

New Employee Orientation

Friday, January 27, 2005

The Pines

10:00 am..... Tour of Library
Nelda Reid, Library Director

Bradford Hall Conference Room

10:30 am Welcome and Introductions
Chuck Reece, Director of Human Resources and Facility Development

10:40 am..... Administrative Services
Janet Burnette, Vice President for Administrative Services

11:00 am..... Extension Education and Services
Susan McCaskill, Vice President for Extension Education and Economic Development

11:45 am..... Learning Assistance Center
Toni Knott, Learning Assistance Center Coordinator/Instructor

12 Noon Lunch-on-your-own — try out **Footnotes Cafe**
located on the 1st floor of the Balsam Center

1:00 pm..... Student Support Services
Cheryl Contino-Conner, Director of Student Support Services

1:30 pm..... Public Information Office
Rose Hooper, Public Information Officer

1:45 pm..... Institutional Research and Planning
Delos Monteith, Institutional Research and Planning Officer

2:00 pm..... Information Technology and Telecommunications
Jim Campbell, Vice President for Information Technology & Telecommunications

2:30 pm..... Student Services
Phil Weast, Dean of Student Services

2:45 pm..... Break

3:00 pm Macon Campus and Institutional Development
Dr. Connie Haire, Vice President for Macon Campus and Institutional Development

3:20 pm SCC Foundation
Sonja Haynes, Executive Director - SCC Foundation

3:30 pm..... Instruction and Student Services
Dr. Gene Couch, Vice President for Instruction and Student Services