

PLANNING/OUTCOMES DOCUMENT

Name of person(s) completing form:		Connie Gregory Randy McCall Debra Ray		Curriculum/Department:	Manicuring & Nail Technology
Purpose/Mission Statement:				Vision Statement: (3-5 years)	
The purpose of the Manicuring/Nail Technology program is to prepare the student for employment in the nail industry. The student will have a basic knowledge in all aspects of the manicuring and nail industry.				The manicuring program will work in an up to date facility. They will work with new products and sate of the art equipment. While in the manicuring area will see professional looking students working in an environment that portrays a nail salon out in the industry.	
Program Strengths:				Program Weaknesses:	
The major strength of the Manicuring/ Nail Technology program is our record of successfully preparing the students to pass the State Board Exam upon graduation from the program.				The lack of clientele base for this program is a weakness. The students must have so many live procedures before they can sit for the exam so we struggle to meet those requirements.	
Program Opportunities:				Program Threats:	
With the opening of two large day spas in our service area along with the nail and beauty salons there is a great opportunity for employment.				There are two community colleges in adjoining counties that also offer this program: therefore they are an obvious threat to our program.	
Goal #	Values for Teaching	College Goals	2005-2006 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)
1	2,6	1	Graduates from the Manicuring/Nail Technology will successfully pass the State Board Licensing Exam.	80% of the graduates will successfully pass the Licensing Exam	Monitor test results from state licensing board. We will make sure the students are fully prepared for the exam by providing an environment conducive for learning: this environment will include equipment that is in excellent condition, appropriate supplies and materials, a curriculum with current manicuring

					techniques and qualified supportive instructors.
2	2,6	1	Graduates will be able to find employment in the cosmetology profession.	80% of the graduates will be able to find employment in this field.	Monitor results of a survey of the graduates as conducted as part of the annual program review
3	6,9	1	Employers will be satisfied that graduates have the basic skills in manicuring, pedicuring, and the application of artificial products to the natural nail.	80% of the employers will find that the graduates will have these basic skills from the manicuring program.	Monitor results of a survey of the employers as conducted as part of the annual program review
4	2,6	1	Graduates will feel they have basic skills necessary for employment.	80% of the graduates will find that they have the basic skills need for employment in their field.	Monitor results of a survey of the graduates as conducted as part of the annual program review.

Budget Item Description: (Budget items requested from college funds)	Current Year Budget (Total Request):	Ongoing Operational Budget:	Expansion Budget:
Supplies-	\$1500.00	\$1500.00	
Equipment-	\$350.00		\$350.00
Travel-			
Program Accreditation-			
Other-			
TOTALS	\$1850.00	\$1500.00	\$350.00

Goal	Criteria Results Be sure to utilize most current data available	End of Year Analysis (Goals achieved impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
1.	We had a 100% passing rate of the State Board Exam. (Promissor test center result sheet)	We have exceeded our goal for the pass rate of the exam. We will strive to keep our pass rate up next year. The instructor for this class will be effective in their teaching methods so that our passing rate will remain above 80%.
2.	We had 100% of the graduate find ready employment. (graduate survey)	There is a large demand for manicurist in our area. We will strive to continue to educate those students for employment in salons and spas.
3.	100% of employers found stated they were satisfied with the graduates. (employee survey)	The employer was satisfied with the graduates basic skills but would like to see more nail styles. So this will be one of our priorities next year.
4.	100% of the graduates felt that they had received the basic skills necessary for employment. (graduate survey)	The students were 100% satisfied with the level of instruction they received at SCC. They would choose to attend SCC again for their training. The instructor will continue to mentor, instruct, lead and guide the students in their new profession.