

**PLANNING/OUTCOMES DOCUMENT**

<b>Name of person(s) completing form:</b>		Penny Wells		<b>Curriculum/Department:</b>		Health Information Technology	
<b>Purpose/Mission Statement:</b>				<b>Vision Statement: (3-5 years)</b>			
<p>The purpose of the Health Information Technology (HIT) program is to provide educational opportunities that prepare students to meet the needs and expectations of the community we serve, to meet and fulfill the professional role of the health information practitioner and the vital role they play as part of the overall information infrastructure in today's ever changing health care industry and field, and to help prepare the student for their own professional growth and development. In addition, an educational opportunity for a Medical Coding Diploma is provided to meet the needs of our region.</p>				<p>It is the intent of the HIT program to provide our community of interest with qualified graduates who can respond to community needs and have a keen awareness of the rapidly changing health care industry and the trends and factors that influence it.</p> <p>The HIT faculty will continually survey and update a curriculum that promotes success and provides students with knowledge and skills to meet the American Health Information Management Association's (AHIMA) domains and knowledge clusters for the registered health information technicians.</p>			
<b>Program Strengths:</b>				<b>Program Weaknesses:</b>			
<p>Faculty member with 8 years experience in teaching and a total of 21 years experience in the HIT field. Also, supportive clinical instructors to work with students in professional practice experiences. The program has realized an increased enrollment over the past 3 years.</p>				<p>The budget has restricted hiring a second full-time instructor and we have had to rely on part-time instructors.</p>			
<b>Program Opportunities:</b>				<b>Program Threats:</b>			
<p>The HIT curriculum has been changes in accordance with accrediting body (CAHIIM) guidelines to be in line with the AHIMA domains, subdomains, competency tasks, and knowledge clusters. The new curriculum is being implemented in Fall 2007 and Spring 2008.</p>				<p>The extremely high cost of utilizing a computerized record system for classroom instruction is a threat to allowing students to gain first hand knowledge in this area.</p>			
Goal #	Values for Teaching	College Goals	2007-2008 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (including resources needed)		
1			New graduates will find employment in the Health Information field within six months of graduating from the HIT program with an AAS degree, or they will continue their education through the articulation agreement with WCU.	80% of graduates will be employed in the Health Information field within six months of graduating from the HIT program with an AAS degree.	Monitor results of survey of graduates as conducted as part of the annual program review.		

2		Employers will be satisfied with the entry-level skills of graduates from the HIT program.	95% of employers will indicate they are satisfied with the entry-level skills of graduates from the HIT program.	Monitor results of survey of employers as conducted as part of the annual program review.
3		Graduates of the HIT program will be prepared to successfully pass the registration exam required to become an RHIT.	90% of first time test takers will pass the RHIT exam on the first attempt.	Monitor test results from AHIMA - also monitor which sections of the exam present the greatest difficulty for SCC graduates.
4		Majors in the HIT program will demonstrate a satisfactory level of technical proficiency in this field	100% of successful second year students will demonstrate technical proficiency in this field by scoring 80% or better on the mock registration examination given in the professional issues (capstone course) for the program.	Monitor grades of second year students. Solicit feedback from the Advisory Committee regarding those skills that are most critical in the health information field.
5		Graduates of this program will demonstrate proficiency in written communication.	85% of graduating students will score a "4" or higher on the rubric utilized in the Exit Essay Assessment.	Incorporate a minimum of two written assignments Health Information Technology courses 110, 114 and 218.

Budget Item Description: (Budget items requested from college funds)	Current Year Budget:	Ongoing Operational Budget:	Expansion Budget:
Supplies-	\$500	\$500	
Equipment-	\$1300	\$1300	\$13,000 (10 computers for classroom)
Travel	\$3500	\$3500	
Program Accreditation-	\$1200	\$1200	\$0
Other-	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$4050.00</b>	<b>\$6500</b>	<b>\$13,000</b>

**2007– 2008 PLANNING/OUTCOMES DOCUMENT**  
**Mid-Point Review**

<b>Curriculum/Department:</b>	Health Information Technology
<b>Comments:</b>	
First Goal	<p style="text-align: center;">–</p> <p><b>New graduates will find employment in the Health Information field within six months of graduating from the HIT program with an AAS degree, or they will continue their education through the articulation agreement with WCU. Goal : 80% will meet criteria</b>  Progress toward goal: Of the 7 2007 graduates, 7 have found employment in the HIT or related field. Goal met at 100%</p>
Second Goal	<p style="text-align: center;">–</p> <p><b>Employers will be satisfied with the entry- level skills of graduates from the HIT program. Goal 95% will indicate satisfaction</b>  Progress toward goal: The employer survey for 2007 graduates indicated that 100% of responders were satisfied with the entry-level skills of the graduates. Goal met.</p>
Third Goal	<p style="text-align: center;">–</p> <p><b>Graduates of the HIT program will be prepared to successfully pass the registration exam required to become an RHIT. Goal :90% pass rate.</b>  Progress toward goal: Notification from the accrediting agency (CAHIIM) indicates a 2007 pass rate of 100%. (7 out of 7 passed). Goal met.</p>
Fourth Goal	<p><b>– Majors in the HIT program will demonstrate a satisfactory level of technical proficiency in this field</b>  <b>Goal: 100% of second year students will demonstrate technical proficiency by making a “C” or better in the 200 level courses</b>  Progress toward goal: Goal met at 100%.</p>
Fifth Goal	<p><b>Graduates of this program will demonstrate Proficiency in written communication</b>  <b>Goal: 85% of graduating students will score a “4” or higher on the rubric utilized in the Exit Essay Assessment</b>  <b>Progress toward goal: results not available yet</b></p>

<b>Signatures of Program Faculty</b>		<b>Date:</b>
<b>Signature of Dean/Supervisor:</b>	—	<b>Date:</b> —

<b>Criteria Results</b> Be sure to utilize most current data available	<b>End of Year Analysis</b> (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
<b>#1 New graduates will find employment in the Health Information field within six months of graduating from the HIT program with an AAS degree, or they will continue their education through the articulation agreement with WCU.</b>	Goal : 80% will meet criteria  Progress toward goal: Of the 7 2007 graduates, 7 have found employment in the HIT or related field. Goal met at 100%
<b>#2 Employers will be satisfied with the entry- level skills of graduates from the HIT program.</b>	Goal: 95% satisfaction rate  Progress toward goal: The employer survey for 2007 graduates indicated that 100% of responders were satisfied with the entry-level skills of the graduates. Goal met.
<b>#3 Graduates of the HIT program will be prepared to successfully pass the registration exam required to become an RHIT.</b>	Goal: 90% pass rate  Progress toward goal: Notification from the accrediting agency, AHIMA, indicates a 2007 pass rate of 100%. Goal met.
<b>#4 Majors in the HIT program will demonstrate a satisfactory level of technical proficiency in this field</b>	Goal: 100% satisfactory rate  Progress toward goal: Goal met at 100%.
<b>#5 Graduates of this program will demonstrate Proficiency in written communication</b>	Progress toward goal: Goal: 85% of graduating students will score a "4" or higher on the rubric utilized in the Exit Essay Assessment Progress toward goal: results not available yet