

**PLANNING/OUTCOMES DOCUMENT 2007-2008**

<b>Name of person(s) completing form:</b>	Tim Quiring	<b>Curriculum/Department:</b>	HSE/SAB
<b>Purpose/Mission Statement:</b>		<b>Vision Statement: (3-5 years)</b>	
The purpose of the Human Services Technology program is to provide training for individuals seeking paraprofessional employment in the human services field		The vision of the Human Services Technology program is to be recognized by the NC department of Mental Health, Substance Abuse and Developmental Disabilities as a premier provider of training in the field of human services.	
<b>Program Strengths:</b>		<b>Program Weaknesses:</b>	
This program has two master level instructors who have 45 years combined clinical experience in the human services and substance abuse field. Both Faculties are Nationally Certified Professional Counselors, NC Licensed Professional Counselors, Master Addiction Counselors and NC licensed Clinical Addiction Specialist. One NC Certified Clinical Supervisor.		The state budget constraints make it difficult to keep program needs up dated including training videos and required professional conferences. Often students attracted to the human services field are ill equipped to succeed at learning because of low academic skills such as; poor writing skills, and comprehension skills, and current personal issues.	
<b>Program Opportunities:</b>		<b>Program Threats:</b>	
The five-year predictions for entry-level human services jobs are growing faster than average. The salary base is increasing.		Requirements in the substance abuse field are moving to a Masters Level and demoting certification on a two-year graduate level to a paraprofessional. Mental Health service has moved to privatization causing the limitation of direct services by paraprofessionals.	

Goal #	Values for Teaching	College Goals	2007-2008 Department Outcomes/Goals	Success Criteria (e.g. outcomes, enrollment increases)	Plan of Action (Including resources needed)
1	2,6	2	Students in the HST and SAB program will demonstrate mastery of the essential core functions necessary to be a competent ethical human services worker upon graduation.	90% of students in their final semester will pass a mock examination of the 12 core functions for SAB or the GIM model for the HST program on their first attempt.	The final mock examination develop from the NC Substance Professional Practice Board and the Brooks/Cole Publisher of The Generalist Model of Human Services textbook will be implemented in the spring semester of 2008.
2	2,5	7	Graduates of the Human Services Program will demonstrate a satisfactory level of skills and knowledge proficiency in this field.	85% of 2 <sup>nd</sup> year students will demonstrate proficiency in this field by scoring a C or higher in the Professional/Personal Characteristics rubric.	The Professional/Personal Characteristic Rubric covers a continuum of cognitive, affective and psychomotor skills development. Student in the second year of the HSE/SAB curriculums should be able to demonstrate proficiency in the skills, gain, through academic courses, in the co-op/clinical setting. The rubric will be scored by Co-op supervisor during the student's individual clinical placement and submitted to the faculty coordinator. This will be implemented in the spring semester of 2008.

3.	2,6	2	Graduates will be satisfied with the skills they obtain in the Human Services Technology program.	90% of the graduated surveyed will indicate that they are satisfied with the skills gained in this program.	The results will be monitored in a survey of graduates when conducted as a part of the program annual review.

<b>Budget Item Description: (Budget items requested from college funds)</b>	<b>Current Year Budget:</b>	<b>Ongoing Operational Budget:</b>	<b>Expansion Budget:</b>
Supplies-	\$863.68	\$863.68	
Equipment-	\$1000	\$1000	
Travel-	\$600	\$600	
Program Accreditation-	\$1200 each	\$1200	
Other-			
<b>TOTALS</b>	<b>\$3663.68</b>	<b>\$3663.68</b>	

<b>Criteria Results</b> Be sure to utilize most current data available	<b>End of Year Analysis</b> (Goals achieved, impact of equipment purchased, improvements to your program, contingencies, etc.) Describe how you used the results to improve your program
1. There are 4 graduating students. Two students in HST and two in SAB program. Four have completed the Mastery mock exam. Two HST students have passed. Two SAB students have failed.	The results will be held as a bench mark for the coming years. The SAB program requires a state board exam in order to be certified. The curriculum needs to parallel the state exam. This will assist the graduate to pass the state certification exam. A review of the curriculum will take place.
2. Professional/Personal Characteristics rubric was not implemented. There was a faculty position change, It was decided to implement the rubric after training for supervisors and faculty took place.	The new faculty will hold training for agency supervisors over the next year in applying the Professional/Personal Characteristics rubric. Student will be trained in the requirements of the rubric. This will take place during Coop orientation.
3. According to the annual program review 100%o graduates were satisfied with training at Southwestern Community College.	The results show that the training in the curriculum is on target. The program will continually be monitored for quality.

### Mid-point Review

<p>Progress Notes:</p> <p>The date has been set for the final mock examination develop from the NC Substance Professional Practice Board and the Brooks/Cole Publisher of The Generalist Model of Human Services textbook. It will be implemented in the spring semester on April 17, 2008. The Professional/Personal Characteristic Rubric will be administrated during the mid-term of the semester.</p>
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