

QEP Team Meeting  
Meet, greet, and get organized

March 2, 2005

8:30 am

Bradford 201

- Introductions: Distance learning connections
  - Personal history with DL
  - Personal goals related to DL
- Strengths of our current DL program
- Needs within our current DL program
- Benchmarking Best Practices in Distance Learning
  - Academic Support Services
    - Smarthinking (and others)
  - Appalachian State University
  - Asheville-Buncombe Technical Community College
  - Blue Ridge Community College
  - Capella University
  - Coast Learning Systems (Coastline Community College)
  - DeVry University
  - East Carolina University
  - Fayetteville State University
  - Fayetteville Technical Community College
  - Haywood Community College
  - Kaplan University
  - Keiser College (eCampus)
  - NC Department of Public Instruction
  - Regis University
  - The Open University (UK)
  - The Pennsylvania State University (World Campus)
  - Thomas Edison State University
  - Thomson Education Direct
  - Tri-County Community College
  - UNC-TV Educational Services
  - United States Navy (Human Performance Center)
  - University of Maryland University College
  - University of North Carolina at Charlotte
  - University of Phoenix
  - Western Carolina University

Meeting calendar  
Communication plan

**Benchmarking Best Practices  
in Distance Learning  
(Technology-Enhanced Learning)**

Demographics

Students served, typical student population, types and numbers of courses/programs, types and numbers of instructors involved, FTE (traditional and distance, etc)

Enrollment services

Recruiting/marketing  
Application, registration, payment, drop/add, withdrawal, grades, etc  
Financial aid  
Placement  
Advising  
Orientation (to college, to program, to DL, to courses)  
Student development counseling

Academic offerings

Numbers/types of courses and programs  
Course development  
Course evaluation  
Rigor

Academic and personal support services

Advising  
Tutoring  
Extracurricular involvement (honor societies, discussion/support groups, etc)

Faculty and staff development

Course development  
Teaching methods  
Alternative delivery of services (advising, tutoring, etc)  
Training for new faculty and sustained professional development over time

Technology

Course management software  
Web presence  
Alternate delivery mechanisms (ITV, etc)  
Hybrid/blended options  
Other?

“Out of the box” ideas

Current and future initiatives

Potential “expert”/outside evaluator for SACS QEP review and site visit  
Potential presenter for faculty/staff development