

PLANNING/OUTCOMES DOCUMENT

| Name of person(s) completing form: | | Edward Anderson | | Curriculum/Department: | Paralegal Technology |
|--|---------------------|-----------------|---|--|--|
| Purpose/Mission Statement: | | | | Vision Statement: (3-5 years) | |
| Prepare students to work under the supervision of attorneys, performing routine legal tasks and assisting with substantive legal work; prepare students to work in law related areas, such as government agencies, banks, insurance agencies, and real estate offices. | | | | Since the greatest changes and advancements in the legal field are likely to be in the area of technology, especially computer technology, the curriculum should provide training in the latest developments. In addition to training students working toward a degree, we should provide continuing education training for those employed in the field to keep abreast of new technology. The continuing education training could include technology training from attorneys as well as paralegals. Since some form of certification is likely to be implemented, the curriculum should meet whatever requirements are imposed in order that our graduates will be certified. | |
| Program Strengths: | | | | Program Weaknesses: | |
| Faculty member with 25 years membership in the N.C. State Bar, and more than 20 years experience teaching law. Only paralegal program in a community college in western part of N.C. Excellent library reference materials including LexisNexis online service. | | | | Lack of online courses. | |
| Program Opportunities: | | | | Program Threats: | |
| N.C. has enacted a statute for paralegal certification, and certification will require graduation for an approved paralegal program for which SCC qualifies. | | | | Some paralegal schools may attract students with online Course offerings. Travel expenses may discourage some students for areas outside 3 county service area. | |
| Goal # | Values for Teaching | College Goals | 2009-2009 Department Outcomes/Goals | Success Criteria (e.g. outcomes, enrollment increases) | Plan of Action (including resources needed) |
| 1 | 1, 2 6 | 1 2 | Students will successfully draft pleading, motions, and discovery materials for civil litigation. | 90% of students will score an 80 or better on a civil litigation project. | Monitor grades on civil litigation project in LEX 141. |

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| 2 | 1,2 6 | 1 2 | Students will demonstrate understanding and skills in case analysis. | 90% of students will score an 80 or better on case brief. | Monitor grades on case brief assignment in LEX 180. |
| 3 | 1,2 6 | 1 2 | Students will demonstrate knowledge and skills in legal research. | 90% of students will score an 80 or better on a trial brief assignment. | Monitor grades on Trial Brief project in LEX 121. |
| 4 | 1,2 6 | 1 2 | Students will demonstrate knowledge and skill in real estate and performing a title search. | 90% of students will score an 80 or better on a title search project. | Monitor grades on Title Search project in LEX 211. |

| Goal | Criteria Results Be sure to utilize most current data available | End of Year Analysis (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program |
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