

## TLC

February 21, 2006 - 3:00-4:00 PM  
Bradford Conference Center

# *Student Academic Records: Access, Privacy, Security and Disposal*

Presenter: Phil Weast, Dean of Student Services

### Key Concepts to be Explored

- What is **FERPA** ?
  - What are the **rights given to students** concerning their records?
  - **Who is considered a student** under FERPA?
  - What is **SCC's Student Records Policy**?
- **What is considered a student educational record?**
  - What information is included in a record?
  - What is considered **Directory or "public" information**?
- **Who may access a student educational record?**
  - **Who may access** a record without a student's consent?
  - What about access by **parents, spouses, and third party persons**?
  - Can a student limit or restrict access?
- **How do these policies and rules affect what you do?**
- **How long do student records need to be retained?**
- Update on the recent NC law - **Identity Theft Protection**

### Importance to Faculty and Staff

**SCC is legally and ethically obligated to protect the confidentiality of students' records and to retain or dispose of these records according to state and federal rules, regulations and guidelines.**