

# Nelda M. Reid

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<b>Objective</b>	Professional librarian with ALA-accredited MLS degree and 35 years experience seeks library director position in academic library		
<b>Experience</b>	1970 – 1971	Southwestern Technical Institute	Sylva, NC
	<b>Assistant Librarian</b>		
	<ul style="list-style-type: none"><li>Assisted in organizing and coordinating information in Library</li><li>Prepared bibliographies for instructors.</li></ul>		
	1971 – 1975	Southwestern Technical Institute	Sylva, NC
	<b>Librarian</b>		
	<ul style="list-style-type: none"><li>Conducted library orientation classes for new students</li><li>Performed reference work for students and faculty</li><li>Supervised library staff.</li></ul>		
	1975 – 2004	Southwestern Community College	Sylva, NC
	<b>Director of Learning Resources</b>		
	<ul style="list-style-type: none"><li>Served as member of the Educational Resources Committee.</li><li>Developed and taught Media Resources and Library Skills class.</li><li>Served as member of the Curriculum and Instruction Committee</li><li>Served as Committee Chair of Self Study Educational Resources Standard III.</li><li>Served as co-director of Rural Renaissance project for SCC</li><li>Assisted in planning new LRC facility</li></ul>		
	2004 - Present	Southwestern Community College	Sylva, NC
	<b>Library Director</b>		
	<ul style="list-style-type: none"><li>Recommend requirements concerning budget, personnel, equipment and facilities and develop priorities.</li><li>Catalog and classify books, audiovisual materials, periodicals, and other library materials and maintain an accurate up-to-date online catalog.</li><li>Complete annual reports of library holdings and usage for college, state, and national surveys.</li><li>Serve as college authority concerning new trends and concepts in library services and their implications for total library and instructional programs.</li><li>Coordinates all activities within the library program including operation of an efficient circulation system for library materials.</li></ul>		

**Education**

1965 - 1969                      Western Carolina University    Cullowhee, NC

- Bachelor of Science Degree in Education
- Major: Elementary Education.

1971 – 1975                      Appalachian State University                      Boone, NC

- Master of Arts Degree in Junior College Librarianship
- Major: Library Science

**Interests**

Reading, crafts, music, writing, church work, travel

**References**

References are available upon request.