Description: (Budget items requested from college funds)	Current Year Budget (Total Request):	Ongoing Operational Budget:	Expansion Budget:
Supplies- Fingerprint supplies, plaster casting kits, forensic evidence collection kits, collection containers	\$0.00	New Budget Allocation requests: \$5,000.00	
Equipment- Advanced Forensic Workstation, Krimesite Imager, Laser Trajectory Kit, comPARAprint Identification system	\$0.00	New Budget Allocation requests: \$30,000.00	
Travel- Sirchie Forensic Crime Scene Training x 2	\$0.00	New Budget Allocation requests: \$3,000.00	
Program Accreditation-			
Other-			
TOTALS		\$38,000.00	

Goal	Criteria Results Be sure to utilize most current data available	End of Year Analysis (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
1.	Student surveys were provided to students for two (2) instructors within this academic program of Latent Evidence. These instructors were Mike Burnette and Dale Hall. Results were tabulated.	<ul style="list-style-type: none"> Results from the student surveys of instructors Mike Burnette and Dale Hall indicated a range in the ranking of both instructors from 4.27 to 5.00 on 13 items. These results indicate a high level of satisfaction with the job done by these instructors.
2.	Marketing plans should be developed and implemented for the advancement of this new curriculum during its first year.	<ul style="list-style-type: none"> No viable marketing plan was developed and no press releases or target marketing of a select population was implemented during this formative year. No progress has been made in effecting a significant marketing plan for this program.
3.	Identify and contract with qualified faculty to teach the latent evidence courses within this curriculum.	<ul style="list-style-type: none"> Both fulltime Criminal Justice instructors have been identified as potential instructors for the Latent Evidence-specific curriculum courses. Both instructors have agreed to attend training sessions during the summer months to qualify them to teach the Friction Ridge Analysis courses that will offered in Fall Semester 2006.
4.		