



SOUTHWESTERN
COMMUNITY COLLEGE

[SACS Reference - Description of SCC Institutional Effectiveness Committee \(click here\)](#)

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Last updated 2/11/06

COLLEGE COMMITTEES 2005-2006

Advising Committee: Chair - Cheryl Contino-Conner

Advising of students is central to the college's mission. This cross-functional committee of staff and faculty meets regularly to discuss issues related to academic advising. The committee maintains a clearinghouse of best practices in academic advising, updates the college's advising manual, guides training for new advisors, and facilitates professional development for experienced advisors. Committee decisions are forwarded to the Vice President for Instruction and Student Services.

Thom Brooks
Bob Clark
Gene Couch, (ex-officio)
Christy Deaver

Debra Klavohn
Eddie Lunsford
Barbara Putman

Meg Rollins
Phil Weast
Linda Talbott - Fac Senate

Commencement Committee: Chair - Gene Couch

This cross-functional committee of staff and faculty has the primary charge to organize, communicate, and provide the framework for the commencement ceremony.

Thom Brooks
Ceretta Davis
Christy Deaver
Jennifer Drabek
Owen Gibby
Sharon Grasty

Liz Guertin
Glen Hackney
Marti Hunter
Deb Klavohn
Barb Putman

Chuck Reece
Wayne Sutton
Hilary Seagle - Fac Senate
PIO

Curriculum & Instruction Committee: Chair - Gene Norton

The Curriculum and Instruction Committee is responsible for reviewing matters related to the operation of the college's educational (curriculum) programs. Some of the specific duties of the committee are to make recommendations regarding the approval of new programs, the approval of curriculum revisions for existing programs and to provide guidance/positions on related academic matters. Committee decisions are forwarded to the Vice President for Instruction and Student Services.

Scott Cline
Thom Brooks
Tracy Chapple
Cheryl Contino-Conner
Gene Couch, (ex-officio)
Christy Deaver

Gary Dillard
Liz Guertin
Debra Klavohn
Melody Lawrence
Susan McCaskill
Ron Poor

Barbara Putman
Andrea Rowland
Hilary Seagle
Phil Weast
Wanda Morris - Fac Senate

Disciplinary Review Committee: Chair - Thom Brooks

The Disciplinary Review Committee may serve as the Student Grievance Committee for Non-academic Matters or, at the direction of the president, a new committee may be formed for each grievance. The committee makeup and method of appointment will be the same as for the Disciplinary Review Committee. This committee will not address academic complaints about grades, methods of instruction, or routine classroom policies and/or procedures.

Ed Anderson
Gene Couch, (ex-officio)

Phil Weast
Three SLA Members - TBA

Distance Learning Committee: Chair - Dennis Keough

This cross-functional committee will provide advice and guidance on major initiatives associated with the Distance Learning program. Some of these areas are: marketing/advertising of the Distance Learning courses, faculty development, technology (hardware and course management software), and overall effectiveness of the program.

Judy Abell	Debra Klavohn	Andrea Rowland
Scott Baker	Toni Knott	Sheri Turk
Kurt Berger	David Kochersberger	Linda Venturo
Scott Cline	Fairley Pollock	Phil Weast
Curtis Dowdle	Carolyn Porter	Duane Wesolick
Linda Dyke	Barbara Putman	<u>See Minutes of Meetings</u>

Next meeting of full committee: Thursday, 23 February 2006, 3pm. Location - TBA

Ethnic and Gender Diversity Committee: Co-chairs - Delos Monteith, Chuck Reece

This committee is primarily responsible for the compliance and reporting of diversity activities and will work closely with the Global Education Committee. Diversity is based on better understanding and tolerance of the cultural heritage, perspectives, viewpoints and experiences of others.

Pam Bell	Julie Vorhees
Peter Buck	Dwight Wiggins
Jan Smith	Lori Yerse - Fac Senate

Executive Council: Chair - Dr. Groves

The Executive Council is the primary decision making body of the college. This group is comprised of the college president, all college vice-presidents, Institutional Research and Planning Officer, Director of Human Resources and Facilities, and Director of Community and Resource Development. The president chairs the council. The council meets weekly.

Janet Burnette	Susan McCaskill	George Stanley (Emeritus)
Jim Campbell	Delos Monteith	Dwight Wiggins (Emeritus)
Gene Couch	Laura Pennington	
Connie Haire	Chuck Reece	

Foundation-Annual Drive Committee: Chair - Sonja Haynes

This committee is to provide advice and guidance to the Foundation director for an annual drive campaign.

