

**PLANNING/OUTCOMES DOCUMENT**

<b>Name of person(s) completing form:</b>	Mike Burnette John Matchulat	<b>Curriculum/Department:</b>	Criminal Justice Technology - Latent Evidence Concentration
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<b>Purpose/Mission Statement:</b>	<b>Vision Statement: (3-5 years)</b>
The purpose of the Criminal Justice Technology - Latent Evidence Concentration is to provide a degree program and certificate offering to individuals either working in the field or desiring to enter the field as a crime scene technician. This curriculum will provide training and instruction in the collection and analysis of forensic evidence.	We envision: <ul style="list-style-type: none"> <li>The Criminal Justice Technology - Latent Evidence Concentration program at SCC to become the regional gateway institution for students to gain entry into the field of forensic crime scene investigations.</li> </ul>
<b>Program Strengths:</b>	<b>Program Weaknesses:</b>
<ul style="list-style-type: none"> <li>This program is one of only four (4) offered in the State of North Carolina.</li> <li>The closest program with a similar offering is in Winston-Salem, NC.</li> </ul>	<ul style="list-style-type: none"> <li>Faculty are still in need of advanced training in specific areas of forensic examination techniques and fingerprint classification methodologies.</li> </ul>
<b>Program Opportunities:</b>	<b>Program Threats:</b>
<ul style="list-style-type: none"> <li>The fact that only three other institutions offer this degree in the state and none in the western section of NC is a tremendous advantage that we can potentially capitalize on.</li> </ul>	<ul style="list-style-type: none"> <li>There still appears to be an unwillingness of local law enforcement agencies to utilize non-sworn personnel to perform crime scene investigation tasks.</li> </ul>

Goal #	Values for Teaching	College Goals	2006-2007 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)
1	1, 5 6	1 , 5	Students will demonstrate the ability to apply advanced evidence collection procedures that will aid the forensic examination of the evidence.	80% of the students will score an average of 75% or higher in the following courses: <ul style="list-style-type: none"> <li>CJC 144 Crime Scene Processing</li> <li>CJC 146 Trace Evidence</li> <li>CJC 221 Investigative Principles</li> </ul>	<ul style="list-style-type: none"> <li>Design each of the indicated classes to enhance the students' abilities and skills in forensic evidence collection and examination.</li> <li>Implement projects in each class that will the students to develop these skills and abilities.</li> <li>Monitor the final grades for Crime Scene Processing, Trace</li> </ul>

					Evidence, and Investigative Principles
2	6, 7	1	Curriculum students will indicate a significant level of satisfaction with specific concentration classes at the end of each semester.	90% of the students will indicate a satisfied or highly satisfied rating of specific concentration classes at the end of each semester.	<ul style="list-style-type: none"> <li>Select specific concentration classes for the purpose of surveying at the end of each semester.</li> </ul>
3	7	5, 7	Target marketing efforts for this curriculum throughout WNC.	Enrollment will increase by 30% in the next academic year.	<ul style="list-style-type: none"> <li>Create a viable marketing plan for this curriculum.</li> <li>Work with PIO to implement the plan.</li> </ul>
4	1, 5, 6	1, 5	Enhance writing communication and proficiency skills of the LEC student.	80% of the students will improve their written assignments by 20% on graded writing assignments.	<ul style="list-style-type: none"> <li>Involve at least two (2) classes in writing assignments that are graded.</li> <li>Utilize Writing Across the Curriculum (WAC) Initiative to assist in enhancing writing abilities.</li> <li>Monitor pre and post WAC essay writing scores</li> </ul>

<b>Budget Item Description: (Budget items requested from college funds)</b>	<b>Current Year Budget (Total Request):</b>	<b>Ongoing Operational Budget:</b>	<b>Expansion Budget:</b>
Supplies- Fingerprint supplies, forensic evidence collection kits, kits and chemicals for Forensic Biology, Forensic Chemistry classes I and II, etc.	\$3,500.00	\$3,500.00	N/A
Equipment- Advanced Forensic Workstation, Laser Trajectory Kit, ComPARaprint Identification system, Mobile Fingerprint Stations	\$15,000.00	\$15,000.00	N/A
Travel- Forensic Training for 4 instructors	\$6,000.00	\$6,000.00	N/A
Program Accreditation-	\$0.00	\$0.00	N/A
Other-	\$0.00	\$0.00	N/A
<b>TOTALS</b>	<b>\$24,500.00</b>	<b>\$24,500.00</b>	<b>N/A</b>

<b>Goal</b>	<b>Criteria Results</b> Be sure to utilize most current data available	<b>End of Year Analysis</b> (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
1.	<ul style="list-style-type: none"> <li>The results of this criteria indicated that 82% of all students taking the following three courses scored 75% or higher: CJC 144 CJC 146 CJC 221</li> </ul>	<ul style="list-style-type: none"> <li>The results indicate that the students are exceeding the expectations and projected scores of the indicated classes in Latent Evidence Technology.</li> <li>We will continue to monitor the results and possibly expand the monitoring into other specific classes of this curriculum.</li> </ul>
2.	<ul style="list-style-type: none"> <li>This criterion was not accomplished this year.</li> </ul>	<ul style="list-style-type: none"> <li>No results were posted for this criterion.</li> <li>We will attempt to develop a specific survey for use next year.</li> </ul>
3.	<ul style="list-style-type: none"> <li>Enrollment appears to have increased by more than 50% during Spring 2007 semester.</li> <li>Original numbers of six students in the Latent Evidence program in Fall 2006 increased to nine students in Spring 2007.</li> </ul>	<ul style="list-style-type: none"> <li>A viable marketing plan has not been developed for this program. It is my belief that a professional marketing strategy needs to be implemented in order to increase our numbers substantially in a short period of time. I do not believe that we have the expertise to implement this type of strategy.</li> <li>I will rely on word-of-mouth to increase our numbers over a longer period of time.</li> </ul>
4.	<ul style="list-style-type: none"> <li>Only 65% of the Criminal Justice / Latent Evidence students increased their writing assignment grade by 20%. It is notable, however, that of this 65% the average score of the final writing assignment was 90.</li> </ul>	<ul style="list-style-type: none"> <li>I will continue to utilize the writing assignment in the curriculum classes in order to improve the students' overall writing and communication abilities.</li> </ul>