COLLEGE COMMITTEES 2005-2006

Advising Committee: Chair - Cheryl Contino-Conner
Advising of students is central to the college’s mission. This cross-functional committee of staff and faculty meets regularly to discuss issues related to academic advising. The committee maintains a clearinghouse of best practices in academic advising, updates the college’s advising manual, guides training for new advisors, and facilitates professional development for experienced advisors. Committee decisions are forwarded to the Vice President for Instruction and Student Services.

Thom Brooks  
Bob Clark  
Gene Couch, (ex-officio)  
Christy Deaver  
Debra Klavohn  
Eddie Lunsford  
Barbara Putman  
Meg Rollins  
Phil Weast  
Linda Talbott - Fac Senate

Commencement Committee: Chair - Gene Couch
This cross-functional committee of staff and faculty has the primary charge to organize, communicate, and provide the framework for the commencement ceremony.

Thom Brooks  
Ceretta Davis  
Christy Deaver  
Jennifer Drabek  
Owen Gibby  
Sharon Grasty  
Liz Guertin  
Glen Hackney  
Marti Hunter  
Deb Klavohn  
Barb Putman  
Chuck Reece  
Wayne Sutton  
Hillary Seagle - Fac Senate  
PIO

Curriculum & Instruction Committee: Chair - Gene Norton
The Curriculum and Instruction Committee is responsible for reviewing matters related to the operation of the college's educational (curriculum) programs. Some of the specific duties of the committee are to make recommendations regarding the approval of new programs, the approval of curriculum revisions for existing programs and to provide guidance/positions on related academic matters. Committee decisions are forwarded to the Vice President for Instruction and Student Services.

Scott Cline  
Thom Brooks  
Tracy Chapple  
Cheryl Contino-Conner  
Gene Couch, (ex-officio)  
Christy Deaver  
Gary Dillard  
Liz Guertin  
Debra Klavohn  
Melody Lawrence  
Susan McCaskill  
Ron Poor  
Barbara Putman  
Andrea Rowland  
Hillary Seagle  
Phil Weast  
Wanda Morris - Fac Senate

Disciplinary Review Committee: Chair - Thom Brooks
The Disciplinary Review Committee may serve as the Student Grievance Committee for Non-academic Matters or, at the direction of the president, a new committee may be formed for each grievance. The committee makeup and method of appointment will be the same as for the Disciplinary Review Committee. This committee will not address academic complaints about grades, methods of instruction, or routine classroom policies and/or procedures.

Ed Anderson  
Gene Couch, (ex-officio)  
Phil Weast  
Three SLA Members - TBA
Distance Learning Committee: Chair - Dennis Keough
This cross-functional committee will provide advice and guidance on major initiatives associated with the Distance Learning program. Some of these areas are: marketing/advertising of the Distance Learning courses, faculty development, technology (hardware and course management software), and overall effectiveness of the program.

Judy Abell  Debra Klavohn  Andrea Rowland
Scott Baker  Toni Knott  Sheri Turk
Kurt Berger  David Kochersberger  Linda Venturo
Scott Cline  Fairley Pollock  Phil Weast
Curtis Dowdle  Carolyn Porter  Duane Wesolick
Linda Dyke  Barbara Putman  See Minutes of Meetings

Next meeting of full committee: Thursday, 23 February 2006, 3pm. Location - TBA

Ethnic and Gender Diversity Committee: Co-chairs - Delos Monteith, Chuck Reece
This committee is primarily responsible for the compliance and reporting of diversity activities and will work closely with the Global Education Committee. Diversity is based on better understanding and tolerance of the cultural heritage, perspectives, viewpoints and experiences of others.

Pam Bell  Julie Vorhees
Peter Buck  Dwight Wiggins
Jan Smith  Lori Yerse - Fac Senate

Executive Council: Chair - Dr. Groves
The Executive Council is the primary decision making body of the college. This group is comprised of the college president, all college vice-presidents, Institutional Research and Planning Officer, Director of Human Resources and Facilities, and Director of Community and Resource Development. The president chairs the council. The council meets weekly.

