



Last updated 7/28/05

POLICIES & PROCEDURES FOR EMPLOYEES

Southwestern Community College - Policies and Procedures Manual

Policy Title:	Repeating Courses	6.18
Responsible Division:	Student Services	
Date Approved:	October 2001	

1. Curriculum Courses

Curriculum courses with earned grades of "D" or "F" may be repeated. If a student receives three 'F' grades for the same course, the student must wait at least two academic terms before repeating the course. Courses with earned grades of "C" or higher may be repeated only by special permission from the appropriate dean or director. When courses are repeated, the grade and hours of the last course will be computed in the cumulative grade point average. The first course (grade and hours) will be shown on the transcript and will not be included in the cumulative grade point calculations.

2. Extension Education Courses

Students may enroll in extension education courses as many times as necessary to accomplish their individual educational/training goals provided they continue to show progress, do not prohibit others from participating, are willing to pay fees, and do not violate North Carolina Community College System policy. Extension Education programs/courses are designed to enable participants to progress, at their individual achievement rates, in gaining knowledge and skills in specific educational areas.

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