

**PLANNING/OUTCOMES DOCUMENT**

<b>Name of person(s) completing form:</b>		Dennis Keough		<b>Curriculum/Department:</b>		Distance Learning	
<b>Purpose/Mission Statement:</b>				<b>Vision Statement: (3-5 years)</b>			
The purpose of the distance learning office at SCC is to introduce instructors and students to appropriate distance learning tools and to provide training in their use. The distance learning office at SCC will strive to be a central resource for information about distance learning opportunities and a liaison with outside agencies for issues relating to distance leaning at SCC.				The vision for distance learning at SCC is to provide learners with opportunities to achieve learning outcomes through a variety of text, voice, video, and data delivery options to match individual learning needs.			
<b>Program Strengths:</b>				<b>Program Weaknesses:</b>			
The DL department at CC has a highly skilled and experienced team. Linda V. is wonderfully talented in position managing the Blackboard CMS platform. We also work well with the IT department. We also enjoy the support of all senior administration. The Balsam-West partnership will help foster growth in the future.				The lack of a fully articulated student database with the Blackboard server requires significant duplication of effort that often results in confusion for students and faculty. Re-engineered ITV System will continue to produce short-term disruptions for ITV stakeholders as we work out the system issues.			
<b>Program Opportunities:</b>				<b>Program Threats:</b>			
SCC's enjoys partnerships with local public schools that can increase in number as the B-W fiber connects more schools to our network. While increasing the number of partner agencies, said agencies can also enjoy greater network autonomy (from an ITV perspective) that they had under the legacy ITV system. CC System support may have secured \$\$ to help us obtain a "Enterprise" LMS and LOR.				The re-engineering of the ITV rooms was accomplished, to a great degree, with terminal equipment not designed for academic use. This technology is not yet proven adequate in a classroom setting. High capital costs associated with outfitting legacy classrooms with Tandberg "Educator" units. There is also a significant cost associated with the anticipated transition to an "enterprise" solution for our online classes.			
Goal #	Values for Teaching	College Goals	2006-2007 Department Outcomes/Goals	Success Criteria (Method for measuring extent to which outcomes are achieved)	Plan of Action (including resources needed)		
1	5	4	Conduct Profession Development Training for instructors.	Offer online course development opportunities and provide certificates of attendance to participants.	Advertise through print medium and announce vie email upcoming training events. Take attendance and place certificates of		

					completion in attendee's personnel files.
2	7	5	Continue to re-engineer public school ITV sites	T'berg 6000 "Educator" units to replace rollabout units at Swain HS, SMHS, and Union School.	Work with public school counterparts to purchase and install necessary equipment.
3	1,7	1,2	Increase ITV and online course enrollments	Increase by 15% course offerings and total enrollments over last year.	Work w/ deans and instructors to generate new course websites and enroll students therein.
4	4	6	Maintain or increase score of 3.20 from last years "Campus Climate Survey"	As measured from "Campus Climate Survey".	Provide quick and professional service to all dl stakeholders.
5	5,7	1,2	Conduct PodCasting Experiment	Record and deliver 10 audio PodCast lectures from two instructors.	Purchase two Mp3 devices. Select two instructors, install software on their PCs, work with 'IT' to secure server space for audio files.

<b>Budget Item Description: (Budget items requested from college funds)</b>	<b>Current Year Budget:</b>	<b>Ongoing Operational Budget:</b>	<b>Expansion Budget:</b>
<b>Supplies</b> - Bb license renewal, T-course enrollment fees, general office supplies	\$12,000.00	\$15,050.00	
<b>Equipment-</b> Camera's and mics for ITV rooms, "Faculty Laptop Project", T'berg "Expressway" solution, Mp3 devices for podcasting experiment.	\$138,800.00	\$7050.00	\$73,000.00
<b>Travel</b> - DL Conference, NCCCFA Conference for 2	\$1600.00	\$1400.00	
<b>Program Accreditation-</b>	NA	NA	
<b>Other-</b> Veritas software license, Marketing for DL (brochures)	NA	\$2318.00	\$3500.00
<b>TOTALS</b>	\$152,400.00	\$25,800.00	\$86,500.00

<b>Criteria Results for 2006-07</b> Be sure to utilize most current data available	<b>End of Year Analysis</b> (Goals achieved, impact of equipment purchased, Improvements to your program, contingencies, etc.) <b>Describe how you used the results to improve your program</b>

**Mid-point Review**

Progress Notes:          
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