

Professional Development Committee Meeting Minutes  
October 5, 2005  
1:30-2:35 pm Balsam Center, Rm. 240

Members Present:

Debra Klavohn-Chair, Thom Brooks, Gene Couch, Connie Haire, Melanie Lawrence, Joan Molton, Melanie Price, Barb Putman, Chuck Reece, Wilda Walker

Opened meeting with review of role of Professional Development Committee and the Committee's "charge".

Reviewed SCC Professional Development Policy and made changes to take to the Board of Trustees for approval.

Discussed:

- The pros and cons of a campus wide plan similar to the Faculty Prof. Dev. Plan.
- Idea of, and complexities associated with, a campus wide professional development calendar
- How each area could bring upcoming events and ideas to committee mtg. to share with other departments;
  - Joan Molton shared thoughts on FISH Training-very positive, and need for conversational Spanish.
  - Melanie Lawrence shared idea for internal open house; possibility of career pathway counseling
  - Chuck Reece suggested intermediate level computer training
- Role of this committee in working on and setting up campus wide development events such as Fall Professional Development Day

Gene Couch proposed this committee should oversee who is awarded Faculty Upgrade (Tier A) money. Forms have been distributed to all employees and due back next week.

Barb Putman shared the on-line Professional Development opportunities currently available.

Debra Klavohn shared draft of response to SACS standard addressing professional development. Several suggestions and revisions were suggested including adding TOPS.

Next meeting Scheduled for October 19 at 1 pm to review Faculty Upgrade Allotment (Tier A) Applications and make awards