

SECTION V

PLANNING/OUTCOMES DOCUMENTS

The Planning/Outcomes Documents are a critical component of the overall planning process at Southwestern Community College. This document serves a three-fold purpose- it allows each area to develop departmental mission and vision statements, it enables departments to develop outcomes/goals each year, along with the criteria for assessing each outcome/goal, and it enables departments to assess its success in achieving those outcomes/goals along with an analysis of how the criteria results were used to make improvements to the department. The following table contains a list of all Administrative departments and continuing education programs which prepare annual plans. It should be noted that curriculum programs do their plans in two phases- an end of the year report in May, with the initial plan for each academic year being developed in August at the start of fall semester. This is a result of the fact that curriculum programs at Southwestern operate on a nine-month calendar. Four examples of planning documents for administrative and academic programs are included in this section. It should be noted that the electronic version of the 2008-09 Institutional Effectiveness & Strategic Plan includes all departmental planning documents.

Administrative Departments & Continuing Education	
Administrative Services	Macon Campus- Student Services
Human Resources & Physical Plant	Office for Grant Activities
Continuing Education- Cashiers Center	President's Office
Continuing Education- Literacy	Public Information
Continuing Education- Professional Licensure	Student Enrollment Services
Continuing Education- Public Safety	Upward Bound
Continuing Education- Swain Center	
Foundation	
Gear Up	
Information Technology & Telecommunications	
Institutional Research & Planning	
Macon Campus- Administration	

Curriculum Programs

Arts and Sciences	Career Technologies
Developmental	Accounting
English/Humanities	Advertising & Graphic Design
Fine Arts	Automotive Systems Technology
Learning Assistance Center	Business Administration
Math	Business Administration- Electronic Commerce Concentration
Science	Civil Engineering
Social Sciences	Computer Engineering Technology
	Cosmetology
	Computer Information
	Criminal Justice
	Criminal Justice- Latent Evidence Concentration
	Culinary Technology
	Cyber Crime Technology
	Early Childhood
	Early Childhood- Teacher Associate Concen.
	Electronics Engineering Technology
	Hotel & Restaurant Management
	Networking Technology
	Occupational Education Associate
	Office Systems Technology
	Office Systems Tech.- Virtual Office Assistance
	Paralegal Technology
	Real Estate
	Surveying Technology
	Trades
	Web Technologies

Curriculum Programs

Health Sciences	Other Instructional Services Departments
EMS	Concurrent Enrollment
Health Information Technology	Distance Learning
Human Services Technology/Substance Abuse	Instructional Services
Medical Assisting	Library
Medical Laboratory Technology	Student Support Services
Medical Sonography	
Nursing	
Outdoor Leadership	
Phlebotomy	
Physical Therapist Assistant	
Practical Nursing	
Radiography	
Respiratory Therapy	
Therapeutic Massage	