

MINUTES

CURRICULUM AND INSTRUCTION COMMITTEE

December 2, 2015

Copy to:

Kirk Stephens, Chairperson
Linda Aiken
Delphia Birchfield
Thom Brooks, ex-officio
William Brothers
Betsy Clayton, recorder
Cheryl Contino-Conner
Cheryl Davids
Johnathan Dean
Mark Ellison
Bethany Emory
Mitch Fischer
Sandra Gladden
Melody Lawrence
Diane Page
Barbara Putman
Hilary Seagle
Cyndi Slocumb
Debbie Smith
Paul Wolf

cc:

Amanda Allen
Claudia Buchanan
Jelane Douglas
Polly Russell
Jody Woodring

Revised 1/14/16

Revised 12/16/15

Original 12/3/15



Committee: Curriculum & Instruction

Date: December 2, 2015

Time: 3:00 PM

Place: Burrell 301

Members Attending: Linda Aiken, Thom Brooks, William Brothers, Cheryl Contino Conner, Johnathan Dean, Mark Ellison, Bethany Emory, Mitch Fischer, Sandra Gladden, Melody Lawrence, Diane Page, Barb Putman, Cyndi Slocumb, Debbie Smith, Paul Wolf, and Kirk Stephens-Chair

I. Call to Order – Kirk Stephens called the meeting to order at 3:00 PM.

A. Kirk welcomed the new committee members and held roundtable introductions

Approval of Minutes – The minutes from 10-7-15 meeting was sent to the committee prior to meeting. Kirk asked if there were any comments or corrections. No corrections were made.

William Brothers motioned to accept the minutes as written. Sandy Gladden seconded the motion. The motion passed.

Kirk took a moment to remind the committee about the procedure of voting and non-voting members. He stated that Robert's Rules of Order does not distinguish voting/non-voting memberships but is designated by the convening authority (VP of Instruction & Student Services).

II. Open Issues

A. Arts & Sciences, Barbara Putman

- 1. Associate in Engineering (AE) – Informational Item.**
 - a) In process of establishing need and securing approval to add AE degree to program offerings in Fall of 2017.
- 2. Local Course transfer articulation agreement:** WCU College of Education has formally confirmed their acceptance of NCCC transfer credit for the following courses:
 - MAT 141 Mathematical Concepts I
 - MAT 142 Mathematical Concepts II
 - EDU 221 Children with Exceptionalities
 - EDU 216 Foundations of Education
 - EDU 151 Creative Activities
3. WCU confirmed that NCCCS RED 111 is no longer accepted as equivalent to EDRD 150 since they no longer teach the course. It should not impact our students as we have also stopped offering RED 111.

Informational items only, no vote needed.

B. Career Technologies, William Brothers

- 1. Cyber Crime Technology – AAS, Fall 2016**
 - a) Move ENG 111 to FA 1, MAT 143 to SU, NET 175 to FA 2.
 - b) Add: ENG 112, CTI 120, CTI 140, CTI 141
 - c) Delete: ENG 114, NET 110, SEC 110 Elective picklist
- 2. Information Technology, A25590 – AAS, Fall 2016.**
 - a) From the System Office, Information Technology (ITAP) went under a large revision. In this revision, Computer Information Technology (A25260), Networking Technology –CISCO (C25340C) and Web Technologies (A25290) were archived and reformed as track options under the Information Technology Program umbrella. This archive of programs affects any diplomas, certificates and CCP's under the program(s) mentioned. Below is an outline of how the programs are tracked out.
 - b) All certificates are 100% online
 - c) Replaced ENG 114 with ENG 112
 - d) Cheryl Contino Conner suggested a marketing piece go out soon
- 4. Mobile Applications Developer, A25590M – AAS, Fall 2016**
 - a) Mobile Applications Certificate C25590M
- 5. Network Management, A25590N – AAS, Fall 2016**
 - a) Network Management – Cisco Certificate C25590N
 - b) Network Management – Operating System Certificate C25590N2
- 6. Software & Web Development, A25590SD – AAS, Fall 2016**
 - c) Software & Web Development – Programming Certificate C25590SD
- 7. IT Support Services, A25590SS – AAS, Fall 2016**
 - a) IT Support Services – User Support Certificate C25590SS, C25590SS
- 8. Local IT Prerequisites – Fall 2016**
 - a) CSC 139 local prerequisite of CIS 115
 - b) CSC 151 local prerequisite of CIS 115
 - c) CSC 251 local prerequisite of CSC 151
 - d) DBA 120 local prerequisite of WEB 110
 - e) NOS 120 local prerequisite of NOS 110
 - f) NOS 130 local prerequisite of NOS 110
 - g) NOS 230 local prerequisite of NOS 110
 - h) NET 126 local prerequisite of NET 125
 - i) NET 225 local prerequisite of NET 126
 - j) NET 226 local prerequisite of NET 225
 - k) WEB 151 local prerequisite of CIS 115
 - l) WEB 210 local prerequisite of WEB 110
 - m) WEB 251 local prerequisite of WEB 151

Dean William Brothers was not certain but felt that Scott Cline would want to have Career & College Promise certificates on all the options. After the meeting Betsy confirmed with Scott that he indeed does want to have CCP's with all certificate options. Betsy will move forward with submitted the CCP's to the system office.

Mitch Fischer motioned to accept all the changes for Career Technologies. Diane Page seconded. The motion passed.

C. Health Sciences, Mitch Fischer

1. **Associate Degree Nursing – AAS, Spring 2017 (LPN to RN Track)**
 - a) Move: **Choice of** NUR 214 Nursing Transition Concepts | NUR 215 Paramedic RN Bridge Concepts to SP 1
 - b) **Add:** NUR 113 Family Health Concepts to Summer
 - c) Move: **NUR 213 Complex Health Concepts** to SP 2
2. **Therapeutic Massage – Diploma, Fall 2016**
 - a) Add: MTH 121 Massage Clinical Supplement to SP 1
 - b) Add: MTH 130 Therapeutic Massage Management to SP 1
 - c) Delete: BUS 230
3. **Respiratory Therapy – AAS, Fall 2016**
 - a) Move: RCP 114 to SP 1
 - b) Move: RCP 115 to FA 1
4. **Outdoor Leadership – AAS, Fall 2016**
 - a) Add: HUM 115 to FA 2
 - b) Add: ODL Electives 222, 275, 277
 - c) Delete: WBL 121, HUM 230, MED 182, ODL 244, ODL 265, ODL 288
5. **Outdoor Leadership Wilderness Emergency Medicine – C553302, Fall 2016**
 - a) Add: ODL 270 ODL 275 and ODL 277 to electives

William Brothers motioned to accept the proposed changes. Sandra Gladden seconded. The motion passed.

III. Other Business

A. Voting/Non-Voting Members – Kirk Stephens

On this issue, it was asked if a non-attending faculty member could send a designee to vote as proxy. The answer was yes. Perhaps in the future the committee or convening authority will add more faculty members to the committee.

IV. Adjournment – Kirk Stephens adjourned at 3:31 PM.

Recorded by:

Betsy Clayton

Date: 12/2/15

Chairperson:



Kirk Stephens

Date: 12/2/15