

## **Clarification on Purchasing of Textbooks for Various Programs for FY 2007-08**

Getting the textbook in the students hand is first and foremost in any of the below scenarios. Being that you have students participating in the various programs which students earn college credit, you can purchase the textbooks in a number of different ways:

### **Learn and Earn Online Textbook Purchases**

**Expenses should be coded to XXXX-055-415.**

1. In some cases, the university or community college supplies the textbooks, from their bookstore and bill DPI directly.
2. From the Community College or University bookstore. They can bill your LEA for payment.
3. From the Textbook Warehouse, you could use the textbook allotment for that process.
4. From the publisher or other vendor that has the book required for the course.
5. If the student purchases the textbook themselves.

For items 2-5 above, code expenses to PRC 055 even if you do not have an approved Learn and Earn traditional program. We will review the PRC 055 415 code and make an allocation to you in PRC 055, for the amount of Learn and Earn online textbook expenditures recorded.

### **Learn and Earn Traditional Schools Textbook Purchases**

**Expenses should be coded to XXXX-055-413.**

1. From the Community College or University bookstore. (If the CC or University purchased the book you will reimburse them directly after they send your LEA a billing of textbooks purchased for the students. This should be paid from you PRC 055 allocation (\$31,160 was allocated to LEAs with an approved Learn and Earn Program) or other source of funds.
2. From the Textbook Warehouse, you could use your PRC 055 allocation or the textbook allotment for that process.
3. From the publisher or other vendor that has the book required for the course again PRC 055 or another authorized source of funds.
4. If the student purchases the textbook themselves, reimburse from PRC 055 or other authorized source of funds.

### **Middle College and Huskins Programs Textbook Purchases**

1. From the Community College or University bookstore.
2. From the Textbook Warehouse, you could use the textbook allotment for that process.
3. From the publisher or other vendor that has the book required for the course.
4. If the student purchases the textbook themselves.

For all of the **Middle College and Huskins Programs Textbook Purchases**, you need to continue purchasing these in the same manner that you purchased and paid for the textbooks in the past. There is no additional funding available for reimbursement from the state. Funding is included in your regular Textbook allocation or other state and federal source funding.

If you have any questions, please feel free to contact Paul LeSieur at (919) 807-3700 or [plesieur@dpi.state.nc.us](mailto:plesieur@dpi.state.nc.us).