



Last updated 7/28/05

POLICIES & PROCEDURES FOR EMPLOYEES

Southwestern Community College - Policies and Procedures Manual

Procedure Title: **Grade Appeal Procedure** **6.14.1**
Responsible Division: Student Services
Date Approved: October 2001

The grade appeal process applies only to final course grades. In the event a student appeals a grade that prevents progression in a program, the student will be allowed to enroll and attend the following semester pending the outcome of the appeal. If the grade is upheld, the student will be withdrawn and refunded the tuition.

1. Student must appeal the grade to the instructor of record within the following semester. If not resolved,
2. Student may then appeal the grade to the appropriate Dean/Director. If not resolved,
3. Student may then appeal the grade to the Vice President for Instruction and Student Services. The decision of the vice president is final.

[Chapter 6 Table of Contents](#)

[Back to Index](#)

[Back to Policies and Procedures home page](#)

BACK TO SCC HOME