Sandra Bunn	Marti Hunter	Scott Sutton
Matthew Chadwick	Devonne Jimison	PIO
Cheryl Contino-Conner	Bob Keeling	Penny Wells - Fac Senate
Ellen Heim	Chuck Reece	

Global Education Committee: Chair - Joe Roman

This cross-functional committee will identify strategies for the college that will add to the culture and riches of the college experience and the college in general. This committee should coordinate their activities with the Ethnic and Gender Diversity Committee.

Peter Buck	Barrie Rogers
Owen Gibby	Kay Wolf
Allan Grant	Toni Knott - Fac Senate

Health and Safety Committee: Chair - Chuck Reece

The Health and Safety Committee is a college-wide advisory committee. The committee has responsibility for periodic reviews of college safety programs including the Safety Plan, Chemical Hygiene Program, Infectious Disease/Exposure Control Program, Hazard

Communication Program, Lockout/Tagout of Hazardous Energy, and Forklift Operator Safety Program. The committee serves as a venue for discussion of safety concerns.

Mark Buchanan
Laurie Butler
Curtis Dowdle
Glen Hackney
Connie Haire

Eric Hester
Debra Klavohn
Eddie Lunsford
Melissa Medlin
Deanne Oppermann
Tobie Painter

Andrea Rowland
Dennis Wilkey
SLA Student
Representative
Connie Gregory - Fac
Senate



Institutional Effectiveness Committee: Chair - Delos Monteith

The Institutional Effectiveness Committee is responsible for providing input into institutional effectiveness methodology, survey design and content and related matters. The

[minutes of Feb 2005 meeting](#)

2.5-2

Committee is primarily advisory and all recommendations from the Committee are forwarded to the Executive Council

for review and action.

Rudy Beharrysingh
Thom Brooks
Debra Klavohn
Barbara Putman

Chuck Reece
Ryan Schwiebert
Kirk Stephens
Scott Sutton

Julie Voorhees
Phil Weast
Paul Wolf
Chris Cox - Fac Senate



President's Council: Chair - Phil Weast / Chair Elect - Scott Baker

The President's Council is designed to provide broad-based participation in the college planning process. Chairmanship of the committee will be rotated with chair serving a two-year term. This group primarily serves in an advisory capacity.

[minutes of May 2004 meeting](#)

2.5-2

Thom Brooks
Janet Burnette
Jim Campbell
Gene Couch
Allan Grant
Connie Haire
Dale Hall

Debra Klavohn
Dianne Lindgren
Susan McCaskill
Delos Monteith
Joan Moulton
Rita Norris
Laura Pennington

Barbara Putman
Chuck Reece
Ryan Schwiebert
Scott Sutton
Sheri Turk
Phil Weast
Scott Baker - Fac Senate

Professional Development Committee: Chair - Debra Klavohn

This cross-functional committee will provide advice and guidance on major initiatives associated with professional development.

Thom Brooks
Gene Couch
Connie Haire
Melody Lawrence

Joan Moulton
Melanie Price
Barbara Putman

Chuck Reece
Dennis Wilkey
Wilda Walker - Fac Senate
[See Minutes of Meetings](#)

Retention Committee: Co-chairs - Barb Putman, Phil Weast

The college is actively engaging in efforts to improve student retention. This committee, a cross-functional group of faculty and staff, will monitor retention data to identify trends or issues of concern. As necessary, strategies would be developed to effect positive change.

Rudy Beharrysingh
Mary Bradley
Thom Brooks
Janet Burnette
Matthew Chadwick

Cheryl Contino-Conner
Gene Couch
Christy Deaver
Debra Klavohn
Delos Monteith

Diane Page
Ron Poor
Carolyn Porter
Sarah Altman - Fac Senate

Technology Committee: Chair - Ryan Schwiebert

This cross-functional committee will provide advice and guidance on major initiatives associated with instruction and student related technology. This committee is not intended to replace the ongoing operations within the IT Department.

Thom Brooks
Jim Campbell, (ex-officio)
Gene Couch, (ex-officio)
Bob Harrison
Dennis Keough

Debra Klavohn
David Kochersberger
Peter Messier
Barbara Putman
Jason Rogers

Hank Shuler
Tim Quiring
Phil Weast
Kurt Berger - Fac Senate

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