

PLANNING/OUTCOMES DOCUMENT

Name of person(s) completing form:		Curriculum/Department:	Human Services Technology
Purpose/Mission Statement:		Vision Statement: (3-5 years)	
The purpose of the Human Services Technology program is to provide training for individuals seeking paraprofessional employment in the human services field		The vision of the Human Services Technology program is to be recognized by the NC department of Mental Health, Substance Abuse and Developmental Disabilities as a premier provider of training in the field of human services.	
Program Strengths:		Program Weaknesses:	
This program has two master level instructors who have 45 years combined clinical experience in the human services and substance abuse field. Both Faculties are Nationally Certified Professional Counselors, NC Licensed Professional Counselors, Master Addiction Counselors and NC licensed Clinical Addiction Specialist. One NC Certified Clinical Supervisor.		The state budget constraints make it difficult to keep program needs up dated including training videos and required professional conferences. Often students attracted to the human services field are ill equipped to succeed at learning because of low academic skills such as; poor writing skills, and comprehension skills, and current personal issues.	
Program Opportunities:		Program Threats:	
The five-year predictions for entry-level human services jobs are growing faster than average. The salary base is increasing.		Requirements in the substance abuse field are moving to a Masters Level and demoting certification on a two-year graduate level to a paraprofessional. Mental Health service has moved to privatization causing the limitation of direct services by paraprofessionals.	

Goal #	Values for Teaching	College Goals	2006-2007 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (Including resources needed)
1	2,6	2	Students in the HST and SAB program will demonstrate mastery of the essential core functions necessary to be a competent ethical human services worker upon graduation.	90% of students in their final semester will pass a mock examination of the 12 core functions for SAB or the GIM model for the HST program on their first attempt.	The NC Substance Professional Practice Board and the Brooks/Cole Publisher of The Generalist Model of Human Services textbook will develop the mock examination.
2	2,5	7	Graduates of the Human Services Program will demonstrate a satisfactory level of skills and knowledge proficiency in this field.	85% of 2 nd year students will demonstrate proficiency in this field by scoring a C or higher in the Professional/Personal Characteristics rubric.	The rubric score will be identified by the agency supervisor of the student's individual clinical placement and given to the faculty coordinator. Co-op supervisor will score it.

Budget Item Description: (Budget items requested from college funds)	Current Year Budget:	Ongoing Operational Budget:	Expansion Budget:
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Supplies-	175	175	
Equipment-			
Travel-	1200	1200	
Program Accreditation-			
Other-			2400
TOTALS	1375	1375	2400

Criteria Results Be sure to utilize most current data available	End of Year Analysis (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
The mock examination of the 12 core functions model for the SAB program and the GIM model HST program has been completed. These examinations have been developed using the North Carolina Substance Professional Practice Board and the Brooks/Cole Publisher of The Generalist Model of Human Services textbook.	The mock examinations are now set up to be taken by students graduating this spring semester of 2008.
Professional/Personal Characteristics rubric has been successfully developed.	The administration of the rubric will be implemented to graduating students in the spring of 2008. This rubric will identify whether graduating students have it achieved the professional standards required for the human services field.

Mid-point Review

Progress Notes:
