February 8, 2006

Mr. Chuck Reece  
Southwestern Community College  
447 College Drive  
Sylva, NC 28779

Re: Environmental Health & Safety Institute visit February 2, 2006

Dear Mr. Reece:

The Environmental Health & Safety Institute visited Southwestern Community College on February 2, 2006. The following summarizes the visit:

A discussion was held concerning emergency preparations and awareness training as related to possible violence in the workplace. A recommended source is:

Johnny Lee, Director  
Peace@Work, Violence Prevention and Cruisis Support  
4605 Ellsmere Lane  
Raleigh, NC 27604  
919-274-5515

1. The exit hallway to the right of the stage from Myers Auditorium requires a switch located behind the opened doorway to be manually activated to light the hallway. Due to this being an exit from a potentially crowed auditorium, recommend the light be wired in the “on” or lighted position. Also, material stored in the hallway should be removed and the hallway be kept clear of any obstructions due to the exit designation. Ref. OSHA 1910.37(b)(1).

2. Mechanical Room 100, Founders Hall - combustible materials should not be stored in an electrical and/or mechanical room. Materials are stored in front of an electrical control panel. The area 36 inches in front and 30 inches to the side of electrical control panels should be kept clear of stored materials. Ref. OSHA 1910.303(g)(1)(i).

3. The IT area should improve housekeeping. Ref. OSHA 1910.141(a)(3).
4. The Electrical Tech. Lab Room 210:
   c. Fire extinguisher at the door was blocked. Ref. OSHA 1910.157(c)(1).

5. OSHA has begun issuing citations under CFR 1910.303(b)(2), Subpart S-Electrical for coffee pots designated “For Household Use Only”. Per OSHA’s indications, coffee pots should be designated for “Commercial/Industrial Use” when used in the workplace. While EHSI is not advocating replacing all coffee pots, we are communicating OSHA’s intent.

Thank you for your courtesies and assistance during this short visit. If you have any questions or would like additional assistance from EHSI, please contact me.

Regards,

Terry Blackwell
Director, EHSI

cc. Dr. Cecil L. Groves, President