

**PLANNING/OUTCOMES DOCUMENT**

<b>Name of person(s) completing form:</b>		Connie Gregory Randy McCall Debra Ray		<b>Curriculum/Department:</b>	Manicuring & Nail Technology
<b>Purpose/Mission Statement:</b>				<b>Vision Statement: (3-5 years)</b>	
The purpose of the Manicuring/Nail Technology program is to prepare the student for employment in the nail industry. The student will have a basic knowledge in all aspects of the manicuring and nail industry.				The manicuring program will work in an up to date facility. They will work with new products and sate of the art equipment. While in the manicuring area will see professional looking students working in an environment that portrays a nail salon out in the industry.	
<b>Program Strengths:</b>				<b>Program Weaknesses:</b>	
The major strength of the Manicuring/ Nail Technology program is our record of successfully preparing the students to pass the State Board Exam upon graduation from the program.				The lack of clientele base for this program is a weakness. The students must have so many live procedures before they can sit for the exam so we struggle to meet those requirements.	
<b>Program Opportunities:</b>				<b>Program Threats:</b>	
With the opening of two large day spas in our service area along with the nail and beauty salons there is a great opportunity for employment.				There are two community colleges in adjoining counties that also offer this program: therefore they are an obvious threat to our program.	
Goal #	Values for Teaching	College Goals	2006-2007 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)
1	2,6	1	Graduates from the Manicuring/Nail Technology program will demonstrate their understanding of correct manicuring and pedicuring procedures necessary for professional practice by passing the State Board Licensing Exam.	80% of the graduates will successfully pass the Licensing Exam	Monitor test results from state licensing board. We will make sure the students are fully prepared for the exam by providing an environment conducive for learning: this environment will include equipment that is in excellent condition, appropriate supplies and materials, a curriculum with current manicuring techniques and qualified

					supportive instructors.
2	2,6	1 2	Students will demonstrate a basic understanding of the practical procedures of manicuring.	80% of final semester students will demonstrate competency in all procedures in the manicuring/ nail technology program scoring at least a "3" average on the competency checklist.	Monitor the competency based checklist that will be used to determine improvement of the student's procedures through out the 300 hour program.
3	6,9	1 7	Employers will be satisfied that graduates demonstrate the basic skills in manicuring, pedicuring, and the application of artificial products to the natural nail.	80% of the employers will find that the graduates will have these basic skills from the manicuring program.	Monitor results of a survey of the employers as conducted as part of the annual program review.
4	2,6	1 2	Students will demonstrate a basic understanding of the practical procedures of pedicuring.	100% of final semester students will demonstrate the ability to satisfactorily perform all practical procedures for a basic pedicure with a foot and leg massage.	Monitor the competency based checklist that will be used to determine improvement of the student's procedures throughout the 300 hour program.

<b>Budget Item Description: (Budget items requested from college funds)</b>	<b>Current Year Budget (Total Request):</b>	<b>Ongoing Operational Budget:</b>	<b>Expansion Budget:</b>
Supplies-Consumable supplies for the manicuring program, initial start up supplies	\$1000.00	\$1000.00	
Equipment-			
Travel-			
Program Accreditation-			
Other-			
<b>TOTALS</b>	<b>\$1000.00</b>	<b>\$1000.00</b>	

