

Copy to:

Kirk Stephens, Chairperson  
Linda Aiken  
Dominique Benson  
Thom Brooks, ex-officio  
Wendy Buchanan  
Betsy Clayton, recorder  
Cheryl Contino-Conner  
Cheryl Davids  
Johnathan Dean  
Mark Ellison  
Bethany Emory  
Mitch Fischer  
Stephen Hesselbirg  
Clyanne Hyde  
Melody Lawrence  
Danell Moses  
Diane Page  
Barbara Putman  
Hilary Seagle  
Cyndi Slocumb  
Paul Wolf

cc:

Ben Haines  
Dee Roberts  
Polly Russell  
Sandra Seibert  
Jill Wolfe

**Committee:** Curriculum & Instruction

**Date:** December 12, 2018

**Time:** 2:00 PM

**Place:** Burrell 204

**Members Attending:** Linda Aiken, Thom Brooks, Johnathan Dean, Bethany Emory, Mitch Fischer, Melody Lawrence, Danell Moses, Diane Page, Hilary Seagle, Dawn Wick-proxy for Cyndi Slocumb, Paul Wolf and Kirk Stephens-Chair

## **I. Call to Order – Kirk Stephens called the meeting to order at 2:00 PM.**

### **A. Approval of Minutes**

Kirk called the meeting to order at 2 pm. He asked for discussion on the following minutes:

#### **1. November 5, 2018 meeting**

There was no discussion. Barb Putman motioned to accept the minutes. Linda Aiken seconded the motion. The motion passed unanimously.

## **II. Open Issues**

### **A. Arts and Sciences – Barb Putman**

#### **1. Associate in Arts – AA, Fall 2019**

a) Add: CHM 090 as a local prerequisite to CHM 130

#### **2. Environmental Science Technology – Summer 2019**

a) Terminate the program, per request of Blue Ridge Community College, in which we have an agreement with.

Mitch Fischer motioned to accept the proposed changes. Hilary Seagle seconded the motion. The motion passed unanimously.

### **B. Career Technologies – Danell Moses**

#### **1. Advertising & Graphic Design – AAS, Fall 2019**

a) Move: GRD 167 to FA 2

b) Delete: GRD 168

#### **2. Cosmetology – AAS, Fall 2019**

a) Add: Elective picklist of ANT 210, ART 111, CIS 110, HEA 110, HUM 160, SOC 210

b) Delete: CIS 111, COS 121, COS 222 (COS 121 and 222 were still listed in the POS, not in the catalog)

#### **3. Early Childhood Education BK Licensure – AAS, Fall 2019**

a) Move: EDU 216 to SP 2

- b) Move: EDU 250 to FA 2 (Change title in the catalog also)
  - c) Move: BIO 110 to SP 2
  - d) Move: MAT 143 to FA 2
- 4. Medical Office Administration – AAS, Fall 2018**
- a) Move: Social Science elective (PSY/SOC) to FA 1
  - b) Move: OST 131 to summer with an added option of WBL 112

Linda Aiken motioned to accept the proposed changes. Hilary Seagle seconded. The motion passed unanimously.

**C. Health Sciences – Mitch Fischer**

**1. Emergency Medical Science – AAS, Spring 2019**

- a) Move: ENG 111 to FA 1
- a) Move: ENG 114 to Summer
- b) Add: EMS 210 Advance Patient Assessment (1-3-0-2) to SP 2
- c) Delete: MED 121 and MED 122
- d) Change hours of EMS 110 to 6-6-3-9
- e) Change hours of EMS 160 to 2-3-0-3
- f) Change hours of EMS 270 to 3-3-0-4
- g) Delete prerequisite for EMS 122
- h) Change prerequisite for EMS 221 to EMS 121 or EMS 122
- i) Change prerequisite for EMS 231 to EMS 221
- j) Change prerequisite for EMS 241 EMS 231
- k) Change course descriptions for: EMS 122, EMS 131, EMS 160, EMS 220 and EMS 280 as stated in the CCL

Paul Wolf motioned to accept the proposed changes from Health Sciences. Danell Moses seconded. The motion passed unanimously.

**III. Other discussion**

**IV. Other Business**

**A. Next meeting**

The next meeting will be scheduled for end of January. Catalog will go out in February. Betsy will send out a Doodle poll to get the best date.

**V. Adjournment –**

- A. Stephens adjourned the meeting at 2:15 pm.

Recorded by:

	Betsy Clayton	Date: 12/12/18
Chairperson:		
	Kirk Stephens	Date: