

PLANNING/OUTCOMES DOCUMENT

Name of person(s) completing form: Gene C. Couch, Jr.		Curriculum/Department: Instruction & Student Services	
Purpose/Mission Statement		Vision Statement, 3-5 years	
The purpose of the Instruction and Student Services division of the college is to plan, organize, and implement instructional programming (credit coursework) and student services that support student achievement of educational goals from inquiry through graduation.		The Instruction and Student Services division of the college strives to be the most exciting instruction and student services unit in the North Carolina Community College System—where ideas win—where people flourish and grow. Additionally, we want to be recognized as a premier learning college institution.	
Program Strength		Program Weakness	
SCC prides itself in the high quality programs and services that are centered on student success. The quality of education our students experience is directly related to the expertise and commitment of the faculty and staff employed at the college.		Our ability to compensate the faculty and staff at the levels we would like. Additionally, we experience difficulty recruiting for new programs that may ultimately impact quality.	
Program Opportunities		Program Threats	
The Instruction and Student Services division has the opportunity to provide the leadership to move the college toward a "Learning College."		Our ability to attract and retain the best talent.	
College Goals	2008-09 Department Outcomes/Goals	Success Criteria (Method for measuring extent to which outcome is achieved)	Plan of Action (including resources needed)
Values for Teaching			
Goal #			
1	Continue the implementation of the Writing Across the Curriculum effort at the college.	Data will indicate improved writing skills of SCC students.	Support WAC leadership to make sure that the program is moving forward.
2	Continue to provide leadership for the NC Net Grant	We positively execute our plan of work for the grant.	The college provides leadership on a number of professional development activities such as hosting a teaching/learning conference.
3	Continue to pursue additional articulation agreements with senior institutions	We have new articulation agreements for students to pursue a bachelor degree.	Identify program areas for articulation agreement. Make the contacts at WCU to pursue agreements.
4	Continue to provide additional in-house professional development activities; i.e., TLC's	Positive feedback from the TLCs held.	Hold four (4) TLCs.
5	Continue to provide leadership for student activities as part of the Student Life Committee	It will be a positive impact on student life and the campus as a whole.	Potential events are: a. Constitution/Citizenship Day - Fall Semester b. Spelling Bee - Spring Semester c. Discover America - Spring Semester

6	Continue to provide leadership for a series of lunches, "Build a Bridge Program," with WCU and SCC faculty	Hold at least one meeting with WCU and SCC faculty in targeted disciplines.	A. Communicate with WCU officials to identify disciplines and establish the lunches. B. Evaluate effectiveness.
7	Evaluate programming ideas for new programs:	Internal review and discussion and external needs assessment to determine viability of the program	Program areas and review will be: a. Horticulture b. Entrepreneurship
8	Distance Learning - - Continue to move DL forward	Improvement in student satisfaction in distance learning programming	a. Move to Phase III for laptop project b. Support Faculty Development for emerging Institutional Technology for Faculty Development
9	Identify list of enrollment growth programs and development strategies for enrollment growth.	Additional enrollment will be realized in the targeted programs	The recruiter and program coordinators for respective areas would develop and then complete strategies for additional enrollment in the program areas.
10	Do some site visits to look at new facilities	A modern and improved building design	Potential site visits: Blue Ridge CC, Catawba CC, High Point University, etc.
11	Study/Review - feasibility and implementation of new delivery model for courses.	A student-centered design and delivery model for courses.	Develop a Monday/Wednesday and a Tuesday/Thursday and Friday only set of course offerings.
12	Implement a new Honors Program	Students will be engaged and challenged by additional course work	Develop and communicate (to students and faculty) the program requirements for the new Honors Program
13	Add a new Honor Society in business related majors: Alpha Beta Gamma	The college would have an additional honor society to recognize business related majors	Develop a charter and induct first group of students into the society.

	Budget Item Description: (Budget items requested from college funds)	Current Year Budget:	Ongoing Operational Budget:	Expansion Budget:
Supplies-				
Equipment-				
Travel-				
Program Accreditation-				
Other-				
TOTALS				

Criteria Results for 2008-09
Be sure to utilize most current data available

End of Year Analysis

(Goals achieved, impact of equipment purchased, improvements to program or service, contingencies, etc.)
Describe how you used the results to improve your program/department.

Mid-point Review

Progress Notes: