



SYLVA, NORTH CAROLINA

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Last updated 8/22/05

FINANCIAL INFORMATION

Accountant / Cashier
 828.586.4091, ext. 290
 888.447.4091, ext. 290
 1st floor, Balsam Center
ritan@southwesterncc.edu

Expenses

Student tuition and fees are set by the North Carolina Legislature and the SCC Board of Trustees and are subject to change.

Some programs require additional expenses for uniforms, equipment, medical and other miscellaneous expenses. Contact the program advisor for more information.

Tuition and Fees Per Semester

effective Fall 05

Full-Time, 16 hours or more	\$632.00
Non-Resident Full-time, 16 hours or more	\$3,512.00
Part-Time Student (per credit hour)	\$39.50
Nonresident Part-time Student (per credit hour)	\$219.50

Other Fees

Activity Fee (per semester) \$1 / credit hour
 Max \$16/semester. Collected fall and spring only

Computer Use and Technology Fee \$1 / credit hour
 Max \$16/semester

Exception: *Curriculum students at Job Corps sites and those enrolled in the High School Cooperative (Huskins Bill) classes will not be assessed Student Activity or Computer Use and Technology Fees.*

Student ID / Library Card \$1

Replacement Student ID Card (Lost or Stolen) \$5

Automobile Registration N/C

Accident Insurance (per year - optional, subject to change) \$13

Malpractice Insurance (subject to change)

Required for the following programs:

Good for one year from date of purchase

- Cosmetology \$17.00
- Health Information Technology
- Human Services Technology
- Human Services Technology Substance Abuse
- Medical Laboratory Technology
- Nursing Assistant
- Nursing (Associate Degree)
- Physical Therapist Assistant
- Phlebotomy
- Practical Nursing
- Radiography
- Respiratory Therapy
- Therapeutic Massage
- Emergency Medical Science (per semester) \$35.50

Late Registration Fee	\$5
Graduation Fee (subject to change)	\$30
Textbooks/Supplies	
Cost varies depending on the student's curriculum. Check with the college bookstore for prices.	

Payment of Tuition and Fees

Tuition and fees are due and payable at the time of registration. To complete the registration process, tuition and fees must be paid during the registration period. The College does not provide for installment payments of fees, tuition books, etc.

Methods of Payment:

Cash or Personal Check

OR

Pay on-line with Mastercard, Visa or American Express at www.southwesterncc.edu, then click on "Admissions", then click on "Credit Card Payment".

Students receiving financial aid or third-party funding (Pell Grants, BIA, Vocational Rehabilitation, scholarships, etc.) must provide written consent to the Business Services Office for payment of tuition and fees during the registration period to complete the registration process. See Other section of this catalog.

Students unable to pay tuition and fees in full at registration can make a request to the Business Services Office for a 10 calendar day deferment. This request must be made on registration day and is a one-time only privilege. Even if a deferment is granted, students will be required to pay 25% of the tuition at the time of the request.

Students must clear any unpaid balance due on account from any previous semester in order to register for a new semester or receive an official transcript.

How to Contact Business Services and Cashier's Office

Location: Jackson Campus, Balsam Center
 Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m.
 Telephone: 828.586.4091, ext. 290
 Toll-free: 800.447.4091
 Address: 447 College Drive, Sylva, North Carolina 28779

[NC Residence & Tuition Status Application](#)

Residency

Application for residency must be submitted prior to registration and payment of fees of the semester in which the student wishes to have residency status changed to in-state. If the application is received after the registration day for the semester, the application, if approved, will be effective for the next semester.

To qualify for in-state tuition, students must have maintained domicile in North Carolina for at least 12 months immediately

prior to enrollment. Individuals must establish that their presence in the state during the designated 12-month period was for the purpose of maintaining a bona-fide domicile and not to simply establish temporary residence. Special situations involving marriage to a North Carolina resident or out-of-state military assignment should be brought to the attention of the Registrar.

Regulations concerning classification for tuition purposes are set forth in "A Manual to Assist the Public Higher Education Institutions of North Carolina in the Matter of Student Residence Classification for Tuition Purposes." A copy of the manual is available for review in Student Services, Office of the Registrar.

If a student's residency classification changes, it is her or his obligation to apply for reclassification with the Registrar. A student who provides false residency information or knowingly withholds residency information shall be deemed to have submitted a fraudulent application. A student making a fraudulent application is subject to reclassification and, if appropriate, payment of the difference between non-resident and resident tuition for the enrolled semester(s) intervening between the fraudulent application and its discovery.

If a student is not satisfied with his initial residency classification or reclassification, he or she may appeal to the Dean of Student Services. After review by the dean, if the student remains dissatisfied, the student may file notice of appeal to the State Residence Committee.

NC Residence & Tuition Status Application

Refund Policy

If a student withdraws from class(es) prior to the 10% point of the class(es), SCC will calculate the student's refund amount using the state refund policy as stated below.

1. A refund shall not be made except under the following circumstances:
 - (A) A 100% refund shall be made if the student officially withdraws prior to the first day of class(es) of the academic semester or term as noted in the college calendar. Also, a student is eligible for a 100% refund if the class in which the student is officially registered fails to "make" due to insufficient enrollment.
 - (B) A 75% refund shall be made if the student officially withdraws from the class(es) prior to or on the official 10% point of the semester.
 - (C) For classes beginning at times other than the first week (seven calendar days) of the semester a 100% refund shall be made if the student officially withdraws from the class prior to the first class meeting. A 75% refund shall be made if the student officially withdraws from the class prior to or on the 10 percent point of the class.
 - (D) A 100% refund shall be made if the student officially withdraws from a contact hour class prior to the first

day of class of the academic semester or term or if the college cancels the class. A 75% refund shall be made if the student officially withdraws from a contact-hour class on or before the tenth calendar day of the class.

2. To comply with applicable federal regulations regarding refunds, federal regulations supersede the state refund regulations stated in this Rule.
3. Where a student, having paid the required tuition for a semester or term, dies during the semester (prior to or on the last day of examinations of the college the student was attending), all tuition and fees for that semester or term may be refunded to the estate of the deceased.

State Refund Policy

Southwestern Community College does not have an approved Accrediting Agency Refund Policy.

Non-Title IV Recipients

The refund policy for students not receiving Title IV financial aid is the same as the State Refund Policy statement above.

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experience excellence

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