

PLANNING/OUTCOMES DOCUMENT

Name of person(s) completing form:			Mike Burnette John Matchulat	Curriculum/Department:	Criminal Justice Technology
Purpose/Mission Statement:				Vision Statement: (3-5 years)	
The primary mission of the Criminal Justice Technology Program is to provide an educational opportunity for students in the three county service area and beyond, to gain an in-depth understanding of the Criminal Justice system at the local, state and national level. Upon completion of course work to obtain the Associate's of Applied Science degree, the student will be prepared both academically and professionally to either enter into the criminal justice workforce, move forward in obtaining Basic Law Enforcement Certification or advance to the university baccalaureate studies as a junior-level transfer student.				We envision: <ul style="list-style-type: none"> • An on-line curriculum directed toward the working criminal justice professional within the state and region. • An increase in the utilization of high technology equipment and software applications to educate and train our students. • An increase of 75 -100% in the overall numbers of criminal justice students interested in this curriculum within the next 3 - 5 years. 	
Program Strengths:				Program Weaknesses:	
<ul style="list-style-type: none"> • Strong faculty - both fulltime and adjunct. • Program has been graduating students for 30 years. • Instructional flexibility - both seat-based and online programs. 				<ul style="list-style-type: none"> • Most faculty have experience only in law enforcement / investigative careers. • Faculty lacking in diversity of career experiences in the courts and corrections. • Need more adjunct instructors with willingness to teach online. 	
Program Opportunities:				Program Threats:	
<ul style="list-style-type: none"> • Opportunities to grow the program by offerings at the Macon Campus, Sylva Campus and Online environment both locally and regionally. 				<ul style="list-style-type: none"> • Tri-County Community College has now received approval to offer an independent Criminal Justice Program beginning in Fall 2006. 	
Goal #	Values for Teaching	College Goals	2006-2007 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)
1	1 5 6	1 5	Students will demonstrate a basic understanding of legal concepts and requirements in the field of Criminal Justice.	80% of the students will score an average of 75% or higher on a comprehensive Criminal Law and Constitutional Law exam.	<ul style="list-style-type: none"> • Provide structured, overlapping course work to increase this knowledge base. • Design and implement the exam • Monitor student exam performance

2	1 5 6 8	1 5	Students will increase their proficiency in their written communication skills.	80% of the students will improve their written assignments by 20% on graded writing assignments.	<ul style="list-style-type: none"> • Involve at least two (2) classes in writing assignments that are graded. • Utilize Writing Across the Curriculum (WAC) Initiative to assist in enhancing writing abilities. • Monitor pre and post WAC essay writing scores
3	6 8	1	Graduates from the Criminal Justice Technology program will express significant satisfaction with the quality of courses offered.	90% of all graduates will express a satisfied or highly satisfied rating for the quality of Criminal Justice classes taken.	<ul style="list-style-type: none"> • Monitor results of the graduate survey. • Calculate results.
4	6 9	1 7	Employers will be satisfied with the entry-level skills of graduates of the Criminal Justice program.	90% of employers surveyed will indicate they are satisfied with the entry-level skills of graduates of the Criminal Justice program.	<ul style="list-style-type: none"> • Monitor results of the survey of employers conducted as part of the annual program review process.

Budget Item Description: (Budget items requested from college funds)	Current Year Budget (Total Request) :	Ongoing Operational Budget :	Expansion Budget :
Supplies- Investigative supplies for fingerprinting, casting, etc. Photography supplies, film, print paper, chemicals, etc.	\$2,500.00	\$2,500.00	N/A
Equipment- Ten (10) digital cameras.	\$6,500.00	\$6,500.00	N/A
Travel- Training for fulltime and adjunct instructors	\$4,000.00	\$4,000.00	N/A
Program Accreditation-	N/A	N/A	N/A
Other- Homeland Security Certification	\$500.00	\$500.00	N/A
TOTALS	\$13,500.00	\$13,500.00	

Goal	Criteria Results Be sure to utilize most current data available	End of Year Analysis (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
1.	<ul style="list-style-type: none"> The results of the comprehensive exam of Criminal Law and Constitutional Law were only 69% of the students completing the exam at a score of 75 or higher. It is most notable, however, that the cumulative average of the scores of this 69% was 83.2. 	<ul style="list-style-type: none"> Although, the total percentage was 11% less than projected in scoring 75 on the comprehensive exam, the averages were higher than anticipated. I will use these calculations to pursue a higher average of students scoring 75 on the exam next academic year. I will encourage peer tutoring among the students within the class in an effort to raise the overall performance score of all students in the class.
2.	<ul style="list-style-type: none"> The results of the graded writing assignments were 65% of the students in the two Criminology classes improved their scores by 20%. It is also notable that the average score of this 65% on the final writing assessment was 90%. 	<ul style="list-style-type: none"> Although, the total percentage was 15% less than projected in improving their writing scores by 20%, the average overall writing assessment grade was a score of 90. I believe that I was too ambitious in this projected increase. I will continue to use writing assignments in my classes in order to increase the communication abilities of my students in these classes during their college experience.
3.	<ul style="list-style-type: none"> One hundred percent of the graduates surveyed indicated either a satisfied or very satisfied rating for the quality of instruction in their Criminal Justice classes taken. 	<ul style="list-style-type: none"> The results of this graduate survey seem to reflect a continuing theme among the graduates of our program. They are satisfied with the courses that they have taken in the Criminal Justice curriculum. I will continue to pursue the same level of rigor and expectations for my students in the upcoming year.
4.	<ul style="list-style-type: none"> One hundred percent of employers surveyed indicated either a satisfied or very satisfied rating for the entry level skills of our graduates from the Criminal Justice curriculum. 	<ul style="list-style-type: none"> Unfortunately, only one employer responded to the employer survey this year. Although, the response rate is very meager, the employer did indicate a satisfaction with the skills of our graduate and their employee.