Committee: COLLEGE CURRICULUM AND INSTRUCTION

Date: December 1, 2003

Time: 1:35 p.m.

Place: Room CC100, Bradford Hall

Members Attending: Gene Norton, Gene Couch, Thom Brooks, Tracy Chapple, Cheryl Contino-Conner, Chris Cox, Melissa Dodgins, Liz Guertin, Debra Klavohn, Melody Lawrence, Ron Poor, Carolyn Porter, Barbara Putman, Hilary Seagle, Doug Ward, and Phil Weast (for Myrna Campbell).

Chairperson, Gene Norton, called the meeting to order at 1:35 p.m.

Approval of Minutes
The minutes of the November 3, 2003, meeting were approved as submitted. Hilary Seagle moved to accept the minutes; seconded by Melody Lawrence.

CIS/SACS Requirements
Chris Cox and Dr. Couch reported on their contact SACS regarding the requirements for computer literacy. The conclusion of their discussion was that CIS 110 is not required, but a competency of computer literacy demonstrated in other courses is required.

Further discussion occurred on course competencies, identifying core competencies, and creating matrices, a list of competencies verifying which courses they are taught in. The conclusion was that this will take time, and work should proceed on this project.

A motion was made by Hilary Seagle that CIS 110 be removed as a requirement in the Associate in Arts degree program, and the division will develop a list of competencies and make sure competencies are met in the future. Tracy Chapple seconded the motion. Motion passed.

CIS 172
Thom Brooks proposed adding a fourth sentence to the CIS 172 description. It will read: “A primary focus of this course is the development of HTML web content using manual coding techniques and software tools such as Macromedia Dreamweaver.”

Motion to accept was made by Cheryl Contino-Conner; seconded by Chris Cox. Motion passed.

Information System Changes
The Information System changes submitted and approved at the November 3 meeting, could not be made because of NCCCS requirements. Kirk Stephens is looking at the program and will resubmit changes.

Placement Test Scores
There was a short discussion regarding the math placement test cut-off scores. The subcommittee is scheduled to meet December 2. Following their meeting, they will make recommendations to the C&I Committee. Once we know the subcommittee’s recommendation, we can decide the next steps.

C&I Minutes, 12-01-03, Page 1
New Business

Transfer of Credit by Exam
Dr. Couch presented a situation that needs clarification—students transferring in with Credit by Exam credits on their incoming transcript. In our transfer policies, we say the student has to earn a “C” or better to receive transfer credit. We have no policy for Credit by Exam from other institutions. Past situations have been decided on an individual basis. A recommendation was made that Instructional Administrators and Phil Weast meet to review this and bring back the findings to this body to finalize how we should deal with that. Cheryl Contino-Conner suggested that SCC let students know that other institutions may not accept our Challenge by Exam “S”.

Program in Gaming Management
Dr. Couch told the committee that the college has been approached by officials at Harrah’s Casino to develop a program in Gaming Management. We recognize that they are a significant employer in the region. There are several such programs around the country in communities near casinos. Should we offer an associate degree in Gaming Management? How would it be received by the community? The committee recommends that SCC proceed with discussion to develop this program.

Our next meeting will be during the spring semester.

The meeting was adjourned at 2:30 p.m.

Recorded by:  
Elizabeth Guertin
Date: 12/8/03

Chairperson:  
Gene Norton
Date: 12/8/03