

MINUTES

COLLEGE CURRICULUM AND INSTRUCTION

COMMITTEE

January 27, 2000

copy to:

Kirk Stephens, Chairperson *Kirk*
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Anita Burgin, Faculty Senate President
Dr. Groves
Library
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Gene Norton
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Hank Shuler
Mary Smith

SOUTHWESTERN COMMUNITY COLLEGE

Committee: COLLEGE CURRICULUM AND INSTRUCTION

Date: January 27, 2000

Time: 2:00 p.m.

Place: Conference Center, Services Building

Members Attending: Kirk Stephens, Chairman, Debra Klavohn, Gene Couch, Chris Cox, Owen Gibby, Connie Gregory, David McClure, Hiliary Seagle, Judy Hughes, Cheryl Contino-Conner, and Sandra Bunn

Members Absent: Dale Hall, Lynn James, Gene Norton, Hank Shuler, Mary Smith

Topics Discussed and Action Taken:

Chairman, Kirk Stephens called the meeting to order at 2:00 p.m. and the agenda was distributed.

The catalog schedule was discussed. All curriculum changes to be included in the new catalog should be sent to Sandra by Friday, January 28. The catalog will be sent to the printer the first of March.

Gene Couch presented three new curriculum programs to the committee:

.. here --- **Internet Technologies** - A demonstration of need program of study was submitted to the System Office for Digital Media. At the System Office's request, the program was changed to Internet Technologies. The Committee was in favor of moving forward with this new program of study. If approved, this program will train students to become professional web masters, Internet and Intranet administrators, Internet applications specialists, Internet programmers, and Internet technicians.

.. here --- **Business Administration - Electronic Commerce concentration** - If approved, Southwestern will be the first in the NC Community College System to offer this program. The Committee was also in favor of moving forward with this program. The program will train students for a career in the internet economy with a sound business educational base for employment in small to medium size industry.

.. here ---- **Outdoor Leadership** - Another new program in the state system. This program will give graduates the skills necessary to find employment in leadership positions with outdoor activities in our region. If approved, plans are to house this curriculum at the SCC Swain Center.

Curriculum Changes

Below is a list of curriculum changes approved by the Committee.

Automotive Technology

Add local prerequisites to AUT 185, 281, 116, 162, 164 and 181

Criminal Justice Technology

Change MAT 115 to MAT 115 or MAT 140 to allow students a transferable option for the math requirement

Change POL 110 to POL 120.

Early Childhood Associate

Add an 'or' option to two EDU courses

EDU 271 Media Tech for Teachers or CIS 260 Business Graphics

EDU 288 Adv Issues / Early Childhood Education or EDU 235 School-Age Program

The committee asked if we should eliminate EDU 217 from the curriculum since it was no longer taught. Kirk checked with Linda Aiken, program coordinator, and she wishes to keep it in the program.

Emergency Medical Science

Sequence changes -

Move EMS 220 Cardiology from Summer 1 to Spring 1.

Move EMS 210 Advanced Patient Assessment from Summer 1 to Fall 2

Move ENG 114 Prof Research & Reporting from Spring 1 to Summer 1.

Move CIS 110 Introduction to Computers from Fall 2 to Summer 1.

The following changes were made per state mandate -

EMS 110 from 5-3-6 to 4-6-6

EMS 130 from 1-2-2 to 1-3-2

EMS 210 from 2-2-3 to 1-3-2

EMS 220 from 3-3-4 to 2-6-4

EMS 250 from 2-2-3 to 2-3-3

EMS 240 Behavioral Emergencies 2-0-2 to Special Needs Patients 1-3-2

General Education

Two new classes added to College Transfer

HUM 225 Cultural Influences (3-0-0-3)

ENG 126 Creative Writing II (3-0-0-3)

ACA classes were approved for elective credit in the College Transfer program. They have been approved by the state, but are not currently listed in our catalog. The courses to be added to the elective list are:

ACA 111 College Student Success (1-0-0-1)

ACA 118 College Study Skills (1-2-0-2)

ACA 120 Career Assessment (1-0-0-1)

ACA 220 Professional Transition (1-0-0-1)

There was lively discussion about whether students should be restricted to the number of ACA courses or the number of ACA credit hours that could apply toward the 44-hour requirement.

The General Education division has agreed by consensus to eliminate the Associate in General Education (AGE) A-10300 degree. If it is determined that it is in the best interest of the college to eliminate this program, we will seek approval of a General Occupational Technology program A-44280.

Health Information Technology

Sequence changes -

ENG 114 Prof Research & Reporting from Spring 1 to Summer 1

HIT 112 Health Law & Ethics from Summer 1 to Spring 1

HIT 210 Health Care Statistics from Fall 2 to Spring 2

HIT 216 Quality Management from Spring 2 to Fall 2

These changes will allow students needing remedial math to have an additional semester to obtain all math requirements. MAT 110 is a prerequisite of HIT 210.

Human Services Technology

The Human Services Technology program will be added a Substance Abuse Treatment Certificate.

The courses required for the certificate are presently being taught and no additional courses are needed. This will allow human service professionals who already have an associate, bachelors, or master's degree to gain specialization in the substance abuse field.

4th sentence added to HSE 250: This course will introduce fundamentals of managed care and grant writing techniques required in the field of Human Services.

Information Systems - Networking Concentration

Added local prerequisites, adjusted course sequence, and added 4th sentences

Course:	Prerequisite(s)
CIS 274	CIS 174
CIS 275	CIS 175
CIS 282	CIS 274
CIS 277	CIS 275
CIS 282	NET 110, CIS 174, CIS 175

4th sentences added -

CIS 174 - This is the introductory course to Novell operating systems

CIS 175 - This is the introductory course to Microsoft networking.

CIS 274 - This course emphasizes Novell operating systems.

CIS 275 - This course emphasizes Microsoft networking.

CIS 287 - This course emphasizes Novell operating systems.

CIS 277 - This course emphasizes Microsoft networking.

Paralegal Technology

The CIP recommended and the state approved the following course changes:

LEX 130 Civil Injuries (2-0-2) to (3-0-3)

LEX 210 Real Property I (2-0-2) to (3-0-3)

LEX 240 Family Law (2-0-2) to (3-0-3)

LEX 150 Commercial Law to Commercial Law I

The system office also changed some course descriptions.

Radiography

Changed HUM 110 Technology and Society to *** ** Humanities elective. This change will allow the students some freedom to select a course that they have an interest in.

Course sequence was also changed as agreed to by all radiography program directors in NC to allow students to transfer from one program to another if the need arose.

The sequence changes are described below:
Move RAD 131 from Fall 2 to Summer 1
Move RAD 141 from Summer 1 to Fall 2
Move RAD 231 from Spring 2 to Fall 2
Delete HUM 110 from Fall 2
Add *** ** Humanities elective to Spring 2.

Speech & Language Pathology Assistant

Course sequence change -
SLP 130 Phonetics/Speech Patterns from Summer 1 to Fall 2
SLP 120 SLP Admin Office Proc from Fall 2 to Summer 1.

All program changes were approved by the Committee and will be effective Fall Semester 2000.

Kirk and Sandra will revise the current Curriculum Standard Review Form and bring a draft back to the Committee for review.

The next meeting will be held around the last week of March.

The meeting adjourned at 4:00 p.m.

Recorded by: Sandra Bunn
Sandra Bunn

Date: 1-31-00

Chairperson: Kirk Stephens
Kirk Stephens

Date: 1-31-00

c: Dr. Groves
Library