

## **Southwestern Community College**

### **SACS Reaffirmation Process**

#### **Compliance Team Membership**

Institutions may choose to give the responsibility for conducting the institutional analysis of compliance to a committee formed specifically for this purpose, or they may assign this task to an existing committee or council. In either case, it is recommended that the group charged with this responsibility be composed of a director or chair and a relatively small number of members and involve:

- The institution's accreditation liaison in either an oversight or support role.
- Individuals who have access to the data and information required to prepare a report that substantiates the institution's assessment of compliance.
- Knowledgeable representatives from areas such as:
  - Institutional Research,
  - Finance and business,
  - Educational programs,
  - Student services,
  - Institutional effectiveness,
  - Libraries and other learning resources,
  - Enrollment management,
  - Governance.

In choosing the members of the group to conduct the institutional compliance review, the goal should be to select those individuals who understand the institution's mission and who have extensive knowledge of its history, culture, practices, policies, procedures, and data sources. Achieving widespread institutional participation for the compliance review is not a goal.

*(Handbook for Reaffirmation of Accreditation, 2004, p. 12)*