**Ready, Aim, Get Hired! **

January 17 Showing Up: Your Ticket to Success

January 24 Purposeful and Powerful Goal Setting

January 31 Mastering Time Management

February 7 Career Exploration: A New Career and a New You

February 14 Take Charge of Your Leadership Skills

February 21 Communicate More Effectively

February 28 Enhance Your Computer Literacy

March 7 Stand Out and Sell Yourself with Confidence

March 21 Revamp Your Resume and Interview Skills

March 28 Make Self-Care a Priority

April 4 Get Control of Your Finances

April 11 Proven Problem-Solving Techniques

April 25 Customer Service with a Smile

May 2 Embrace Change with Ease

**Fridays, 10-12pm, Oaks Hall, Room 104**

SCC Employability Lab Spring 2014 Class Schedule

Free Classes for the Unemployed and Underemployed

http://www.southwesterncc.edu/SCCLogoEmail.png