Janet Burnette  Susan McCaskill  George Stanley (Emeritus)
Jim Campbell  Delos Monteith  Dwight Wiggins (Emeritus)
Gene Couch  Laura Pennington
Connie Haire  Chuck Reece

Foundation-Annual Drive Committee: Chair - Sonja Haynes
This committee is to provide advice and guidance to the Foundation director for an annual drive campaign.

Sandra Bunn  Marti Hunter  Scott Sutton
Matthew Chadwick  Devonne Jimison  PIO
Cheryl Contino-Conner  Bob Keeling  Penny Wells - Fac Senate
Ellen Heim  Chuck Reece

Global Education Committee: Chair - Joe Roman
This cross-functional committee will identify strategies for the college that will add to the culture and riches of the college experience and the college in general. This committee should coordinate their activities with the Ethnic and Gender Diversity Committee.

Peter Buck  Barrie Rogers
Owen Gibby  Kay Wolf
Allan Grant  Toni Knott - Fac Senate

Health and Safety Committee: Chair - Chuck Reece
The Health and Safety Committee is a college-wide advisory committee. The committee has responsibility for periodic reviews of college safety programs including the Safety Plan, Chemical Hygiene Program, Infectious Disease/Exposure Control Program, Hazard

Mark Buchanan  
Laurie Butler  
Curtis Dowdle  
Glen Hackney  
Connie Haire  
Eric Hester  
Debra Klavohn  
Melissa Medlin  
Deanne Oppermann  
Andrea Rowland  
Dennis Wilkey  
SLA Student  
Representative  
Connie Gregory - Fac Senate

**Institutional Effectiveness Committee: Chair - Delos Monteith**

The Institutional Effectiveness Committee is responsible for providing input into institutional effectiveness methodology, survey design and content and related matters. The Committee is primarily advisory and all recommendations from the Committee are forwarded to the Executive Council for review and action.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Member 1</th>
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| Rudy Beharrysingh | Chuck Reece | Julie Voorhees | minutes of Feb 2005
| Thom Brooks  | Ryan Schwiebert | Phil Weast   | meeting
| Debra Klavohn | Kirk Stephens | Paul Wolf    |
| Barbara Putman | Scott Sutton | Chris Cox - Fac Senate |

**President's Council: Chair - Phil Weast / Chair Elect - Scott Baker**

The President's Council is designed to provide broad-based participation in the college planning process. Chairmanship of the committee will be rotated with chair serving a two-year term. This group primarily serves in an advisory capacity.

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<td>Rita Norris</td>
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<td>Dale Hall</td>
<td>Laura Pennington</td>
<td>Scott Baker - Fac Senate</td>
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**Professional Development Committee: Chair - Debra Klavohn**

This cross-functional committee will provide advice and guidance on major initiatives associated with professional development.

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**Retention Committee: Co-chairs - Barb Putman, Phil Weast**

The college is actively engaging in efforts to improve student retention. This committee, a cross-functional group of faculty and staff, will monitor retention data to identify trends or issues of concern. As necessary, strategies would be developed to effect positive change.

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<td>Matthew Chadwick</td>
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**Technology Committee: Chair - Ryan Schwiebert**

This cross-functional committee will provide advice and guidance on major initiatives associated with instruction and student related technology. This committee is not intended to replace the ongoing operations within the IT Department.

- Thom Brooks
- Jim Campbell, (ex-officio)
- Gene Couch, (ex-officio)
- Bob Harrison
- Dennis Keough
- Debra Klavohn
- David Kochersberger
- Peter Messier
- Barbara Putman
- Jason Rogers
- Hank Shuler
- Tim Quiring
- Phil Weast
- Kurt Berger - Fac Senate

[Back to Faculty & Staff Info](http://www.southwest.cc.nc.us/staff/committees.htm)